

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 18, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, approved minutes from November 7, 2002.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Robert R. Westfall – Vienna District (2002); John E. McIntire – Walker District (2002); Jimmie L. Justice – Lubeck District (2002); Goldie M. Sams – Lubeck District (2001) and one Erroneous Assessment Application in regard to personal property for Care Wear Uniforms – Parkersburg City District (2001).

At 10:30 A.M., the County Commission met with John Eberle and Henry Becker from MSAG Data Consultants. Mr. Eberle stated they have visited the 911 center; they are currently in seventeen states doing the same work; they receive many calls that have their 911 center in the same position as Wood County; they are proposing to come in and do a full field verification; you will end up with a map with structures and it will be up to date, then map maintenance would be needed (they can provide this service); new address notifications would be hand delivered to residents; they work closely with the local post masters; they can do a full GIS system for the Assessor's Office. More discussion took place. Mr. Eberle stated it would

take less than twelve months to get the work done. More discussion took place. They will meet with Steve Grimm, Assessor in the next day or two.

The 11:30 A.M., appointment with S.F. Greiner, Sheriff; Mark Rhodes, Chief Tax Deputy and Steve Grimm, Assessor, was cancelled due to the fact Steve Grimm failed to show for said appointment.

The 1:00 P.M. appointment with Carolyn Beverage was cancelled by Ms. Beverage.

At 1:30 P.M., the County Commission met with Shelley Plauche and Steve Tuck from the Children's Home Society of West Virginia. Mr. Tuck gave an update on the home and gave the Commission one dollar for the lease.

At 2:00 P.M., the County Commission met with Ron Salter from Salter and Associates to discuss a promotional video for economic development. Mr. Salter showed the Commissioners video tapes and gave ideas on what to use in a video.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER the bid be let for a proposal to produce an Economic Development sales video for Wood County. At such time as specifications have been completed, a Legal Notice shall appear, as a Class II Notice, in both The Parkersburg News and The Parkersburg Sentinel. An Order was prepared regarding this matter.

Joseph T. Santer, Attorney for the City of Parkersburg submitted an Application, with exhibits, for annexation of territories to the City of Parkersburg by a minor boundary adjustment. The County Commission set a hearing date for December 9, 2002 at 10:30 A.M. and Notice of said hearing shall be published in both local newspapers and posted not less than five public places within the areas proposed to be annexed.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby give APPROVAL to the request for funding in the amount of one thousand dollars and 00/100ths cents (\$1,000.00) from the Little Kanawha Resource Conservation and Development Council. The aforementioned funding would be utilized to cover invoices for culvert pipe and seeding of vegetation areas around the recently constructed access road at the West Virginia Interstate Fair and Exposition, Mineral Wells, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby give APPROVAL to the purchase of a County Seal for use with the recently purchased lectern, with sound system. Such County Seal will be purchased from S/W Resources, Parkersburg, WV. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby give APPROVAL to a CHANGE ORDER submitted by Steers Heating and Cooling, Inc., Parkersburg, WV, in regard to the removal of an abandoned cooling tower located on the roof of the Mid-Ohio Valley Board of Health, Parkersburg, WV. Steers Heating and Cooling, Inc. had previously been awarded the bid to install a fifteen (15) ton package air conditioning unit with 150,000 btu duct heater and water-tite outside air louver, by ORDER appearing in Order Book 65, at Page 319 and bearing the date of September 23, 2002. Since a crane will be on site for the aforementioned installation, Steers Heating and Cooling, Inc., by Change Order, submitted the charge of eight hundred dollars and 00/100ths cents (\$800.00) for the use of the

crane and the labor to remove the aforementioned cooling tower. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a RESOLUTION in which it is resolved that the County Commission of Wood County does hereby AGREE to the terms as set forth in the Governor's Community Partnership Grant Program Application for the fiscal year 2003. The aforementioned Application is in the amount of seventeen thousand dollars and 00/100ths cents (\$17,000.00) for the purchase of a vehicle model year 2000, or newer, to be used for travel by the Wood County Recreation to oversee twenty-three (23) programs at one hundred forty-one (141) sites and serving approximately nine thousand (9,000) children countywide. Documentation in regard to the Governor's Community Partnership Grant Program, utilized by the Wood County Recreation Commission, is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, did hereby give APPROVAL to shampoo the carpet in the offices located in the Wood County Courthouse that will not be replaced with new carpet. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, appointed George "Chip" Chandler to the Civil Service Commission for Deputy Sheriff's. Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1,

1991, which deals with the procedure policy for appointments to boards and authorities. Mr. Chandler's term will expire June 30, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby Authorize Robert K. Tebay in his official capacity as president and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing The Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of two thousand three hundred sixty dollars and eighty-two cents (\$2,360.82) were incurred by Wood County during the month of October, 2002, which represents payment of contractual services provided by Kelly Earley, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), represents payment of travel expenses of the Coordinator of Project S.O.B.E.R., and for money used in compliance check operations. In addition to the Request For Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for the Coordinator of Project S.O.B.E.R., the Project Director's Monthly Report, the travel vouchers of the Coordinator of Project S.O.B.E.R., the S.O.B.E.R. Enforcing the Underage Drinking Laws Grant Program Documents; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter.

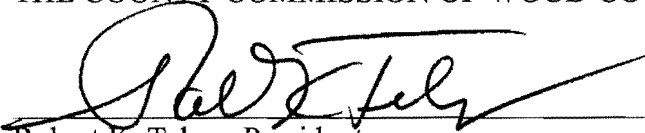
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request For Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 01-AD-108. Expenditures in the amount of six thousand eight hundred forty-three dollars and

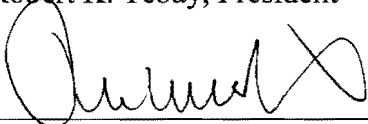
fifty-two cents (\$6,843.52) were incurred by Wood County during the month of October, 2002. However the Request For Reimbursement is in the amount of five thousand seven hundred forty-four dollars and 00/100ths cents (\$5,744.00) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and represents payment of contractual services provided by Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The amount of one thousand ninety-nine dollars and fifty-two cents (\$1,099.52) represents the cash match as set forth in the Juvenile Accountability Incentive Block Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request For Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Record for the Project R.E.P.A.Y./Youth Transition Coordinator and for the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Robert K. Tebay, President


Rick Modesitt, Commissioner


K.D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON NOVEMBER 18, 2002

28099	Casto & Harris	62.40
28189	Applied Indust. Tech.	8.56
28193	Lowe's	126.30
28195	Parks Hardware	6.09
28199	Parkersburg Office Supply	43.90
28211	Parks Hardware	8.63
28213	Dayton Legal Blank	80.00
28215	Broadwaters Motorcar	5.83
28223	Parkersburg Office Supply	10.50
28225	State Electric Supply	88.62
29826	BDI	10.38
28227	Parkersburg Office Supply	204.31
28229	Casto & Harris	636.70
28231	Chapman Printing	458.00
28235	Lowe's	49.80
29842	Gall's	83.88
28245	Tesa Company	647.06
29840	Parkersburg Office Supply	445.48
29852	Filtech	88.20
29854	State Electric Supply	43.95
29856	State Electric Supply	88.62
29858	Universal Lighting Products	150.00
29860	Viking Office Products	203.89
29872	Parkersburg Office Supply	4.34
29874	Parkersburg Office Supply	125.95

29878	Mr. Vacuum Cleaner	32.97
29896	Parkersburg Office Supply	513.67
29898	Casto & Harris	113.00
29900	Parkersburg Office Supply	41.91
28241	Hertz Furniture Systems	923.43
29802	Sam's Club	83.28

To listen to this meeting, please refer to Tape #218, Tape #219 and Tape #220.

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PLEASE PRINT

11/18/02

1. HENRY BECKER WSAH DATA CONSULTANT
2. JOHN EBELER ? " "
3. Steve Tuch Children's Home Society of WV
4. Shelley Plouche Children's Home Society - Groutke
5. Ron Salter Salter & Assoc.
- 6.
- 7.
- 8.
- 9.
- 10.