

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 11, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for James R. Zetterberg – Williamstown District (2001); Scott Meyers – Williams District (2001) and Russell K. Griffith – Lubeck District (1999, 2000 & 2001).

At 9:30 A.M., Brian Butcher was sworn in as Deputy with the Wood County Sheriff's Department.

At this time, the County Commission met with Ginny Conley, to discuss legislation that is in regard to the proposed dog ordinance.

At 10:00 A.M., the County Commission met with Toni Tiano, Grant Consultant and Diana Williams, Victims Advocate, to discuss the VOCA Grant. After discussion, the Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION that resolves that the President of the County Commission, Robert K. Tebay, is hereby Authorized to sign a Grant Application for the Victims of Crime Act (VOCA) Assistance Program from the Division of Criminal Justice Services through the Office of Military Affairs and Public Safety with the State of West Virginia. The aforementioned Application requests funding in the amount of fifty-

six thousand eight hundred thirty-eight dollars and 00/100ths cents (\$56,838.00) to continue the Victims Advocate Program within the Wood County Prosecuting Attorney's Office. The two (2) positions of Victims Advocate and an Assistant will continue to work with victims in both the Circuit Court and Magistrate Court Systems to provide information on their case as well as materials on other available services. Emphasis will be given to the underserved population groups and public information will be available. If funded, the Grant would begin on July 1, 2002 and continue through June 30, 2003.

The Application and other documentation pertaining to the Victims of Crime Act (VOCA) Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Jim Miracle from the Wood County Historic Landmarks Commission to give an update on his budget request.

At 10:45 A.M., the County Commission met with Mark Eddy and Jeff Morris to discuss a house on Spencer Avenue that they think needs torn down. Keith Litton, Compliance Officer, was present for this meeting. The County Commission asked Mr. Litton to check into this matter.

At this time, the County Commission met with Roger Amos to discuss a right of way in a cemetery. Mr. Amos stated he was here about a month ago and hadn't heard from the County Commission. Commissioner Tebay stated he would make a call and see if he could get Mr. Amos some help.

At this time, the County Commission met with Rae Browne from the Sumnerites. Ms. Browne informed the Commission they are applying for a historic preservation grant and she needs a support letter. The County Commission stated they would do this.

At 1:30 P.M., the County Commission met with Randy Kulp, Blennerhassett Corporation, to discuss a proposal for the Commission in regard to the sale of the Sid's property. (The tape has nothing on it for this meeting except for Mr. Kulp introducing himself.)

At 2:00 P.M., the County Commission met with Sheriff S.F. Greiner and Deputy G.F. Parsons to discuss vehicles.

The County Commission of Wood County was in receipt of a check in the amount of three thousand six hundred forty-five dollars and twenty cents (\$3,645.20) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of January, 2002 in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 120 and bearing the date of February 11, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the VOCA Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Wood County incurred expenditures in the amount of four thousand six hundred twenty-two dollars and fifty-six cents (\$4,622.56) during the month of January, 2002. However, the Request for Reimbursement is in the amount of two thousand seven hundred fourteen dollars and ninety cents (\$2,714.90) which represents payment of contractual services provided by Michael D.

Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affect Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Vienna Police Department in regard to the STOP Domestic Violence Program; and for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department in regard to the STOP Domestic Violence Program. Funds in the amount of one thousand nine hundred seven dollars and sixty-six cents (\$1,907.66) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr. and further is being provided through the remaining salary and benefits provided by the City of Vienna to law enforcement officials who participated in the STOP Domestic Violence Program; and the remaining salary and benefits provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports submitted by the Prosecuting Attorney for Wood County, the Wood County Sheriff's Department and the City of Vienna; the Daily Time Records for the Prosecuting Attorney for Wood County, the Wood County Sheriff's Department and the City of Vienna; the Overtime Records for the City of Vienna and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K. D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay in his official

capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 01-UD-005. Expenditures in the amount of two thousand two hundred thirty-one dollars and seventeen cents (\$2,231.17) were incurred by Wood County during the month of February, 2002, which represents payment of contractual services provided by Kelly Earley, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), for money used in compliance check operations, for travel expenditures of the said Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) and for "buy" money used in compliance check operations. In addition to the Request for Reimbursement, the Monthly Report, the Financial Recap, the Daily Time Records for the Coordinator of Project S.O.B.E.R. and for the law enforcement official from the City of Vienna who participated in the S.O.B.E.R. Project, the Project Director's Monthly Report, the S.O.B.E.R. Enforcing the Underage Drinking Laws Grant Program Documents; the Travel Vouchers for the Coordinator of Project S.O.B.E.R., the Underage Drinking Compliance Checks Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 00-A-D-059. Expenditures in the amount of six thousand two hundred eight dollars and thirty-five cents (\$6,208.35) were incurred by Wood County during the month of February, 2002. However, the Request for Reimbursement is in the amount of five thousand three hundred twenty dollars and

thirty-six cents (\$5,320.36) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison and J. Jason Hayner, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for travel expenses of the aforementioned Project R.E.P.A.Y. Coordinator. The amount of eight hundred eighty-seven dollars and ninety-nine cents (\$887.99) represents the cash match as set forth in the Juvenile Accountability Incentive Block Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Travel Vouchers for the Project R.E.P.A.Y. Coordinator and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Wood County incurred expenditures in the amount of three thousand four hundred forty-eight dollars and fifty-nine cents (\$3,448.59) during the month of December, 2001. However, the

Request for Reimbursement is in the amount of one thousand nine hundred seventy-seven dollars and forty-eight cents (\$1,977.48) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel for the Vienna Police Department in regard to the STOP Domestic Violence Program; and for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department in regard to the STOP Domestic Violence Program. Funds in the amount of one thousand four hundred seventy-one dollars and eleven cents (\$1,471.11) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr., and further is being provided through the remaining salary and benefits provided by the City of Vienna to law enforcement officials who participated in the STOP Domestic Violence Program; and the remaining salary and benefits provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports submitted by the Prosecuting Attorney for Wood County, the Wood County Sheriff's Department and the City of Vienna; the Daily Time Records for the Prosecuting Attorney for Wood County, the Wood County Sheriff's Department and the City of Vienna; the Overtime Records for the City of Vienna and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, WV, acknowledging receipt of Wood County's Application in the amount of seventy-six thousand two hundred eighty dollars and 00/100ths cents (\$76,280.00) for Juvenile Accountability Incentive Block Grant funds. Receipt of the aforementioned letter is pursuant to an ORDER appearing in Order Book 65, at Page 145 and bearing the date of March 4, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to sign an Application. The Application and all other documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Ginny Conley, Prosecuting Attorney in and for Wood County, West Virginia, informed the County Commission that Douglas E. Tingler stands charged with sixteen counts of Impersonating a DPS Officer. The authorities in Green County, North Carolina were holding the said Douglas E. Tingler. It was necessary for Trooper R.L. Clark and Trooper Bauso to travel to North Carolina and pick up the said Douglas E. Tingler and return him to Wood County. Expenditures for said round trip from Parkersburg, West Virginia, to Green County, North Carolina and return was a cost of \$427.72. The sum of \$475.00 was issued to Trooper Clark. Since the cost of the trip to Green County, North Carolina was \$427.72, the amount of \$47.28 is being refunded to the County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from David E. Sheppard and Mary L. Sheppard to name the road to their residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. David



E. Sheppard and Mary L. Sheppard, along with residents Sherry Steele and Denise Humphries, requested the road be named STEMPHARD LANE. The road to be known as STEMPHARD LANE provides access to the aforementioned residences as stated in the Sheppard's Request Form. The road to be known as STEMPHARD LANE is located in Tygart Taxing District, Tax Map 270, Parcel Number C. The request by David E. Sheppard and Mary L. Sheppard is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by David E. Sheppard and Mary L. Sheppard, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named STEMPHARD LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from Dr. Robert Russell, President of the Wildwood Homeowners' Association, to name the roads in Wildwood Subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The Wildwood Homeowners' Association has

requested the following roads in the Wildwood Subdivision to be named as follows; (1) East Wildwood Drive, (2) West Wildwood Drive, (3) Brooktree Circle, (4) Wildwood Drive, (5) Elm Drive, (6) Oakwood Circle and (7) Wildwood Heights. The roads, as mentioned above, provides access in Wildwood Subdivision as stated in the Homeowners' Association Request Form. The roads are located in Lubeck Taxing District. The request by the Homeowners' Association is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Wildwood Homeowners' Association, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned roads be named as follows: (1) East Wildwood Drive, (2) West Wildwood Drive, (3) Brooktree Circle, (4) Wildwood Drive, (5) Elm Drive, (6) Oakwood Circle and (7) Wildwood Heights. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from Daniel Daley to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Daniel Daley requested the road be

named DALEY LANE. The road to be known as DALEY LANE provides access to the aforementioned residence as stated in Mr. Daley's Request Form. The road to be known as DALEY LANE is located in Tygart Taxing District, Tax Map 80, Parcel Number B. The request by Daniel Daley is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

The County Commission does hereby find that the said request, made in writing by Daniel Daley, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named DALEY LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Loren Cullum, Developer of Stoneridge Estates Addition, posted an Insurance Bond in the amount of twenty-thousand dollars and 00/100ths cents (\$20,000.00) to insure that the gravel road known as Rockland Drive is constructed in accordance with the Subdivision Regulations for Wood County. The said bond is with Travelers Casualty and Surety Company of America, Hartford, CT., Bond Number 103721989. The aforementioned Insurance bond will remain in effect for two years from the date of the said Insurance Bond (March 8, 2002). The said

Stoneridge Estates Addition is located in Williams Taxing District and consists of nine (9) lots. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Name Request Form from Steven Roberts and Donna Roberts to name the road to their residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The said Steven Roberts and Donna Roberts have requested the road be named WHITETAIL MEADOWS LANE. The road to be known as WHITETAIL MEADOWS LANE provides access to the aforementioned residence as stated in the Roberts' Request Form. The road to be known as WHITETAIL MEADOWS LANE is thirteen (13) miles out Route 50 to Route 31 North for one and one-half (1 ½) miles and then turn left on limestone driveway and is located in Walker Taxing District, Tax Map 80, Parcel Number 00D10000. The request by Steven Roberts and Donna Roberts is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Steven Roberts and Donna Roberts, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named WHITETAIL MEADOWS LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of

the County Commission for entry in the Office of the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Friday, March 15, 2002 at 10:30 A.M. Said Special Session is being held for the preparation of the budget for the fiscal year 2002/2003 as required by Chapter 11, Article 8, Section 10 of the West Virginia Code of 1931, as amended. These meetings will be held in the Office of the County Administrator, Room 205, Wood County Courthouse. An Order was prepared regarding this matter.

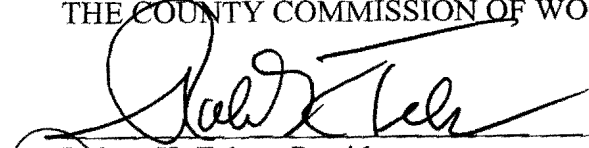
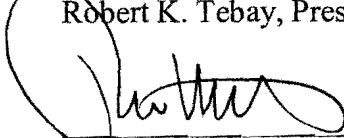
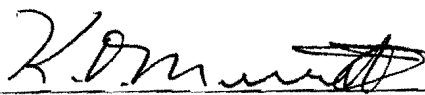
The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Wood County incurred expenditures in the amount of four thousand one hundred twenty dollars and fourteen cents (\$4,120.14) during the month of February, 2002. However, the Request for Reimbursement is in the amount of three thousand four hundred eighty-nine dollars and ninety-five cents (\$3,489.95) which represents payment of contractual services provided by Diana W. Williams, Victims Advocate for Wood County, for payment of contractual services provided by Sophia Angelos, Victims Advocate Assistant, and for payment of cell phone expenses of the Victims Advocate for the month of January, 2002. The amount of \$382.19 was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies, and salary benefits (FICA, Retirement and Workers' Compensation) of the said Victims Advocate. The amount of \$248.00

was utilized as in-kind match, as set forth in the aforementioned Grant, and represents volunteer time. In addition to the Request for Reimbursement, the Monthly Progress Report for the Victims Advocate, the Monthly Progress Report for the Victims Advocate Assistant, the Monthly Statistics Report, the Daily Time Records of the Victims Advocate, the Daily Time Records of the Victims Advocate Assistant, the Daily Time Records of the volunteers, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Robert K. Tebay, President  
Rick Modesitt, Commissioner  
K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 11, 2002

27456	Aegis Protection Group	116.50
27477	Runyon Lock Service	323.00
27483	Parks Hardware	7.76
27495	State Electric	43.95
27503	Kramer's Photo Supply	5.99
27517	Lowe's	7.87
27519	Northwestern Landfill	28.60
28808	Global Computer Supplies	979.98
28900	Kramer's Photo Supply	50.65
28928	Wharton Cadillac	500.00
28936	Kramer's Photo Supply	4.72
28938	NOE Office Equipment	106.50
28940	Battery Mart	55.12
28948	Parkersburg Lock Service	13.40
28964	Parkersburg Office Supply	84.60
28960	Walmart	5.60
28990	Office Depot	298.40
28992	Wal-mart	120.15

To listen to this meeting, please refer to Tape #153 and Tape #154.

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3-11-02

PLEASE

PRINT

1. Toni Tuno
2. Jim Miracle
3. Steve Poling
4. Mark D Eddy
5. JEFF morris
6. Roger Amos
7. Rae Bravne
8. RANDY KULP
9. S. F. Greiner
10. C. J. La
- 11.

WCHLC  
Community Resources

Seimreites  
BLANCKHART CORPORATION

C Johnson  
O. F. Parsons