

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 30, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission approved Erroneous Assessment Applications in regard to personal property for Jerry C. Wagner, Jr. – Vienna District (2000); Allen W. Powell – Parkersburg City District (2001); D&S Masonry – Clay District (2000); DH Excavating – Clay District (2001) and Glenn E. Butterbrodt – Vienna District (2001).

At 9:30 A.M., the County Commission met with George Kellenberger, Chamber of Commerce, to discuss a marketing program. Mr. Kellenberger asked for the amount of \$6,000.00. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that the amount of six thousand dollars and 00/100ths cents (\$6,000.00) be contributed to the Chamber of Commerce of the Mid-Ohio Valley, Parkersburg, West Virginia. Such contribution would be utilized in the preparation of brochures, for distribution in our surrounding area, setting forth the economic development growth in Wood County. Such brochures would be a cooperative effort between local governments and the private sector in Wood County and would be an ongoing project with appropriate updates. An Order was prepared regarding this matter.

At 9:45 A.M., Michael D. Freshour was sworn in as a Holding Center Officer. Gary Vincent, Holding Center Administrator was present.

At this time, the County Commission met with Richard Hayhurst, Attorney; Mark Rhodes, Chief Tax Deputy and Steven A. Grimm, Assessor to discuss delinquent taxes that the County is trying to collect from citizens who haven't paid for some time.

At 10:00 A.M., the County Commission held a hearing in regard to the Harry Mills estate. Richard Hayhurst, Attorney and Sondra Mills were present. Mr. Hayhurst stated that due to a law suit settlement, the estate needs reopened and Mrs. Mills will serve as administrator without bond. The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, reopened the estate and appointed Sondra Mills as administrator.

At 11:00 A.M., the County Commission met with General Ambulance to discuss ambulance operations. Those present were Jeff Johnson, Tommy Bolen, Kim Harper and Bill Morehead. General Ambulance wants to dedicate an ambulance for emergency services in an area that Camden Clark Memorial Hospital Ambulance covers. Terry Brown, E-911/Emergency Services Director was present. The County Commission asked them for specific information in writing and they will check in to this matter.

At 11:30 A.M., the County Commission met with Terry Brown, E-911/Emergency Services Director to discuss the addressing for Oakwood Estates and other areas.

Garry Freed was sworn in as a Central Telecommunications Center employee.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the materials needed in the construction of additional parking spaces for county use be taken from the General County Fund budget. The construction of the aforementioned additional parking

spaces will be completed by personnel from the City of Parkersburg and will be located in close proximity of the Wood County Courthouse. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand six hundred forty-three dollars and sixty-nine cents (\$3,643.69) which represents reimbursement to Wood County for expenses incurred during the month of March, 2002 in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 201 and bearing the date of May 2, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the VOCA Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the bid be let for the demolition of structures and cleanup of property owned by Terry Lowers located at 5875 Emerson Avenue, Parkersburg, WV. A Legal Notice shall be placed in both local newspapers, The Parkersburg News and the Parkersburg Sentinel, on June 6, 2002 and on June 13, 2002, with bid opening to be held at 10:00 A.M. on Monday, June 24, 2002. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to Execute a letter addressed to the Division of Criminal Justice Services, Charleston, WV, in regard to the

Enforcing The Underage Drinking Laws Grant Number 01-UD-55. The aforementioned letter requests that the amount of two thousand dollars and 00/100ths cents (\$2,000.00) be transferred from the Personnel/Contractual Category to the "Other" Category to enable the S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Program to better utilize the remaining Grant funds. Additionally, the aforementioned letter requests a time extension to extend the ending date of this Grant from May 31, 2002 to August 31, 2002. Documentation pertaining to the Enforcing The Underage Drinking Laws Grant is on file in the office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, reappointed Roger Sheppard of WTAP-TV to the 911 Advisory Board. This reappointment is pursuant to an Order appearing in Order Book 51, at Page 433 bearing the date of April 1, 1991 and deals with the procedure policy for appointments to boards and authorities. The new term will expire April 30, 2005. An Order was prepared regarding this matter.

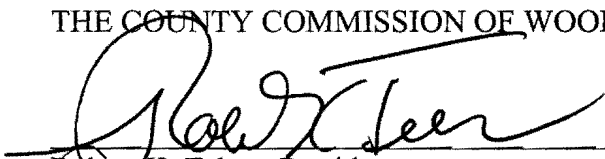
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION that AUTHORIZES Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to enter into a Grant Contract Agreement by and between the Division of Criminal Justice Services and the Wood County Commission in regard to the Victims of Crime Act (VOCA) Assistance Grant Number 01-VA-047. Funds from said Grant will continue to provide funding for the salary and insurance benefits of a full time Victim Advocate and the salary of a part-time Victim Advocate in the Wood County Prosecuting Attorney's Office, and will further provide staff training, direct service travel mileage, a Victim

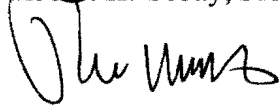
Services Database System, and a cell phone and pager for the full-time Advocate to provide direct services to crime victims. The aforementioned Grant is in the amount of forty-four thousand six hundred thirty-three dollars and 00/100ths cents (\$44,633.00) and will commence on July 1, 2002 and continue until June 30, 2003. An Order was prepared regarding this matter.

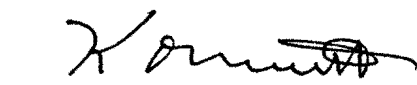
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Robert K. Tebay, President


Rick Modesitt, Commissioner


K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON MAY 30, 2002

27723	Wal-Mart	47.80
27759	Parkersburg Office Supply	115.64
27761	Casto & Harris	56.10
27763	Easton Printing	69.00
27767	Fanelli Boys	49.95
27811	Dayton Legal Blank	132.00
27813	NOE Office Equipment	29.99
27815	NOE Office Equipment	117.97
27817	Casto & Harris	58.00
27819	Parkersburg Office Supply	92.08
27821	Parkersburg Office Supply	960.00
27825	Schwaab	12.00

28888	WV Uniforms	1128.20
29050	Assurance Business Forms	1551.84
29052	Assurance Business Forms	539.00
29060	Assurance Business Forms	1556.80
29158	Interstate Supply	202.79
29206	Woodford Oil	7111.08
29224	Viking Office Products	240.73
29228	NOE Office Equipment	6.86
29242	Astorg Motor	207.22
29244	Kramer's Photo	21.82
29246	Mahone Tire	24.00
29248	Kramer's Photo Supply	8.95
29272	Casto & Harris	558.35
292825	Parkersburg Office Supply	113.01
29286	Astorg Motor	17.59
29288	Big Mac	114.50
29292	Sam's Club	10.99
29330	Garrison Brewer	71.98
29332	Mahone Tire	24.00
29336	Parkersburg Office Supply	34.07
29340	Parkersburg Office Supply	414.81
29354	S/W Graphics	10.75

ab

To listen to this meeting, please refer to Tape #178

May 30, 2002

George Helwigberger

Chamber of Commerce

Gary Vincent

Wood Co. Holding Ctr.

Michael Freshour

WOOD Co Holding CTR

Richard A. Hayhurst

Sandra Wells

Jeff Johnson

General Ambulance

Tommy Bolen

General Amb.

Kim Harper

General Amb.

Bill Moreman

General Amb

Terry L. Brown

Wood County 911/OTIS