

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 14, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from July 14, 2003; July 17, 2003; July 21, 2003; July 24, 2003; July 28, 2003; July 31, 2003 and August 7, 2003. The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved minutes from August 4, 2003.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Leo W. Wilson – Steele District (2003) and James L. Peters – Tygart District (2003).

At 10:00 A.M., the County Commission met with Terry Brown, Emergency Services/911 Director, to discuss personnel matters such as hours worked, overtime, benefits, etc.

At 10:30 A.M., the County Commission held a public hearing in regard to the Wrecker Dispatch Policy. A list of those attending is attached to these minutes. Discussion took place. The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the Proposed Wood County Telecommunications Center Standard Operating Guidelines Manual in regard to

wrecker service be returned to the E-9-1-1 Advisory Committee, and that at least six (6) wrecking companies be represented at the next such meeting. The aforementioned motion followed a Public Hearing that was held by the County Commission of Wood County. As per Chapter 24, Article 6, Section 12 of the West Virginia Code, 1931, as amended, the County Commission operating an enhanced emergency telephone system shall, every three (3) years, establish a policy that provides for the most prompt, fair, equitable and effective response to requests or dispatchers for emergency towing services. An Order was prepared regarding this matter.

At approximately 11:30 A.M., the County Commission met with Dwane Weekley, from St. Joseph's Ambulance Service and Larry Stephens from Camden-Clark Ambulance Service, to discuss an agreement of primary service providers.

At approximately 11:45 A.M., the County Commission met with Toni Tiano, grant consultant and Kelly Shook, S.O.B.E.R. Program. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Kelly C. Shook, 2905 Morningside Avenue, Parkersburg, West Virginia. The County Commission is the recipient of grant funds from the State of West Virginia, Office of Military Affairs and Public Safety, Division of Criminal Justice Services, Enforcing the Underage Drinking Laws Grant Program for the purpose of hiring a Project Coordinator, on a contractual basis for the S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Program through the Wood County Juvenile Probation Office. Such Project Coordinator will develop and

oversee a program designed to enforce the underage drinking laws. For the aforementioned services, the County Commission of Wood County shall compensate Kelly C. Shook at the rate of eighteen dollars and 00/100ths cents (\$18.00) an hour for up to thirty (30) hours per week up to fifty (50) weeks for a maximum amount of twenty-seven thousand dollars and 00/100ths cents (\$27,000.00). The term of the aforementioned AGREEMENT shall begin on June 1, 2003 and terminate on May 31, 2004. If, for any reason, the conditions and provisions of said AGREEMENT are not carried out by Kelly C. Shook, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Kelly C. Shook, and the Division of Criminal Justice Services. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:55 A.M., the County Commission met with David Underwood, Attorney, who presented a petition for annexation by minor boundary adjustment for the City of Vienna. The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, accepted said petition and set a hearing date for September 22, 2003 at 10:30 A.M. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, will close the courthouse at 3:30 P.M. on Friday, August 15, 2003 due to the necessity of parking for the Parkersburg Homecoming.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from John W.

Croy to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. John W. Croy, along with Charles F. Rhodes, Larry Croy, Dean Hays, Amber Starcher, Mildred Via, Robert Dickle, Judd Gorshy, Rose Hays and Shelia Ford, requested the road be named AWESOME VALLEY DRIVE. The road to be known as AWESOME VALLEY DRIVE provides access to the aforementioned residences. The Road to be known as AWESOME VALLEY DRIVE is located on a slag road left off Route 14 toward the river and is six (6) miles from Mineral Wells toward Elizabeth in Slate Taxing District, Tax Map 220, Parcel Number C10A. The request by John W. Croy is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the request, made in writing, by John W. Croy, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be name AWESOME VALLEY DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby APPROVE

the Application for Security Cards submitted by Justin Hardman, Attorney-at-Law and Michelle Stobart, Paralegal. Such APPROVAL is pursuant to an ORDER appearing in Order Book 65, at Page 133 and bearing the date of February 25, 2002, at which time the County Commission ORDERED that Applications be completed by applicants other than local attorneys, surveyors and appraisers. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Guaranteed Maintenance Agreement by and between American Office Systems, Charleston, West Virginia and the County Commission of Wood County, Wood County, West Virginia. The aforementioned Guaranteed Maintenance Agreement is for a model 5645, Serial Number 840663, Lanier copy machine located in the Office of the County Clerk and covers the period of September 18, 2003 to September 18, 2004. The annual charge is in the amount of three hundred dollars and 00/100ths cents (\$300.00) with an average at \$.0125 per copy. The aforementioned Guaranteed Maintenance Agreement includes black developer and drum. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Guaranteed Maintenance Agreement by and between American Office Systems, Charleston, West Virginia and the County Commission of Wood County, Wood County, West Virginia. The aforementioned Guaranteed Maintenance Agreement is for a model 5645, Serial Number 840666, Lanier copy machine located in the Office of the County Clerk and covers the period

of September 18, 2003 to September 18, 2004. The annual charge is in the amount of three hundred dollars and 00/100ths cents (\$300.00) with an overage at \$.0125 per copy. The aforementioned Guaranteed Maintenance Agreement includes developer, black toner and drum.

An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Erroneous Assessment Application No. 1281 pertaining to personal property, found in Order Book 65, at Page 577 and bearing the date of August 7, 2003, be voided due to the fact the taxes were computed incorrectly. Said Erroneous Assessment Application is in the name of Leo W. Wilson and is for property located in Steele Taxing District. A new Erroneous Assessment Application with the same reference number has been prepared. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, WV, in regard to the STOP Violence Against Women Grant Number 01-VAW-010. The aforementioned Adjustment Notice DEOBLIGATES the amount of two thousand six hundred seventy-nine dollars and eighty-nine cents (\$2, 679.89) and thereby CLOSES the aforementioned Grant. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand one hundred twenty-five dollars and 00/100ths cents (\$2,125.00) which represents reimbursement to Wood County for expenses incurred during the period of April 1, 2003 through June 30, 2003 in regard to the Court Security Grant Number 02-CS-27. Receipt of the aforementioned check is pursuant to an ORDER appearing

in Order Book 65, at Page 560 and bearing the date of July 21, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

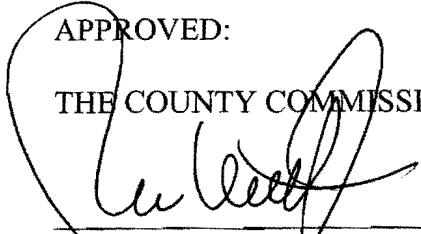
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that the elevator located in the eastern section of the Towne Square building be INSPECTED by EMAR Corporation, Parkersburg, WV. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that the amount of one hundred four dollars and 00/100ths cents (\$104.00) be REFUNDED to Jeffrey L. Dorton, 252 Daisy Drive, Parkersburg, WV 26101. The said Jeffrey L. Dorton on March 25, 2003, obtained a Building Permit in the aforementioned amount and now advises the Office of the County Administrator that he will not have a house constructed off Wildwood Drive in Wildwood Subdivision located in Lubeck Taxing District as stated in the application for a building permit. An Order was prepared regarding this matter.

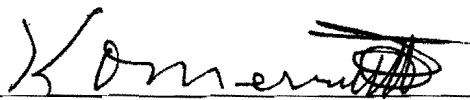
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:

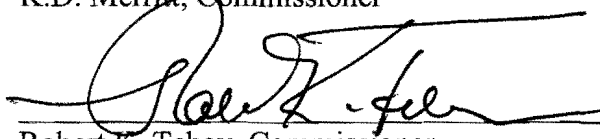
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON AUGUST 14, 2003

28905	Parkersburg Paint	63.02
28935	Parkersburg Printing	100.00
28985	Dartek Computer Supply	1150.83
28997	Office Depot	45.23
28999	Parkersburg Office Supply	314.87
29001	Runyon Lock Service	9.00
30688	Broadwaters Motorcar	19.79
30706	Broadwaters Motorcar	13.29
30710	Broadwaters Motorcar	11.94
30716	Assurance Business Forms	684.31
30718	Chapman Printing	394.87
30720	Astorg Motor	102.54
30722	Viking Office Products	125.79
30728	Poynters Best Office	138.57
30732	Parkersburg Office Supply	77.96
30744	Office Depot	53.68
30746	Sam's Club	25.10
30748	Kramer's Photo Supply	44.77
30756	Atlas Steel & Supply	76.20
30758	Parkersburg Office Supply	99.60
30760	Diamond Triumph Auto Glass	160.00
30784	Office Depot	276.51

To listen to this meeting, please refer to Tape #290 and Tape #291.

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August 14, 2003

1. Flaug W. Edwards MARY'S TOWING
2. Terry L. Brown TLD
3. Michael E PIFER PIFER'S
4. Laurina W PIFER PIFER'S
5. PEB Kendall Rockip
6. Becky Blair Parkersburg Wreck
7. Perry Mollshan ABC Towing - Truc.
8. Scott Tansay Vienna Wrecker
9. Jennifer Tansay Vienna Wrecker
10. Everett Brookover Vienna
11. Dan Sayres Dan Sayres towing
12. Richard STARTS DAN SAYRES TOWING
13. Louis & Bilzard D & M Towing
14. Dave Fleck D & A Towing
- Brian Hecht Freedom Towing
- Scott Hecht H & M
- Loren Lullum International Sales Servi.
- Dwane Jones WCES.
- Dwane Wreckly Sr Joseph's
- LARRY STEPHENS CAMDEN-CLARK AMBULANCE
- Kelly Shook SOBER
- Toni Triano Other TKA