

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 4, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At 10:30 A.M., the County Commission met with Ron Salter, Salter & Associates and Mark Adkins from Chapman Printing, to discuss the quantity and additional expenses in regard to the Wood County brochure. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that the additional costs in the amount of nine hundred seventy-five dollars and 00/100ths cents (\$975.00) be made to Salter and Associates, Parkersburg, WV, for the additional changes and additions to accommodate the County Commission's directives in regard to the brochure of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the purchase of fifteen thousand (15,000) Wood County brochures designed by Salter and Associates, Parkersburg, WV. The cost of printing the said fifteen thousand (15,000) Wood County brochures is in the amount of five thousand seven hundred eighty-eight

dollars and 00/100ths cents (\$5,788.00), and will be printed by Chapman Printing Company, Inc., Parkersburg, WV. An Order was prepared regarding this matter.

The County Commission upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, placed George "Chip" Chandler in nomination to fill a vacancy on the Wood County Civil Service Commission for Deputy Sheriffs created by Jeffrey Elder not wanting to be reappointed. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the previous ORDER of the County Commission dated October 31, 2002, be AMENDED to read that "Harvey Rutter has forty-five (45) days in which to obtain a contractor, of his choice, to remove the buildings and debris on his property. If this is not completed in the aforementioned time frame, the County Commission of Wood County will advertise for, and seek a contractor, to complete the ORDERED removal of buildings and debris from the property." An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby Authorize Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the LETTERS OF AGREEMENT by and between the City of Williamstown, the City of Vienna and the Town of North Hills in regard to the HAZARD MITIGATION PLAN for Wood County. Such LETTERS OF AGREEMENT must be executed in order for a multi-jurisdictional plan to meet the requirements of Section 322 of the Disaster Mitigation Act of 2000. Each participating jurisdiction must participate in the planning process and adopt the completed plan. The

aforementioned LETTERS OF AGREEMENT are pursuant to an Order appearing Order Book 65, at Page 334 and bearing the date of October 17, 2002, at which time the County Commission of Wood County entered into an Agreement with the Mid-Ohio Valley Area Development Corporation in regard to the AGREEMENT FOR PLANNING SERVICES – HAZARD MITIGATION PLAN. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Service Agreement by and between Waste Management a Division of USA Waste Services of West Virginia, Parkersburg, WV, and the County Commission of Wood County, Wood County, West Virginia. The aforementioned Service Agreement is for the waste pickup service at the Wood County Holding Center, 300 Second Street, Parkersburg, WV, in the amount of one hundred ninety-two dollars and five cents (\$192.05) per month with pickup schedule being Tuesday and Friday of each week. Extra pickup charges will be in the amount of twelve dollars and 00/100ths cents (\$12.00) per yard. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight thousand eighty-one dollars and forty-nine cents (\$8,081.49) of which the amount of six thousand eight hundred eighty-four dollars and eight cents (\$6,884.08) represents reimbursement to Wood County for expenses incurred during the months of August and September, 2002 in regard to the Victims of Crime Act (VOCA) Program Grant Number 01-VA-047. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 325 and bearing the date of October 3, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County

Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement in the amount of three thousand two hundred thirty-one dollars and 00/100ths cents (\$3,231.00); and further pursuant to an ORDER appearing in Order Book 65, at Page 331 and bearing the date of October 10, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the Request For Reimbursement in the amount of three thousand four hundred sixty-three dollars and fifty-one cents (\$3,463.51). The Order dated October 3, 2002 reflects an inaccurate amount on the Request For Reimbursement; the amount should have been three thousand four hundred twenty dollars and fifty-seven cents (\$3,420.57). Documentation pertaining to the VOCA Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of seven thousand eight hundred ninety-four dollars and eleven cents (\$7,894.11) from the Criminal Justice Services, Charleston, West Virginia, which represents reimbursement to Wood County for expenses incurred during the months of July and August, 2002, in regard to the Juvenile Accountability Incentive Block Grant Number 01-A-D-108. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 286 and bearing the date of August 15, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement, and further pursuant to an Order appearing in Order Book 65, at Page 312 and bearing the date of September 16, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Juvenile

Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the GRANT AWARD and the fully Executed GRANT CONTRACT AGREEMENT by and between the Division of Criminal Justice Services, Charleston, WV, and the Wood County Commission, Wood County, West Virginia, in regard to the Juvenile Justice and Delinquency Prevention Program – Title II – P.E.A.C.E. Program Grant Number 02-JJV-079. Receipt of the aforementioned Grant Award and fully Executed Grant Contract Agreement is pursuant to an ORDER appearing in Order Book 65, at Page 145 and bearing the date of March 4, 2002, at which time the said GRANT CONTRACT AGREEMENT was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight thousand eighty-one dollars and forty-nine cents (\$8,081.49), of which the amount of one thousand one hundred ninety-seven dollars and forty-one cents (\$1,197.41) represents reimbursement to Wood County for expenses incurred during the month of August, 2002, in regard to the Combating the Underage Drinking Program Grant Number 01-UD-55. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 321 and bearing the date of September 26, 2002, at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the

Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Division of Criminal Justice Services, Charleston, WV, in regard to the Juvenile Accountability Incentive Block Grant Number 01-A-D-108. The aforementioned Grant Adjustment Notice gives APPROVAL to the Youth Transition Care Manager/R.E.P.A.Y. (Responsibility Enhancement Project For Adolescent Youth) Coordinator to attend the annual Probation Officers' Conference in Huntington, WV, September 30, 2002 – October 4, 2002. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ACCEPT the CHANGE ORDER from Steers Heating and Cooling, Inc., Parkersburg, WV, in regard to the heating and air conditioning units for the fourth floor of the Mid-Ohio Valley Board of Health building, 211 Sixth Street, Parkersburg, WV. The County Commission of Wood County, during regular session on September 23, 2002, AWARDED the bid to Steers Heating and Cooling Inc., Parkersburg in the amount of twenty thousand four hundred sixty-three dollars and 00/100ths cents (\$20,463.00) to supply and install a York 15-ton Embassy package air conditioning unit with 150,000 btu duct heater and water-tite outside air louver. The Skymark equipment quoted will not be ready for shipment until December 10, 2002; therefore, by Change Order, Steers Heating and Cooling, Inc., proposes to supply and install a York 15-ton air handler with hot water coil, a 15-ton condensing unit and a 150,000 btu duct heater in the same amount as was originally quoted, twenty thousand four hundred sixty three dollars and

00/100ths cents (\$20,463.00). The proposed units are in stock and could be installed within two (2) to three (3) weeks. Documentation pertaining to the heating and air conditioning units is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to an ORDER dated October 21, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE a Request For Reimbursement in regard to the Section 410 DUI Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09 for the period of July 1, 2002 through September 30, 2002. The aforementioned Request For Reimbursement was in the amount of four thousand forty-five dollars and sixty cents (\$4,045.60); however, a miscalculation in the amount was made, and the Request For Reimbursement should have been three thousand nine hundred forty-nine dollars and twelve cents (\$3,949.12). An Amended Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the payment reimbursement request in regard to the Community Gun Violence Prosecution Grant Number 2002-GP-CX-0127. Funds in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) were requested through the Phone Activated Paperless Request System from the United States Department of Justice, Office of Justice Programs, Washington, D.C., which represents eighty percent (80%) of the salary and benefits of Jessica Shockley, who has been hired as the Community Gun Violence Assistant Prosecuting Attorney for Wood County. The remaining salary of Jessica Shockley will be provided through the budget allocation of the Prosecuting Attorney for Wood County. Grant funds will be electronically deposited in the County's General Fund Checking Account at the United National Bank. The aforementioned request is

for the period of July 1, 2002 through September 30, 2002. Documentation pertaining to the Community Gun Violence Prosecution Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

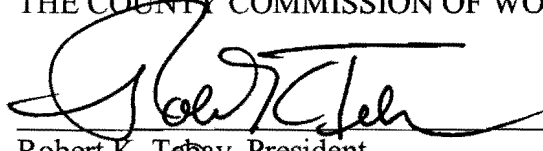
The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Union Williams Public Service District Board. Said vacancy is due to the fact that Ronald J. Mullenix's term expired on November 1, 2002 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, placed Ronald J. Mullenix in nomination for reappointment. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

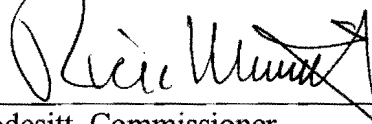
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APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K.D. Merritt, Commissioner

To listen to this meeting, please refer to Tape #217.

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