

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 25, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, approved minutes from October 28, 2002, October 31, 2002 and November 4, 2002. The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay, and passed, approved minutes from October 30, 2002 and November 12, 2002.

At 11:00 A.M., the County Commission held a hearing in regard to the estate of Bessie A. Crawford. Patsy Smith, an heir to the estate, was present and asked that Cassandra be removed as Executrix. Discussion took place. The Commission stated they would talk with Eugene Hague, Attorney to get his recommendations and will ask her to sign the papers that need signed.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, approved the purchase of a frame for a Resolution that was prepared for Dr. Lyle Vincent, who is retiring.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities, the County Commission of Wood County, announced to all concerned that a vacancy will exist on

the Fort Boreman Historical Park Commission due to the expiration of the term of Robert R. Cordell on December 31, 2002. The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, placed Robert R. Cordell in nomination for reappointment. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities, the County Commission of Wood County, announced to all concerned that two vacancies will exist on the Wood County Development Authority due to the expiration of the term of Stephen Decker and Marcia Ogilvie on December 31, 2002. The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, placed Stephen Decker and Marcia Ogilvie in nomination for reappointment. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County announced to all concerned that two vacancies will exist on the Wood County Parks and Recreation Commission (Mountwood Park) due to the expiration of the terms for James Arthur and Larry Godfrey on December 16, 2002. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities, the County Commission of Wood County announced to all concerned that a vacancy exists on the Parkersburg/Wood County Convention & Visitors Bureau. Said vacancy is due to the

expiration of the term of Leone Ohnoutka on December 31, 2002. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, reappointed J.B. Wilson to the Wood County Parks and Recreation Commission Board (Mountwood Park). Mr. Wilson's new term will expire December 16, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of three thousand nine hundred forty-nine dollars and twelve cents (\$3,949.12) which represents reimbursement to Wood County for expenses incurred during the period of July 1, 2002 through September 30, 2002, in regard to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02J8-09. Receipt of the aforementioned check is pursuant to an AMENDED ORDER appearing in Order Book 65, at Page 349 and bearing the date of November 4, 2002, and pursuant to an ORDER appearing in Order Book 65, at Page 336 and bearing the date of October 21, 2002, at which time the Request For Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. The STEP Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for

Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-047. Wood County incurred expenditures in the amount of four thousand fifty-two dollars and forty-six cents (\$4,052.46) during the month of October, 2002. However, the Request For Reimbursement is in the amount of three thousand two hundred thirty-four dollars and twenty-three cents (\$3,234.23) which represents payment of salary and insurance benefits provided to Diana W. Williams, Victims Advocate for Wood County, for payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant and for payment of cell phone and pager for Diana W. Williams, Victims Advocate for Wood County. The amount of eight hundred two dollars and twenty-three cents (\$802.23) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of partial salary and benefits for the Victims Advocate of Wood County, office supplies and mileage of the Victims Advocate Assistant to attend Crime Victim Compensation Training and Domestic Violence Seminar. The amount of sixteen dollars and 00/100ths cents (\$16.00) was utilized as in-kind match, as set forth in the aforementioned Grant and represents volunteer time. In addition to the Request for Reimbursement, the Monthly Progress Report from the Victims Advocate, the Monthly Progress Report from the Victims Advocate Assistant, the Annual Performance Report of the Victims Advocate, the Annual Performance Report of the Victims Advocate Assistant, the Travel Expense form of the Victims Advocate for Wood County, the Daily Time Record of the Victims Advocate, the Daily Time Record of the Victims Advocate Assistant and the Daily Time Record of the Volunteers, the Financial Recap, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

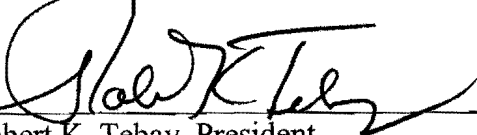
Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Curtis Root and Rita Root to name the road to their residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Curtis Root and Rita Root, along with residents Charles E. Bush and Lilly J. Bush, requested the road be named CEDAR ROSE LANE. The road to be known as CEDAR ROSE LANE provides access to the aforementioned residences as stated in Curtis Root and Rita Root's Request Form. The road to be known as CEDAR ROSE LANE is located on Mill Run Road past log yard on left and State Road on right, the driveway being the first turn on the road in Clay Taxing District, Tax Map 190, Parcel Number C. The request by Curtis Root and Rita Root is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like, to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the request, made in writing, by Curtis Root and Rita Root, and the approval from the Wood County Emergency Services/E-9-1-1 is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named CEDAR ROSE LANE. The County Commission does further ORDER that a copy of the ORDER along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Wednesday, November 27, 2002 at 4:00 P.M. Said Special Session is being held for the purpose of certifying the election results from the General Election held on November 5, 2002. An Order was prepared regarding this matter.

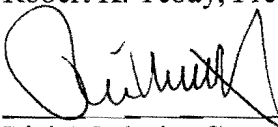
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

APPROVED:

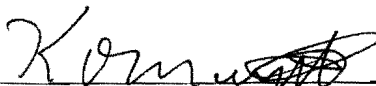
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K.D. Merritt, Commissioner

To listen to this meeting, please refer to Tape #221 and Tape #222.

ab

11/25/02

PLEASE PRINT

1. Catsby Smith
2. Roy Buchanan
3. Sydney Buchanan
- 4.
- 5.
- 6.
- 7.