

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 17, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved minutes from February 20, 2003, February 24, 2003, February 27, 2003, February 28, 2003 and March 3, 2003.

At 10:30 A.M., the County Commission met with Guy Randolph and family to discuss his purchase of the Mineral Wells Livestock Yard.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, placed Larry Stephens, Emergency Medical Services Provider (Dwane Weekley, Alternate - Emergency Medical Services Provider); Guy Brown, West Virginia State Police; Thomas Blondin, General Public; K.D. Merritt, Wood County Commission and Robert Newell, City of Parkersburg Police Chief (replacing Thomas Dent) in nomination for reappointment to the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that said members terms expire on April 30, 2003 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. The new terms will expire on April 30, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Grant Number 02-CS-27. No expenditures were made during the period of January 1, 2003 through March 31, 2003. In addition to the Request for Reimbursement, the Project Financial Report and the Grant Progress Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that the bid be let for the leveling, paving and striping of a parking lot situated on the former recreation area of the Wood County Correctional Center (now the Wood County Holding Center). Specifications have not been completed at this time; however, when completed, a Class II Legal Notice will appear in both The Parkersburg News and The Parkersburg Sentinel. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the payment reimbursement request in regard to the Community Gun Violence Prosecution Grant Number 2002-GP-CX-0127. Funds in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) were requested through the Phone Activated Paperless Request System from the United States Department of Justice, Office of Justice Programs, Washington, D.C., which represents eighty percent (80%) of the salary and benefits of Jessica Shockley, who has been hired as the Community Gun Violence Assistant Prosecuting Attorney for Wood County. The remaining

salary of Jessica Shockley will be provided through the budget allocation of the Prosecuting Attorney for Wood County. Grant funds will be electronically deposited in the County's General Fund Checking Account at the United National Bank. The aforementioned request is for the period of January 1, 2003 through March 31, 2003. Documentation pertaining to the Community Gun Violence Prosecution Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 01-AD-108. Expenditures in the amount of six thousand six hundred seven dollars and seventy-two cents (\$6,607.72) were incurred by Wood County during the month of March, 2003. However, the Request for Reimbursement is in the amount of five thousand five hundred eight dollars and twenty cents (\$5,508.20) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison; represents payment of contractual services provided by Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator and further represents payment of travel expenses for Michelle Buckley. The amount of one thousand ninety-nine dollars and fifty-two cents (\$1,099.52) represents the cash match as set forth in the Juvenile Accountability Incentive Block Grant and is the full amount of benefits; (FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance) for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Travel Expense forms of the Project R.E.P.A.Y./Youth Transition Coordinator; the Daily Time Record for the Project

R.E.P.A.Y./Youth Transition Coordinator and for the Juvenile Justice Liaison; the Monthly Supervisor's Reports for both the Project R.E.P.A.Y./Youth Transition Coordinator and the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the local Law Enforcement Block Grant Number 2002-LB-BX-2396. Funding for the aforementioned Local Law Enforcement Block grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. No expenditures were made during the period of January 1, 2003 to March 31, 2003. Documentation pertaining to the Office of Justice Programs Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the United States Department of Justice, Office of Justice Programs Grant Number 2002-GP-CX-0127. The total outlay for the current period is in the amount of fourteen thousand five hundred seventy dollars and fifty cents (\$14,570.50), of which the amount of four thousand five hundred seventy dollars and fifty cents (\$4,570.50) reflects the

County's share of the funding. Therefore, the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) reflects the Federal share of outlays for the period of January 1, 2003 to March 31, 2003. Documentation pertaining to the Office of Justice Programs Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Local Law Enforcement Block Grant Number 2001-LB-BX-2935. Funding for the aforementioned Local Law Enforcement Block grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. No expenditures were made for the period of January 1, 2003 to March 31, 2003. Documentation pertaining to the Local Law Enforcement Block grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, having ascertained that the net amount to be raised by the Levy of Taxes for the Current Year for County current purposes will be nine million four hundred eighty-one thousand eighty-six dollars and 00/100ths cents (\$9,481,086.00) according to the estimate and entered of record on the 17th day of April, 2003. Said estimate having been published as required by law, and no one appearing to oppose this commission or to take exception thereto, and the Office of the State Auditor, Chief Inspection Division, having heretofore by a letter received by this Commission dated April 7, 2003, giving Notice of Approval of the Levy Estimate as submitted, it is therefore ORDERED that said Estimate and

the Rate of Levy proposed therein, be approved and the following levies be laid on each One Hundred Dollars valuation of each class of Property:

13.14 of Class I Property
26.28 of Class II Property
52.56 of Class III Property
52.56 of Class IV Property

An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Partial Release of the Deed of Trust on a portion of the collateral for the County Commission of Wood County, WV College Facilities Revenue Bonds, Series 2001 (Ohio Valley College Project). Also enclosed is a letter from United National Bank, Parkersburg, WV, authorizing the aforementioned release, along with a letter signed by Dan A. Marshall, bond counsel, advising the County Commission that it is appropriate to execute such Partial Release. Said Partial Release of Deed of Trust shall be recorded in the office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign a Partial Release on Lot Number Forty-Three (43) of Woodland Falls Subdivision. Said Subdivision is of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book One A (1-A) at Page Four Hundred Thirty-Eight (438), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Release, the County Commission does hereby release the lien in regard to Lot Number Forty-Three (43) of the

certain Notice of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). In all other respects, the said Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein. Said Partial Release is to be shown of record in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER the donation of fifteen (15) computers, no longer in service, to the Williamstown High School. The said computers are identified with the following serial numbers: 002796918, 002796919, 002796920, 002796921, 002796922, 002796924, 002796925, 002796926, 002796927, 002796928, 002796930, 002796934, 002796935, 002796936 and 002887146. The aforementioned computers had been assigned to the Assessor's Office. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby, CREATE a Community Criminal Justice Board for Wood County in accordance with Chapter 62, Article 11C, Section 6 of the Code of West Virginia, 1931, as amended.

The following names were placed in nomination in accordance with the aforementioned section of the Code of West Virginia.

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| 1. | S. F. Greiner | - | Sheriff of Wood County |
| 2. | Ginny Conley | - | Prosecuting Attorney of Wood County |
| 3. | Rick Wolfe of Cosenza,
Underwood & Merriman | - | Public Defender |
| 4. | (To be Named Later) | - | Wood County Board of education |
| 5. | (To be Named Later) | - | Background in Mental Health Care and
Service |
| 6. | Sophia Colombo | - | Advocating for the Rights of Victims |
| 7. | Kelly Shook | - | Advocating for the Rights of Victims |

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|-----|--------------------|---|-----------------|
| 8. | Art Gustke | - | At-large member |
| 9. | Jenny Keup | - | At-large member |
| 10. | (To be Named Later | - | At-large member |

An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE the EXECUTION of a RESOLUTION in regard to the STOP Violence Against Women Grant Number 02-VAW-008. With the EXECUTION of the aforementioned RESOLUTION, Rick Modesitt, in his official capacity as President and on behalf of the County Commission, is hereby AUTHORIZED to EXECUTE the GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission; the Subgrantee EEOP Certification; the Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters, and Drug-Free Workplace Requirements; and the Additional Conditions and Assurances. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE an expenditure in the amount of six hundred forty-four dollars and eight cents (\$644.08) for advertisement in the local newspapers on Sunday, Monday, Tuesday and Wednesday (April 20-23, 2003); and further did hereby AUTHORIZE an expenditure in the amount of six hundred dollars and 00/100ths cents (\$600.00) for radio advertisements in regard to the tire cleanup in Wood County. The aforementioned advertisements are in conjunction with the State of West Virginia Division of Highways TIRE AMNESTY WEEK declared for April 21-26, 2003. West Virginia residents may bring up to fifty (50) automobile and light truck tires to the Division of Highways Office

on Depot Street, Parkersburg, WV, between the hours of 7:30 A.M. to 7:00 P.M. on the aforementioned dates, April 21, 2003 to April 25, 2003 and between the hours of 7:30 A.M. to 5:00 P.M. on April 26, 2003. An Order was prepared regarding this matter.

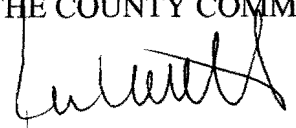
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Miller Communications, Inc., Parkersburg, WV, to make repairs to the recording system located at the Wood County Magistrate Court building. Two quotes were solicited. One quote was received from Creel Sound and Electronics, Parkersburg, WV, in the amount of four hundred ninety dollars and 00/100ths cents (\$490.00) and the second quote was received from Miller Communications, Inc., Parkersburg, WV, in the amount of two hundred twenty-three dollars and 00/100ths cents (\$223.00). An Order was prepared regarding this matter.

The County Commission of Wood County did hereby ORDER that an additional amount of five thousand dollars and 00/100ths cents (\$5,000.00) be allocated to Veterans Park for the installation of the new playground equipment, which was purchased by the County in last fiscal year. An Order was prepared regarding this matter.

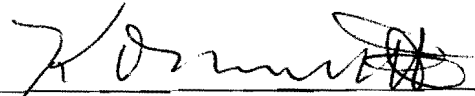
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE the Parkersburg Homecoming Festival Committee the exclusive use of the County parking lot located at Third and Market Streets, Parkersburg, WV, the former Sid's building location, in regard to the Parkersburg Homecoming 2003. An Order was prepared regarding this matter.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner

Tape #253 is marked April 17, 2003; however, there is nothing on the tape about this date.

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4/17/03

1. Dee Keith - Traders Bank
2. Harriet M. Randolph -
3. ~~John~~ Handberg
4. Richard Runkel
5. Doug Garrett
6. Joe Costo - Farm Credit
7. H.R. Scott - WVU Extension Service
8. Hunter Z. Samuels 911 Center ^{Payton Zet} ~~Commissary~~