

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 7, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence. Note taker was Patty King.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Amax Inc. – Lubeck District (2001); Westvaco Corporation – Walker District (2002); Harold D. Farnsworth – Parkersburg City District (2002); Mid-Ohio Valley Area Development – Tygart District (2002); Richard C. King – Tygart District (2002); Peyton J. Dudley – Parkersburg District (2002). The County Commission approved a list of properties that have been acquired by the Department of Highways for the Corridor D project and have 2001 delinquent taxes. The taxes need to be exonerated because they cannot be sold at the delinquent sale on November 13, 2002. A copy of said list is attached to these minutes and shall be made a part thereof.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Steven Kalo – Parkersburg City District (1998, 1999, 2000, 2001 & 2002).

At 6:00 P.M., the County Commission met with Chris Shoop in regard to the completion of streets in the Wildwood Subdivision, Section F. Mr. Shoop informed the County Commission as to what has been going on between Steve Tice and Ralph Matheny; they are getting promises, but no results; cease and desist orders have been issued twice in the past

(2001 and August, 2002); Mr. Matheny has put in about 300 feet of pavement; residents on a corner property haven't been able to use their driveway; at Planning Commission meeting last night, he asked what can be done and Mr. Meyers stated that the status of the 2nd request was that Mr. Matheny was in default and his attorney had contacted Mr. Meyers, now it is up to a judge to decide; wants to know if something can be done by the Planning Commission, a citation or something to expedite this; what power does the County Commission have. Mr. Modesitt spoke, but it is hard to hear on tape. Mr. Shoop stated that he told Mr. Matheny that if the work isn't done by noon tomorrow, he would hire a contractor and they would invoice it, Mr. Matheny told him, good luck collecting it and Mr. Shoop told him he would put a lien on it; there are other liens on his property already; asked about his contractors license being effected. The Commission told him they would need to contact the Contractor's license bureau. Mr. Shoop stated he has nothing against Mr. Matheny, he really doesn't want to be an annoyance to Mr. Matheny, but this is a problem; he would like to communicate with the Judge that is handling the summary judgment. Commissioner Tebay asked him to contact the Prosecutor's Office to find out a date. Commissioner Tebay said the bond was removed and it shouldn't have been released until the road was put in. Miscellaneous discussion took place in regard to the homeowners' association fees not being paid by some property owners. The Commission will contact Blaine Meyers.

The Commission discussed the canvass to be held on Tuesday, November 12, 2002. Commissioner Tebay called Jamie Six, County Clerk, at his residence. They discussed when they should start the canvass and when they should certify the results; they discussed the new Magistrates, the schooling for the new Magistrates and whether or not they should or can delay the certification. They decided that the hand count should start at 9:30 a.m. (The tape was

turned over.) The County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, November 12, 2002 at 9:30 A.M. The County Commission will meet as the Board of Canvassers in regard to the General Election held on Tuesday, November 5, 2002. An Order was prepared regarding this matter.

At 6:30 P.M., the County Commission met with Terry Brown, Emergency Services/E-911 Director to discuss a consulting proposal. Mr. Brown presented proposals to the Commission. This group would do a review on staffing, communications, networking and (inaudible). Discussion took place. The Commission will review the proposals. Discussion took place about overtime.

At 7:00 P.M., the County Commission met with Ron Salter, from Salter and Associates to discuss the brochure for Wood County. Mark Adkins, Chapman Printing explained the digital proof and how they will be boxed, etc. (New tape was put in incorrectly, therefore nothing on second tape.) The Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby give approval, by signature, to the proof of the Wood County brochure that Chapman Printing Company presented. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby ALLOW Friday, November 29, 2002, as an additional day off in accordance with the action of the Governor of West Virginia, Bob Wise, in regard to State employees. Those employees that work on Friday, November 29, 2002 will receive equal time off. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Wood County incurred expenditures in the amount of five thousand seventy-four dollars and sixty-five cents (\$5,074.65) during the month of August, 2002. However, the Request for Reimbursement is in the amount of three thousand eight-two dollars and forty-four cents (\$3,082.44) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department; and for overtime compensation paid to law enforcement personnel of the City of Vienna in regard to the STOP Domestic Violence Program. Funds in the amount of one thousand five hundred four dollars and seventy-four cents (\$1,504.74) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the additional salary and the benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney and for overtime expenses, plus benefits, being provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Reports for the Wood County STOP Team and the Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Prosecuting Attorney, the City of Vienna and the Wood County Sheriff's Department; the financial information submitted by the Prosecuting Attorney, the City of

Vienna and the Wood County Sheriff's Department; the Daily Time Records for the Assistant Prosecuting Attorney; the City of Vienna and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM CONTRACT between THE WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to Mineral Wells Volunteer Fire Department. The aforementioned funds are in the amount of twenty-nine thousand five hundred sixty dollars and 00/100ths cents (\$29,560.00) and are to be utilized to assist in the purchase of a breathing air compressor to fill breathing bottles for fire fighting and for the purchase of radios for each of the Mineral Wells Volunteer Fire Department engines with communications capable of speaking with any firefighter at a moment's notice. The aforementioned Grant Program shall be completed by June 30, 2003 and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Local Economic Development Assistance Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination.

Sealed bids must be solicited for all commodities or supplies related to this Project, which have an estimated value of over ten thousand dollars and 00/100ths cents (\$10,000.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Wood County incurred expenditures in the amount of five thousand four hundred ninety-five dollars and seventy-three cents (\$5,495.73) during the month of September, 2002; however, the Request for Reimbursement is in the amount of three thousand six hundred ninety-four dollars and thirty-two cents (\$3,694.32) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department; and for overtime compensation paid to law enforcement personnel of the City of Vienna in regard to the STOP Domestic Violence Program. Funds in the amount of one thousand four hundred sixty-nine dollars and fifteen cents (\$1,469.15) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the additional salary and the benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney and for overtime expenses, plus benefits, being provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Reports for the Wood County STOP

Team and the Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; the financial information submitted by the Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; the Daily Time Records for the Assistant Prosecuting Attorney, the City of Vienna and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a RESOLUTION in which it is resolved that the County Commission of Wood County does hereby AGREE to the terms as set forth in the Governor's Community Partnership Grant Program Application for the fiscal year 2003. The aforementioned Application is in the amount of twenty-four thousand four hundred forty-five dollars and 00/100ths cents (\$24,445.00) to purchase rescue tools for the Washington Bottom Volunteer Fire Department. Documentation pertaining to the Governor's Community Partnership Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 4 in the General County Fund budget for the fiscal year 2002/2003. Receipt of said Approval is pursuant to an

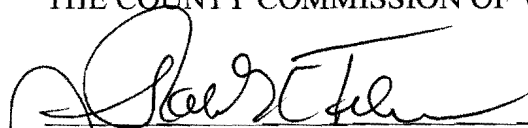
Order appearing in Order Book 65, at Page 340 and bearing the date of October 28, 2002, at which time the Request for Revision was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay, and passed, reappointed Michael A. Miller to the Claywood Park Public Service District Board. Said reappointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities. Mr. Miller's new term will expire on November 1, 2008. An Order was prepared regarding this matter.

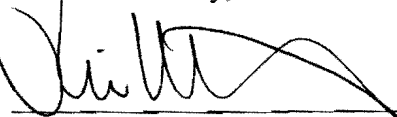
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 8:00 P.M.

APPROVED:

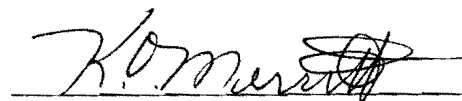
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K.D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON NOVEMBER 7, 2002

28143	Kramer's Photo Supply	52.62
28181	Wharton Cadillac	69.51
28183	Parkersburg Office Supply	47.69
28191	Garrison Brewer	494.60
28201	Wal-Mart	43.74
28205	Broadwaters Motorcar	15.63
28217	CDW-G	266.25
28219	CDW-G	661.21
29712	CR Malcom & Assoc.	223.36
29822	Office Depot	249.03
29754	Miller Communications	30.00
29768	Astorg Motor	1707.13
29810	Broadwaters Motorcar	403.63
29812	Mahone Tire	219.76
29814	Astorg Motor	142.04
29816	Astorg Motor	18.96
29818	Poynters Best Office	138.40
29828	Parkersburg Office Supply	1588.75
29830	Office Depot	56.85
29832	Wal-Mart	23.56
29834	Broadwaters Motorcar	89.71
29836	Miller Communications	6.50
29838	Broadwaters Motorcar	10.39
29844	Broadwaters Motorcar	53.47
29846	Sam's Club	68.46
29848	Franklin Fire Equipment	75.00
29850	Broadwaters Motorcar	461.64
29892	Office Depot	184.98

To listen to this meeting, please refer to Tape #219. Tape #220, was used, but nothing was taped.

ab

November 7, 2002

Chris E. Shoop
Terry L. Brown - T, B
Mark Adkins
Ron Salter S&A.

OFFICE
SHERIFF AND TREASURER OF WOOD COUNTY

S. F. GREINER, SHERIFF

POST OFFICE BOX 1985
PARKERSBURG, WEST VIRGINIA 26101

Equal Opportunity Employer
Mark D. Rhodes, Chief Tax Deputy

304-424-1910

Fax 304-424-1958

October 30, 2002

Honorable Wood County Commission
Wood County Courthouse
#1 Court Square
Parkersburg, West Virginia 26101

RE: Real Estate Exonerations

Dear Sirs:

The below listed properties have been acquired by the Department of Highways for the Corridor D project and have 2001 delinquent taxes. The taxes need to be exonerated because they cannot be sold at the delinquent sale on November 13, 2002.

Year	Ticket #	Name	Amount
2001	5382	Bonnett Carolyn R	91.14
2001	5384	Bonnett James C	82.18
2001	5950	Cowgill Tracy S	436.58
2001	5965	Creel Celia R	30.28
2001	6880	Hennessee David L	151.34
2001	7265	Kirkbride Lisa	444.7
2001	7432	Michael S. Lewis	437.34
2001	8076	Moore Jackie R	280.74
2001	8425	Pennell Robert D. Jr	143.86
2001	8552	Radcliff George C	28.8
2001	9232	Sprouse Oliver R	180.38
2001	9865	Williams Paul D	1428.34
2001	9866	Williams Paul D	180.38
2001	9883	Wilson Carl D	73.2
2001	9977	Wolfe Tammy D	118.24
2001	20130	Lamb Donald F Sr	30.96
2001	20634	Loiseau C R	30.96
2001	21488	Mc Henry Iris P	30.96
2001	25524	Smith Jack L	185.28
2001	32954	Espy Brooks	465.52

RECEIVED

NOV 13 '02 *OB*

County Administrator

RECEIVED *OB*

OCT 31 '02

County Administrator

2001	33123 Grogg Florence R	352.04
2001	45276 Bradley Gault	167.77
2001	6744 Rebecca Grogg	83.64
2001	6743 Rebecca Grogg	192.98
2001	7265 Lisa Kirkbride	444.70
2001	23513 Roger Place	203.60
2001	23514 Roger Place	90.62
2001	25524 Jack Smith	185.28
2001	11272 Jack Smith	85.58

The Sheriff's Tax Office will not exonerate the taxes until after normal business hours on November 12 to give the taxpayer the opportunity to pay these bills.

If you have any questions please don't hesitate to contact myself or Steve Grimm.

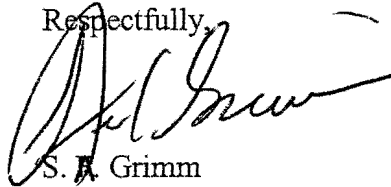
Thank you for your assistance in this matter.

Respectfully,



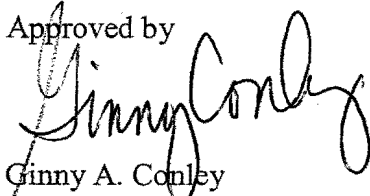
S. F. Greiner
Sheriff of Wood County

Respectfully,



S. F. Grimm
Assessor of Wood County

Approved by



Ginny A. Conley
Prosecuting Attorney for Wood County

