

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 7, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, approved minutes from January 14, 2002.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to real property for Daniel W. Stepp – Parkersburg District (2001) and for Claudia T. Byrd – Walker District (2001).

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, approved Erroneous Assessment Applications in regard to personal property for Ralph B. Burns – Parkersburg City District (2000); Karen Kirby – Williams District (1997, 1998, 1999, 2000 & 2001); Manda Lane – Slate District (2000); Rose Gibson – Parkersburg District (1998, 1999, 2000 & 2001); Gabbert – Tygart District (2000 & 2001); Wilma F. Burgess – Lubeck District (1997, 1998 & 1999); Brian J. Tanner – Vienna District (1998); Darlene J. Malone – Williamstown District (2000); James D. Heater – Slate District (2001); Edwinna Smith – Parkersburg City District (2000); Susan C. Richardson –

Parkersburg City District (1998); Lynn M. Brooks – Lubeck District (2000); Phil Smith – Williams District (two for 1998, two for 1999, two for 2000 & two for 2001); Darrell L. Harmon, Jr. – Vienna District (1998) and Valerie G. Atkinson – Parkersburg District (2001).

The County Commission recognized the area high school students. They presented proclamations to the students and coaches from Williamstown, Parkersburg South and Parkersburg High Schools.

At 6:25 P.M., the County Commission met with Steve Tuck from the Arthur Gustke Child Shelter and Art Gustke. Mr. Tuck and Mr. Gustke discussed the need for funding in regard to their moving their shelter. A copy of a handout is attached to these minutes and shall be made a part thereof.

At 6:40 P.M., the County Commission held a public hearing in regard to the proposed Dog Ordinance. Roger and Debra Belt, Jack Hoffman, Jerry Chapman and Paul Jones were present. Paul Jones spoke first about dogs barking; Jack Hoffman stated there is “no meat” to this Ordinance; Jerry Chapman spoke about the problems he has with dogs barking; Roger and Debra Belt stated they raise dogs and are here to make sure their rights are not violated. The County Commission told the residents that they may approve this next Thursday if Ginny Conley, Prosecuting Attorney says it is OK. They will send the new ordinance to those in attendance when the changes, if any, are added or approved.

At this time, Commissioner Modesitt gave updates on the Wood County Recreation Commission and the Wood County Planning Commission.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the

GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to funds allocated to a Sidewalk along Route 14 from the Mineral Wells Post Office to the Mineral Wells School. The aforementioned funds are in the amount of thirty-five thousand dollars and 00/100ths cents (\$35,000.00) and are to be utilized to assist in the construction of a sidewalk along Route 14 from the Mineral Wells Post Office to the Mineral Wells School. The aforementioned Grant Program shall be completed by June 30, 2002 and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Governor's Community Partnership Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination. Sealed bids must be solicited for all commodities or supplies related to this Project, which have an estimated value of over ten thousand dollars and 00/100ths cents (\$10,000.00). An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Name Request Form from Cheryl Dunn to name the road to her residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Cheryl Dunn, along with resident Robert Gant, requested the road be named HILL TOP LANE. The road to be known as HILL TOP LANE provides access to the aforementioned residences as stated in Cheryl Dunn's Request Form. The road to be known as HILL TOP LANE is located off Route 50, turn

left on Red Hill Road and go approximately 1.4 miles to top of hill, turn left on Loomis Ridge Road and stay right when road divides in Clay Taxing District, Tax Map 110, Parcel 9B. The request by Cheryl Dunn is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

The County Commission does hereby find that the said request, made in writing, by Cheryl Dunn and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named HILL TOP LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from Georgia Atkinson to name the road to her residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Georgia Atkinson, along with residents Lee Hammond, Georgette Atkinson, Larry P. Atkinson and Pauline Johnson, requested the road be named BRADY LANE. The road to be known as BRADY LANE provides access to the aforementioned residences as stated in Georgia Atkinson's Request Form. The road to be known as BRADY LANE is located two (2) miles off Route 50 in Clay

Taxing District, Tax Map 240, Parcel Number 0A1B0000. The request by Georgia Atkinson is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent bases. The County Commission does hereby find that the said request, made in writing, by Georgia Atkinson, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road by named BRADY LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission of Wood County, a plat of Stoneridge Estates Addition. The said Stoneridge Estates Addition is located in Williams Taxing District, consists of nine (9) lots and is being developed by Loren Cullum. Water facilities for Stoneridge Estates Addition will be provided by the Union-Williams Public Service District; sewage facilities will be provided by individual septic tanks approved by the Mid-Ohio Valley Board of Health; all other facilities will be provided by the respective utility companies; a soils report has been completed; a construction sediment control plan has been completed; and restrictive covenants have been prepared. The Planning Commission of Wood County set a bond in the amount of twenty thousand dollars and 00/100ths cents (\$20,000.00) to insure that the gravel road providing access to the said

Stoneridge Estates Addition is constructed in accordance with the Subdivision Regulations for Wood County and maintained for a period of two (2) years by the developer. The developer, Loren Cullum, will post a bond running to the County Commission of Wood County at a later date. The Wood County Planning Commission has given approval to the said Stoneridge Estates Addition at their regular monthly meeting held on March 6, 2002. The County Commission of Wood County, after consideration and review, did hereby give APPROVAL to the plat of Stoneridge Estates Addition for recordation upon a motion duly made, seconded and passed. An Order was prepared regarding this matter.

Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission of Wood County a plat of Stone Creek Subdivision, Phase IIIA. The said Phase IIIA of Stone Creek Subdivision consists of four (4) lots, lot numbers 26, 37, 38, and 39; is located in Union Taxing District; and is being developed by William A. Gandee and Robert Allen. The developers of the said Stone Creek Subdivision have complied with the requirements of the Planning Commission as set forth in the Subdivision Regulations for Wood County. A Letter of Credit from Bank One, Marietta, OH, in the amount of one hundred seventy-five thousand dollars and 00/100ths cents (\$175,000.00) has been submitted with maturity date being June 23, 2002. The County Commission of Wood County, after consideration and review, did hereby give APPROVAL to the plat of Stone Creek Subdivision, Phase IIIA, for recordation, upon a motion duly made, seconded and passed. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby EXECUTE the Release of Securities from Branch Banking & Trust Co. (BB&T), 500 N. Chestnut Street, Lumberton, NC. Said Release releases the Federal Farm Credit Banks' security that has a rate of

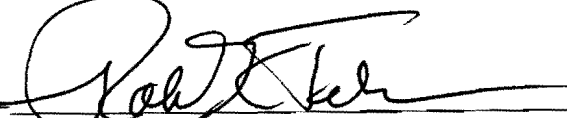
7.460%, maturity date of November 14, 2002, par value of \$200,000.00 and Cusip Number 31331HU70. Safekeeping Agent is Wachovia Banking & Trust. Said Release is due to the fact that Wood County no longer has deposits with BB&T. An Order was prepared regarding this matter.

The City of Williamstown, by Gerald W. Townsend, its Special Counsel, and tendered to the Commission its Petition, with Exhibits, for annexation of territory to the City of Williamstown by a minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5, of the 1931 Code of West Virginia, as amended, and the Commission finding that the Petition is in proper form, set a hearing date for March 28, 2002 at 10:30 A.M. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 7:47 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 7, 2002

| | | |
|-------|---------------------------|----------|
| 27379 | Hicks Outdoor Advertising | 3400.00 |
| 27459 | Miller Communications | 70.00 |
| 27489 | Parkersburg Office Supply | 51.10 |
| 27497 | Dayton Legal Blank | 2779.50 |
| 27507 | Parkersburg Office Supply | 429.16 |
| 27527 | American Office Systems | 11038.00 |
| 28946 | Black Bear Paging | 86.02 |
| | | |

To listen to this meeting, please refer to Tape #152.

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Arthur N. Gustke Child Shelter Parkersburg, WV

Fact Sheet

Shelter Program

- Serves children and youth
- Up to 10 residents at a time
- Ages 7 to 17
- Male and Female
- Average length of stay 30 days
- Program's Goal: Provide Safe Place, Support, Assess to services
- Staffing minimum is 1 to 5, about 25 staff working in program
- Eyes on supervision of residents 24 hours a day, 7 days a week

Children's Home Society

- Mission driven, private, non-profit child welfare agency
- Founded 1896
- Board of Directors from across the state
- Executive Director, Dennis Sutton
- \$14 million dollar budget for 21 different programs
- Employs over 500 people statewide
- CHS runs 10 emergency shelter programs statewide (97 beds)

Arthur N. Gustke Child Shelter

- Founded 1979, became a part of CHS in 1992
- Located at 1611 Latrobe Street
- 8 beds facility showing its age
- Not meeting needs of program

New Facility

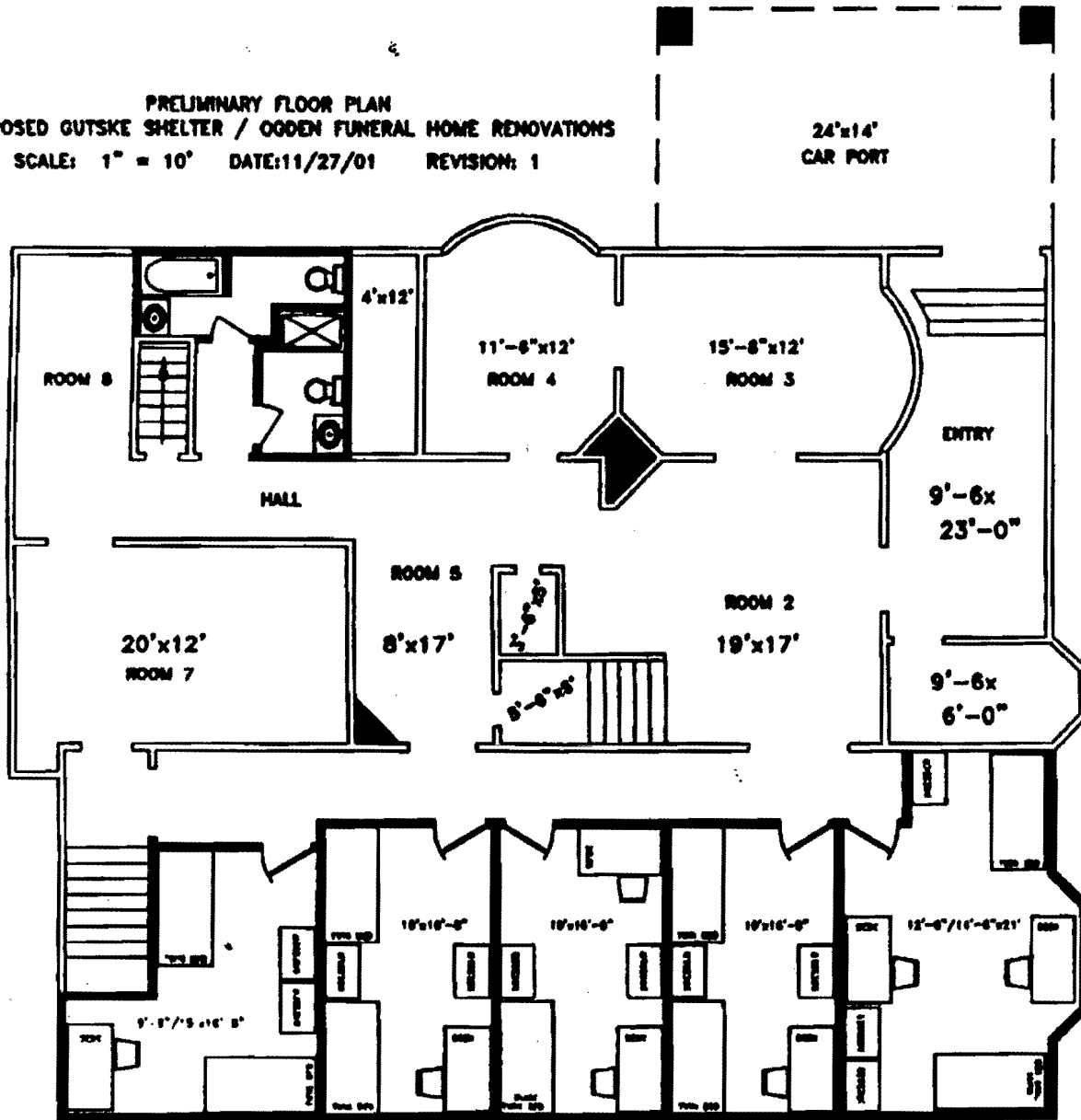
- Facility was the Ogdin Funeral Home has been purchased
- We will renovate to look like a home
- Approximately 5,000 square feet
- It will meet the needs of the program
- Cost \$400,000 to \$500,000

Advantages of the New Facility

- 2 additional beds
- Serve more kids per year
- More space for:
 - Residents
 - Study and Education
 - Recreation
 - Family visits
 - One-on-One with Residents
 - Parking
- Enhances supervision/support of residents
- More space for professional services
 - Counseling
 - Assessment
 - Meeting with other agencies
 - Sessions with DHHR staff
 - Sessions with other service providers

PRELIMINARY FLOOR PLAN
 PROPOSED GUTSKE SHELTER / OGDEN FUNERAL HOME RENOVATIONS
 SCALE: 1" = 10' DATE: 11/27/01 REVISION: 1

24'x14'
 CAR PORT



Why Move into the new house?



"The new property is much more secure. I would worry less about confidential documents being stolen, or someone hurting the kids." -- **Shelley Plauche, shelter supervisor**

"Moving to a bigger facility will benefit the kids by allowing them to have more personal space." -- **Beth Walker, shelter worker**



"We are already turning too many kids away. As much as we've grown as a community, we need to provide for the additional children that need our help." -- **Steve Tuck, regional director**

"The new facility will be a more functional environment that will provide for improved supervision and confidentiality." -- **Bob Childers, psychologist**

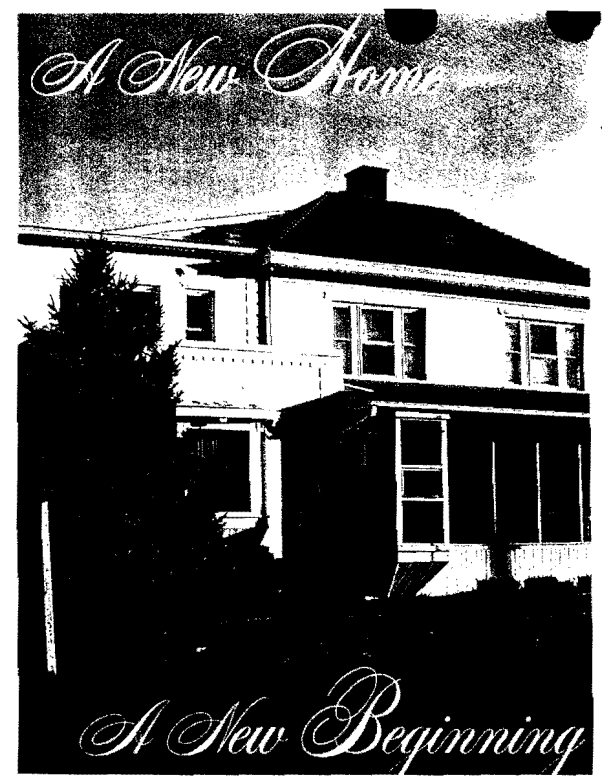


"There will be more space for the program and the location is great. It will be less crowded for our clients and make them happy." -- **Brooke Heck, social worker**

"The new building will allow kids to be supervised without them feeling like they are. It will also allow us to have more room for indoor recreation during winter months." -- **Carl Meredith, shift supervisor**



Children's Home Society of West Virginia
Parkersburg Community Based Services
P.O. Box 763
Parkersburg, WV 26102
(304) 485-0650
fax: (304) 485-0618
stuck10@email.com



Learn about a community effort to fund the purchase and renovation of a home for displaced youth. The Arthur N. Gustke Shelter will be moved from its location of 22 years on Latrobe Street, to the former Ogden Funeral Home on St. Marys Avenue.

Through the Childrens Home Society of West Virginia, the shelter is a place for children ages 7 to 17 to live temporarily because of problems with family, trouble with school, or as a last resort before entering the legal system. Find out why the children of Wood and other West Virginia counties need your support and a better place to stay.





Financial Data

on the Acquisition and Renovation of the Arthur N. Gustke Shelter for Youth

| | |
|---------------------------|------------------|
| Property | \$145,000 |
| Demolition | \$10,000 |
| Electrical | \$20,000 |
| Plumbing | \$10,000 |
| Heating/Air Conditioning | \$12,000 |
| Renovation | \$170,000 |
| Fire Suppression System | \$15,000 |
| Fire Detection System | \$5,000 |
| Telephone System | \$7,500 |
| Flooring & Carpet | \$12,000 |
| Furniture | \$28,000 |
| Equipment | \$9,000 |
| Appliances | \$5,000 |
| Contingency | \$50,000 |
| TOTAL PROJECT COST | \$498,500 |


The property has been purchased with a loan by the Children's Home Society of West Virginia. We have planned a campaign through the summer of 2002 to raise this money and the renovation costs outlined above.


Shelter Facts


-  100-140 children stay at the shelter each year.
-  Occupancy rate at the current shelter averages 90-95 percent.
-  Licensed social workers care for each child accepted at the shelter, providing counseling and assessments while developing a plan for the child's future.
-  The new building has twice the floor space of the Latrobe Street house.

Your gift to the Arthur N. Gustke Shelter for Youth is one of the most effective ways to improve the quality of life for hundreds of children every year. Supporting the shelter also means helping create a healthier community, by granting young people a chance to stay in school, improve relationships with their parents, receive job training and be counseled by caring professionals. Please call or write to find out more, or to learn how to sponsor a room in the new shelter on behalf of yourself or a loved one.



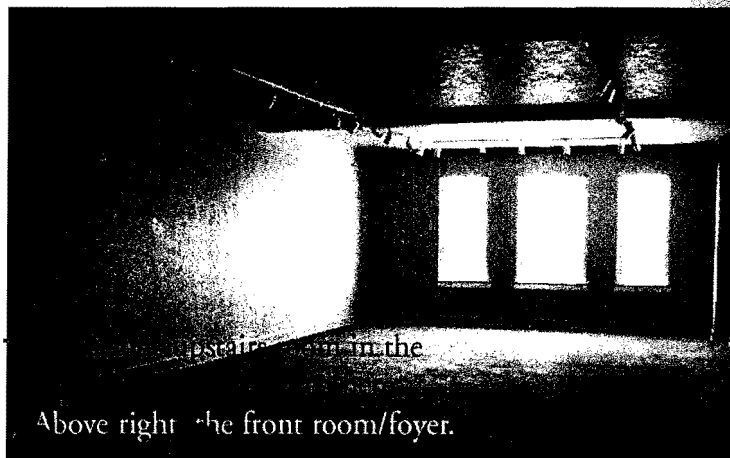
 The Children's Home Society was founded in 1896 and operates 10 West Virginia shelters including Gustke.

 The current Gustke Shelter has housed thousands of youths over 22 years and will continue to be used by CHS for administrative purposes.

 The new building is a few short blocks from the current shelter, still within easy distance of medical, educational and law facilities.

'Double Your Donation' with the Neighborhood Investment Program

As a part of this campaign, the Children's Home Society is participating in NIP. A business or individual contributing \$500 or more could be eligible to receive up to 50 percent of that amount in the form of state tax credit. Such credit can be applied to taxes on business or investment income. And thanks to a recent change in the law, contributions can also be applied to taxes on individual wages. State credits are in addition to any applicable federal tax deduction.



Above right - the front room/foyer.

3-7-02

Art Dunster

Steve Tuck

✓ Roger & Debra Bell ^{BELT} Rt 3 Box 265A PKB

✓ Paul Hoffman 224 Windsor Dr. M. Vell 26150

✓ JERRY Chapman

Paul Jones Rt 1, Box Washington, WV. 26181