

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 1, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:00 A.M., the County Commission met with Steve Grimm, Assessor, to discuss a proposal by the City of Parkersburg for a Tax Increment Financing Zone. Steve Brodsky with the City of Parkersburg was invited to this meeting, but did not attend.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the County Commission of Wood County retain legal counsel to assist in the interpretation of the Tax Increment Financing (TIF) recently enacted by the West Virginia State Legislature.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement and the Certification of Grant Completion in regard to the LOCAL ECONOMIC DEVELOPMENT ASSISTANCE PROGRAM GRANT funding in the amount of eight thousand six hundred dollars and 00/100ths cents (\$8,600.00) allocated to the Wood County Permanent 4-H Camp Association. An Order was prepared regarding this matter.

Administrative matters were discussed with Mary Rader, County Administrator.

At 10:38 A.M., the County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, went into Executive Session upon authority granted by West Virginia Code, Chapter 6, Article 9A, Section 6, No. 9. The County Commission met with Adam Krason and Steve Branner from ZMM Inc., Architects and Mary Rader, County Administrator to discuss the Judge Donald F. Black Courthouse Annex. They adjourned said session at 11:31 A.M.

At 1:30 P.M., the County Commission met with Toni Tiano, Grant Consultant; Greg Collins, Parkersburg Police Department and Ginny Conley, Prosecuting Attorney. After discussion, County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an AGREEMENT by and between the County Commission of Wood County, Wood County, West Virginia, and Greg Collins, 117 Marie Street, Parkersburg, West Virginia, in regard to the Project Heavy Metal Grant being funded through the West Virginia Division of Criminal Justice Services, Charleston, West Virginia. The said Greg Collins is being hired through the aforementioned Grant funds as a part-time Project Coordinator for the Project Safe Neighborhoods Program Grant Number 03-PSN-02 through the Wood County Prosecuting Attorney's Office. The Project Coordinator will direct the activities of the Project Safe Neighborhoods in Wood County; will research information on gun violence to include an emphasis on gun violence/safety and juveniles; will develop educational materials; will contact the various schools, youth groups, community groups, area businesses to explain the Neighborhood Programs and determine activities that can be done; will work with the

Prosecuting Attorney's Office and various law enforcement agencies; and will ensure that all grant goals and objectives are being met. For the aforementioned services, the County Commission of Wood County will compensate the Project Coordinator at the rate of eighteen dollars and 00/100ths cents (\$18.00) per hour up to ten (10) hours per week for up to fifty (50) weeks for a two-year period for a maximum amount of eighteen thousand dollars and 00/100ths cents (\$18,000.00). The aforementioned AGREEMENT may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other. The terms of the aforementioned AGREEMENT shall begin on November 17, 2003 and will terminate on the 30th day of September, 2005. The terms contained in this AGREEMENT may be modified or amended at any time by mutual consent of the County Commission of Wood County, Greg Collins, and the West Virginia Division of Criminal Justice Services. An Order was prepared regarding this matter.

At 1:50 P.M., the County Commission met with Jerry Martin, Bill Argabrite, John Penczak and Virginia Sines. They are customers of the Lubeck Public Service District. They want William Neal to represent them to fill a vacancy on the board. Ms. Sines discussed previous increases not being used for what it was supposed to be used for and the audit. They are asking for justification and an audit to see where the money was spent. Ginny Conley, Prosecuting Attorney, was present for this meeting.

At approximately 2:00 P.M., the County Commission met with Ginny Conley to discuss alternative sentencing personnel and facility. Ms. Conley discussed Candace Null's position and would like to increase her hours from twenty to thirty per week. Upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay,

approved the increase of up to thirty hours per week for Candace Null. Discussion took place in regard to a home incarceration fund, the alternative sentencing program and facility.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER a contribution be made to the Blennerhassett Historical Foundation, Inc., 137 Juliana Street, Parkersburg, West Virginia, for the Putnam-Houser house project which is now located on Blennerhassett Island. The contribution to be in the amount of four thousand dollars and 00/100ths cents (\$4,000.00). The aforementioned contribution will insure the maximum match from the said Foundation's benefactor in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) by the end of the calendar year 2003. Such funds from the County to be taken from monies received by the County from video lottery. The letter from the Blennerhassett Historical Foundation, Inc. requesting the aforementioned funding is attached to this ORDER and should be made a part thereof.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that Malinda B. Davis of Route 2, Box 558, Parkersburg, West Virginia, be compensated in the amount of three hundred sixty dollars and 00/100ths cents (\$360.00) for eight (8) goats that were killed by unknown dogs. Said compensation is in accordance with Chapter 19, Article 20, Section 10 of the West Virginia Code of 1931, as amended. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the document from the Department of

Military Affairs and Public Safety, West Virginia Office of Emergency Services, Charleston, West Virginia, in which the Grant amount has been decreased from thirty-five thousand seventy-one dollars and 00/100ths cents (\$35,071.00) to thirty-two thousand five hundred seventy-one dollars and 00/100ths cents (\$32,571.00). The aforementioned reduction in funding is at the request of Wood County due to the fact that the County will not be able to expend the funds. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that vacancies will exist on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancies are due to the fact that the terms for the following members will expire on December 16, 2003: Jack Derr, Dale Lowther, Charles Cross and Andy Swearingen. Said announcement of vacancies is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. An Order was prepared regarding this matter.

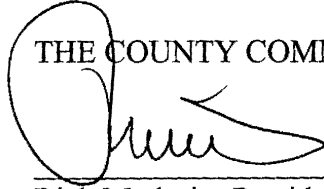
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that an asbestos inspection be completed at the Judge Donald F. Black Courthouse Annex located at Third and Market Streets, Parkersburg, West Virginia, prior to any demolition being done. Such asbestos inspection to be completed by Jackson Dynamics, Fairmont, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that three (3) copies of the County Atlas and one (1) copy of A River to Cross, the bicentennial

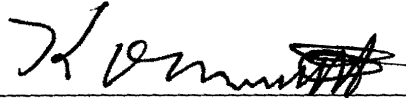
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 2:00 P.M.

APPROVED:

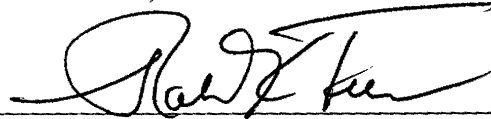
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 1, 2003

29201	Assurance Business Forms	591.70
29231	Architectural Interior Products	92.40
29263	Parkersburg Office Supply	566.71
29265	State Electric Supply	163.15
29267	Dayton Legal Blank	160.00
29271	Runyon Lock Service	15.45
29277	Broadwaters Motorcar	25.44
29279	Wal-Mart	42.64
29287	Broadwaters Motorcar	14.26
30894	Chapman Printing	128.00

To listen to this meeting, please refer to Tape #290, Tape #291 and Tape #292.

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December 1, 2003

ADAM R. KRASSO

STEVE BRANMER

Greg Collins

Jimmy Conley

Toni Tiano

JERRY MARTIN

BILL ARGABRITE

JOHN PENCZAK

Virginia Sines

ZMM, inc.

ZMM, inc.

Petersburg Police

Pros -

Knopp & Assoc

CUSTOMERS^{OF} LUBBECK

PSD

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