

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 7, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, approved minutes from February 13, 2003.

At 10:30 A.M., the County Commission held a hearing in regard to the Delmas C. Gregg estate to have claims disallowed. Rob Tebay, attorney for Madeline Gregg, Administratrix and Madeline Gregg were present. All creditors were notified and none are present. Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, Ordered that said claims be disallowed. Commissioner Tebay abstained from voting. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Doug Adams, Jim Kinnett, Greg Smith, Steve Nicely and Jim Hayhurst to discuss their recommendation on economic development sales video for Wood County. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby TABLE any action on the bids received for the Economic Development Sales Video for Wood County. Such action of the County Commission to table the sales video is pursuant to a recommendation from members of the committee, appointed by the County Commission of Wood County, to review the additional requirements as set forth in the request for proposals. The said committee members further

recommend that the County Commission concentrate on a website for the County rather than a sales video. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Gary Hamilton, Director of the Mid-Ohio Valley Health Department, Jane Moore, Renee Swisher and Douglas Bowen from the Mid-Ohio Valley Health Department. The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby EXECUTE a PROCLAMATION, on behalf of the Mid-Ohio Valley Health Department, in which it is Resolved that the week of April 13 – 19, 2003, be Proclaimed as INFANT IMMUNIZATION AWARENESS WEEK. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby EXECUTE a PROCLAMATION, on behalf of the Mid-Ohio Valley Health Department, in which it is Resolved that the week of April 7–13, 2003 be Proclaimed as NATIONAL PUBLIC HEALTH WEEK. An Order was prepared regarding this matter.

At 11:45 A.M., the County Commission met with Terry Brown, E-911/Emergency Services Director. Mr. Brown presented a letter of recommendation on the hiring of a planner for Emergency Services. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby APPROVE the employment of Roger D. Bibbee as the Planner/Citizen Corps Coordinator for Wood County and working out of the Office of the Wood County Emergency Services/E-9-1-1. Such action of the County Commission is pursuant to a recommendation from Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1.

Funding for the employment of the Planner/Citizen Corps Coordinator is through a Hazard Mitigation Plan under Section 322 of the Disaster Mitigation Act of 2000, and being administered through the Office of Emergency Services. An Order was prepared regarding this matter.

At 1:30 P.M., the County Commission met with Patricia Stewart from the Wood County Senior Citizens. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the amount of eight thousand four hundred thirty-one dollars and forty cents (\$8,431.40) be expended from General County funds and represents the twenty percent (20%) administrative share and represents the twenty percent (20%) equipment cost as required in the FY 2003 Section 5310 Grant awarded to the Wood County Senior Citizens Association, Inc. The aforementioned Grant funds, with appropriate matching funds, are to be utilized for the purchase of a replacement handicapped lift van for the Wood County Senior Citizens Association, Inc. An Order was prepared regarding this matter. (Nothing on tape)

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the Hotel Occupancy Tax Collection pursuant to Chapter 7, Article 18 of the Code of West Virginia, 1931, as amended, continue to be distributed to the Half Marathon as follows for the fiscal year 2003/2004.

The Parkersburg News/ The Parkersburg Sentinel Half Marathon is
To continue to receive 3% of the Hotel Occupancy Tax Collection
With a cap of \$10,000.00 to be placed upon their allocation.

All other entities receiving Hotel Occupancy Tax will remain at the same percentage as allocated in the fiscal year 2002/2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a letter addressed to the Division of Criminal Justice Services, Charleston, WV, in regard to the Enforcing the Underage Drinking Program Grant Number 02-UD-79. The aforementioned letter requests that the amount of thirteen thousand three hundred forty-nine dollars and 00/100ths cents (\$13,349.00) be transferred from the Personnel/Contractual Category to the "Other" Category and that the amount of six hundred forty dollars and 00/100ths cents (\$640.00) be transferred from the Travel/Training Category to the "Other" Category. If the said revisions are approved, it would allow for cinema ads, billboards, radio ads, radio remote, flyers, office supplies and materials to be purchased in regard to the TIPS Program. Documentation pertaining to the Enforcing the Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand one hundred seventy-four dollars and ninety cents (\$3,174.90) which represents reimbursement to Wood County for expenses incurred during the month of December, 2002 in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 454 and bearing the date of March 17, 2003, at which time the Request for Reimbursement was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Enforcing the Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of two thousand nine hundred seventy-five dollars and ninety-five cents (\$2,975.95) were incurred by Wood County during the month of March, 2003, which represents payment of contractual services provided by Kelly Shook, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) and for travel expenditures of the said Coordinator of Project S.O.B.E.R. and for Larry Johnson, Chief Juvenile Probation Officer. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the Coordinator of Project S.O.B.E.R.; the travel voucher for the Chief Juvenile Probation Officer; the travel voucher for the Coordinator of Project S.O.B.E.R.; the Project Director's Monthly Reports; the Monthly Supervisor's Report; the S.O.B.E.R. Enforcing the Underage Drinking Compliance Checks Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

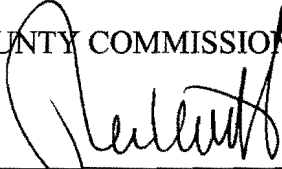
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby give APPROVAL to the purchase of a Zoll AED Plus Complete Defibrillator and a carrying case for such defibrillator for the Friends of Blennerhassett Island to be expended from the County's allocation received from video lottery proceeds. The cost of the defibrillator is two thousand

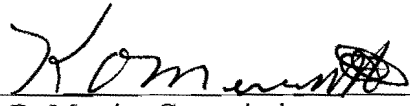
thirteen dollars and five cents (\$2,013.05) and the cost of the carrying case is not known at this time. An Order was prepared regarding this matter.

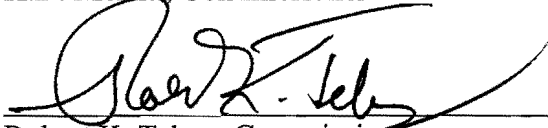
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Rick Modesitt, President


K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON APRIL 7, 2003

28549	Casto & Harris	212.90
28589	State Electric Supply	62.51
28591	Broadwaters Motorcar	91.97
28597	Lowe's	56.00
28603	Broadwaters Motorcar	60.27
28607	Parks Hardware	19.90
28609	PAMS	61.18
28943	Assurance Business Forms	295.00
30276	Viking Office Products	51.28
30308	Gall's Inc.	274.76
30340	Healthsouth	45.00
30342	Apollo Oil	177.49
30374	Dayton Legal Blank	2015.85
30376	Office Depot	436.82
30388	Office Depot	9.29

30390

Northwestern Landfill

19.75

To listen to this meeting, please refer to Tape #249.

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APRIL 7, 2003

1. Robert K. Talbot Atty Gen Madeline Gregg Alonin
2. L. Madeline Gregg
3. ~~Carla Hamrick~~ MOVHD
4. JANE MOORE, AN MOVHD
5. Renee Swisher MOVHD.
6. Douglas Power MOVHD
7. Terry L. Brown WCOES
8. Patricia Stewart Wo. Co Senior Citizens