

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 25, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed orders, purchase orders and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from August 14, 2003.

At 9:57 A.M., the County Commission went into Executive Session, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed (Robert Tebay recused himself), upon the authority granted by West Virginia Code, Chapter 6, Article 9A, Section 4, Numbers 9 and 12. Ginny Conley, Prosecuting Attorney and Mary Rader, County Administrator were present. They adjourned said session at 10:20 A.M.

Ronnie L. Nelson presented his resignation as a Holding Center Officer with the Wood County Sheriff's Department.

At 11:00 A.M., Linda Ketterman failed to show to discuss the estate of James O. Ketterman.

Robert Eddy presented to the County Commission of Wood County a PETITION bearing signatures of residents from North Hills, Northridge Terrace and Rector Road all located in the County of Wood, West Virginia. The aforementioned PETITION does hereby request that the County Commission of Wood County ORDER the cleanup of the Shaffer property located on Rector Road and to further ORDER that the owners sign up for weekly

trash pickup and to stop trash burning on Sunday. An Order was prepared regarding this matter.

Charlie Johnson, Chief Deputy asked for a copier for the Wood County Sheriff's Department. It is nine years old and is having to be repaired constantly; the maintenance agreement is expensive. The Commission instructed him to check the State bid.

Steve Grimm, Assessor, informed the Commission of an exoneration for General Electric and Polymer Land that will be coming down for their signatures.

Commissioner Modesitt said that they were in receipt of a petition against a 64% rate increase for residents in the Lubeck Public Service District area.

They discussed a rails to trails proposal from Dr. Hendershot and connecting it into Fort Boreman Historical Park.

At 12:08 P.M., the County Commission went in to Executive Session, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed (Robert Tebay recused himself), upon authority granted by West Virginia Code, Chapter 6, Article 9A, Section 4, Numbers 9 and 12. Ginny Conley, Prosecuting Attorney; Larry Morehead, one of the owners of Towne Square and Robert Full, Attorney for owners of Towne Square, were present. They adjourned said session at 12:41 P.M.

At 1:00 P.M., the County Commission met with John Carr from the Little Kanawha Resource and Conservation District to discuss flooding in the Boaz area. Others in attendance are on the sign in sheet, which is attached to these minutes.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, appointed Tim Kirk to fill a vacancy on the Wood County Local Emergency Planning Committee (LEPC). Mr. Kirk

is filling the unexpired term of Phil Losh who was transferred from the area. Said appointment is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr. Kirk's term will expire December 31, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Enforcing The Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of one thousand eight dollars and 00/100ths cents (\$1,008.00) were incurred by Wood County during the month of July, 2003, which represents payment of contractual services provided by Kelly Shook, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation). In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the Coordinator of Project S.O.B.E.R.; the Project Director's Monthly Reports; the S.O.B.E.R. Enforcing the Underage Drinking Compliance Checks Documents, the Agreement by and between the County Commission of Wood County, Wood County, WV, and Kelly C. Shook, 2905 Morningside Avenue, Parkersburg, WV, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing The Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his

official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. No expenditures were incurred during the month of July, 2003. In addition to the Request for Reimbursement (no expenses reflected), the Monthly Report, the Project Director's Monthly Report and the Project Financial Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. Expenditures in the amount of five thousand nine hundred fifty-seven dollars and four cents (\$5,957.04) were incurred by Wood County during the month of July, 2003. However, the Request for Reimbursement is in the amount of four thousand seven hundred thirty-six dollars and 00/100ths cents (\$4,736.00) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and services provided by Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator and for the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being

submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Three (3) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. The aforementioned Grant Adjustment Notice does hereby DEOBLIGATE remaining funds in the amount of three thousand seven hundred thirty-six dollars and five cents (\$3,736.05) and therefore CLOSES the aforementioned Grant. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. No expenditures were incurred by Wood County during the month of July, 2003. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Agreement by and between the County Commission of Wood County, Wood County, West Virginia, and the Counseling and Wellness Center, 936 Market Street, Parkersburg, West Virginia; the Monthly Supervisor's Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Legislative Budget Digest Project in regard to the Wood County Fort Boreman Historical Park and to EXECUTE the Legislative Budget Digest Project Agreement by and between the West Virginia Division of Tourism, Charleston, WV and the Wood County Fort Boreman Historical Park, Wood County, West Virginia. Funds in the amount of twenty-five thousand dollars and 00/100ths cents (\$25,000.00) allocated to Wood County will be utilized for the design and engineering costs in regard to the Wood County Fort Boreman Historical Park. The term of the aforementioned Agreement commences on July 1, 2003 and will continue to June 30, 2004. The County Commission of Wood County shall solicit sealed bids for all commodities or supplies related to this Project which have an estimated value of over ten thousand dollars and 00/100ths cents (\$10,000.00) and shall obtain bids by a Class II legal notice published in both local newspapers, The Parkersburg News and The Parkersburg Sentinel. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 02-VA-050. Expenditures in the amount of ten thousand eight hundred eighty-nine dollars and twenty-six cents (\$10,889.26) were incurred by Wood County during the month of July, 2003. However, the Request for Reimbursement is in the amount of three thousand three hundred ninety-one dollars and seventy-nine cents (\$3,391.79) which represents payment of contractual services

provided by Diana Williams, Victims Advocate; represents payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and further represents payment of cell phone and pager for Diana Williams. The amount of six hundred sixty-four dollars and sixty-five cents (\$664.65) represents the cash match as set forth in the aforementioned Grant and includes benefits, insurance and partial salary of Diana Williams, Victims Advocate, employed in the Office of the Wood County Prosecuting Attorney. The amount of six thousand six hundred dollars and 00/100ths cents (\$6,600.00) represents the in-kind match as set forth in the aforementioned Grant and includes volunteer time, rental rate of the Victims Advocate Office located in the Wood County Judicial Building, and the rental rate of the Victims Advocate Office located in the Wood County Magistrate Court Building. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Monthly Progress Reports from both the Victims Advocate and the Victims Advocate Assistant; the Daily Time Records for the Victims Advocate, for the Victims Advocate Assistant, and for the Volunteers; the Monthly Statistics Report; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.


The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 02-VAW-008. Wood County incurred expenditures in the amount of three hundred eighty-seven dollars and forty-eight cents (\$387.48) during the month of July, 2003. However, the Request for

Reimbursement is in the amount of two hundred ninety dollars and sixty cents (\$290.60) which represents payment of overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department and for overtime compensation paid to law enforcement personnel of the City of Vienna in regard to the STOP Domestic Violence Against Women Program Grant. Funds in the amount of ninety-six dollars and eighty-eight cents (\$96.88) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the benefits provided by the County to the law enforcement personnel who participated in the STOP Violence Against Women Program Grant. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County SAFE Team; the Monthly Demographic Reports submitted by the City of Vienna and the Wood County Sheriff's Department; the financial information submitted by the City of Vienna and the Wood County Sheriff's Department; the Daily Time Records for the City of Vienna and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

APPROVED:

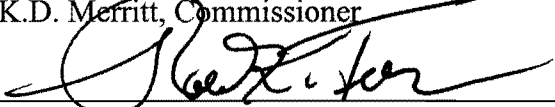
THE COUNTY COMMISSION OF GEOWOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON AUGUST 25, 2003

28989	Fire Extinguisher Specialists	256.20
29009	General Glass	97.50
29015	Kramer's Photo Supply	11.56
30742	Channing L. Bete	984.19
30788	Parkersburg Office Supply	166.79
30790	Family Carpet One	96.00

To listen to this meeting, please refer to Tape #250 and Tape #251.

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Aug 25, 2003

1. Ginny Conly
2. C. J. Johnson
3. SA Wynn
4. B. Full
5. L. MOREHEAD
6. Bill Amick
7. Bart Schumacher
8. DALE DEULEY
9. John P. Carr
10. Delmar Carr