

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 11, 2003

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for J.L. McLaughlin – Williams District (2003) and Johnny L. Morrison – Parkersburg City District (2003).

At 10:30 A.M., the County Commission met with Lisa Anderson and Rick Fisher from Western-Southern Insurance to discuss benefits for County employees. They would like to meet with the employees to discuss what they could offer them. The County Commission stated that they could meet with the Employee Benefits Committee in January.

At 11:30 A.M., the County Commission met with Terry Brown and Roger Bibbee to discuss funding for the position of the Wood County Coordinator/Emergency operation Planner. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved funding for the position of Wood County Coordinator/Emergency Operation Planner, Roger Bibbee, for a three-month period. Said funding has been provided under the FEMA FY 2002 Supplemental Funding and expires on December 31, 2003. The new funding, under the Office of Domestic Preparedness will not be available until April, 2004 and will continue through March 30, 2005. There will be a three-month period from January 1, 2004 through March 30, 2004,

where the County will bear the expense of ten thousand six hundred eighteen dollars and 20/100ths cents (\$10,618.20) and will be reimbursed fifty percent (50%) of the personnel costs when the FY2004 EMPG funds are released.

The County Commission met with Paul W. Smith, who is interested in being appointed to the Lubeck Public Service District Board.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, placed Art Oliver in nomination for reappointment to the Wood County Building Commission. Said nomination is due to the fact that Mr. Oliver's term will expire on December 20, 2003 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, appointed Jack Mathers to the Wood County Parks and Recreation Commission (Mountwood Park). Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities and is further pursuant to an Order bearing the date of December 4, 2003 at which time Mr. Mathers was placed in nomination to fill the vacancy created by Dale Lowther. Mr. Mathers' term will expire December 16, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed Jack Derr in nomination for reappointment to the Wood County Parks and Recreation Commission

(Mountwood Park). Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. Said nomination is further pursuant to an Order bearing the date of December 1, 2003, announcing a vacancy due to the term of Mr. Derr expiring on December 16, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand dollars and 00/100ths cents (\$1,000.00) which represents reimbursement to Wood County for expenses incurred during the month of September, 2003, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 88 and bearing the date of November 13, 2003, at which time the Request for Reimbursement was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Award Agreement and the Certification in regard to the FY-03 CERT (Community Emergency Response Team) Program Grant. The Project Period is from August 25, 2003 to August 25, 2004; the Budget Period is from December 16, 2003 to August 25, 2004 and the Total Award of said Grant is in the amount of seven thousand five hundred dollars and 00/100ths cents (\$7,500.00). Documentation pertaining to the FY03 CERT Program Grant is

on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, adopted a Resolution in reference to Budget Revision No. 6 in the General County Fund budget for the fiscal year 2003/2004. Rick Modesitt, President of the Wood County Commission, signed the Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of ten thousand fifty-six dollars and forty-five cents (\$10,056.45) which represents reimbursement to Wood County for expenses incurred during the period of July 1, 2003 through September 30, 2003, in regard to the Drunk Driving Prevention Program Grant Number 04-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 88 and bearing the date of November 13, 2003, at which time the Request for Reimbursement was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Drunk Driving Prevention Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

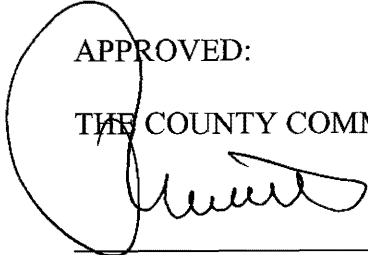
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the amount of five hundred dollars and 00/100ths cents (\$500.00) be allocated to the Mid-Ohio Valley Regional Airport Authority for an ad in the Parkersburg News relating to the

Centennial Flight. The aforementioned amount is to be taken from lottery funds received by Wood County. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

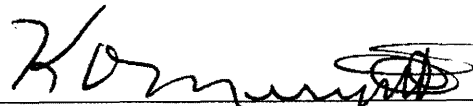
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY




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Rick Modesitt, President



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K.D. Merritt, Commissioner



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Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 11, 2003

31118

Parkersburg Office Supply

205.02

12/11/03

PLEASE PRINT

1. Paul W. Smith
2. Cathy Kirk
3. Rick Fisher & LISA ANDERSON
4. Terry L. Brown - OES
5. ROSEN BIBBEE
6. KENN STEPHAN
- 7.
- 8.
- 9.
- 10.