

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 24, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other miscellaneous documents.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, approved minutes from September 26, 2002, September 30, 2002, October 3, 2002, October 7, 2002 and October 10, 2002. The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved minutes from October 17, 2002.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Robert Bryen McHenry Trust – Parkersburg City District (2002); Robert J. Rapp – Parkersburg City District (2002); Ted Vernon Dille – Slate District (2002); Gary H. Buffington – Steele District (2002); Roger Park – Union District (2002); Everett R. & James Singer – Williams District (2002) and for Charles F. Smith – Steele District (2002).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Erie Insurance Exchange – Vienna District (1998, 1999 & 2000) and for Erie Indemnity Co. – Vienna District (1998, 1999 & 2000).

At 10:30 A.M., the County Commission held a public hearing in regard to a Union Williams Public Service District boundary extension. Steven Hardman, attorney for Union Williams Public Service District, handled the hearing. Also in attendance was Dianne Wolfe, Bowles, Rice, McDavid, Graff and Love and Jerry Dotson, Union Williams Public Service District. Mr. Harman provided affidavits and notice of hearing; he asked for comments on the proposed boundary extension. Hearing no objections, the County Commission Ordered that the boundaries of Union Williams Public Service District be enlarged so as to include within the boundaries of the District, for purposes of providing sewer service, the area that is more fully described in the attached document. An Order was prepared regarding this matter.

At 10:45 A.M., the County Commission discussed a right of way easement in regard to Union-Williams Public Service District. After discussion with Mr. Hardman, Ms. Wolfe and Mr. Dotson, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Right-of-Way Easement in which the County Commission of Wood County grants and conveys to the Union Williams Public Service District, its successors and assigns, a perpetual easement with the right to erect, construct, install and lay and therefore use, operate, inspect, repair, maintain, replace and remove a sanitary sewer line(s) and all necessary appurtenances thereto over and across that certain real estate situate in Williams District, Wood County, West Virginia, identified as Parcel I1 on May 210 and Parcel Q2 on Map 350 of the tax maps of said district in the Office of the Clerk of the County Commission of Wood County, West Virginia. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Greg Smith, Air Expo 2002 and Carolyn Strock, Wood County Airport Authority to give the final report on the Air Expo held at the Wood County Airport. Mr. Smith talked about how many people attended, the activities, etc. Ms. Strock discussed the name of the airport.

At 11:15 A.M., the County Commission met with Mark Zielinski from ZzzipNet to discuss 911 and a website. Mr. Zielinski stated he put together some information that he thought the County was interested in for the website. The Commission informed Mr. Zielinski that they would be going out to bid for the website as soon as they get bid specifications together. Mr. Zielinski discussed his ideas for the website.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the West Virginia Governor's Highway Safety Program, Charleston, West Virginia, in regard to the Wood/Jackson Regional Highway Safety Program Grant Number F02HS-13. The said letter requests that the remaining balances in the Occupant Protection Category, the Impaired Driving Category, the "Other" Category, the Police Traffic Services Category, and the TEA Category in the total amount of five thousand five hundred thirteen dollars and four cents (\$5,513.04) be transferred to the Project Coordinator Contractual Category to cover the salary of the Project Coordinator for an additional two (2) month period. Documentation pertaining to the West Virginia Governor's Highway Safety Program is on file in the Office of the County Administrator.

The County Commission of Wood County was in receipt of the Local Economic Development Assistance Grant Award in the amount of twenty-nine thousand five hundred

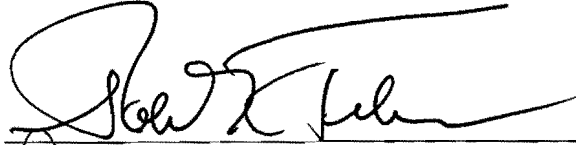
sixty dollars and 00/100ths cents (\$29,560.00) to be utilized for a breathing air compressor to fill breathing air bottles for fire fighting and for the purchase of radios for each of the Mineral Wells Volunteer Fire Department engines with communications capable of speaking with any firefighter at a moment's notice. The West Virginia Development Office, Charleston, West Virginia, administers the said Grant. Documentation pertaining to the Local Economic Development Assistance Grant to be utilized by the Mineral Wells Volunteer Fire Department is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt, and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the AGREEMENT by and between Verizon Payphone Service and the Wood County Commission. The aforementioned AGREEMENT is for the payphone, 304-428-6531, located at the Wood County Magistrate Court Building, 208 Avery Street, Parkersburg, WV. With the Execution of the aforementioned AGREEMENT, the County Commission of Wood County shall receive a commission in regard to local calls, Intra LATA toll calls and Inter LATA toll calls made from the aforementioned payphone. The term of the AGREEMENT shall initially be for a three (3) year period, and shall automatically renew for additional, successive one (1) year terms, unless either party provides written notice of its intent not to renew this Agreement at least thirty (30) days, but not more than ninety (90) days, prior to the end of the initial term or any renewal term. An Order was prepared regarding this matter.

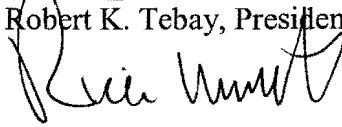
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

APPROVED:

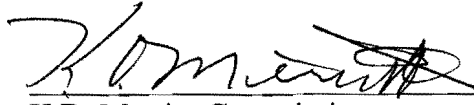
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K.D. Merritt, Commissioner

To listen to this meeting, please refer to Tape #214.

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PLEASE PRINT!!
OCT. 24, 2002

1. Dianne Wolfe BRM Blvd
2. Jerry Dotson Union Williams PSD
3. Sam Hahn BRMoth
4. MARK ZIELINSKI ZZZIPNET
5. CAROLYN STROCK WOOD COUNTY AIRPORT AUTH.
6. Greg Smith - AIR EXPO 2002 -
- 7.
- 8.
- 9.
- 10.