

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 15, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:30 A.M., the County Commission met with Keith Burdette and Cam Huffman from Burdette Consulting Services. Mr. Burdette stated they were here to get ideas of what the County Commission needs are in regard to grants, economic development, etc. After discussion, the County Commission asked Mr. Burdette to put a proposal in writing and get back with the Commissioners.

At 11:00 A.M., the County Commission met with Candice Null to discuss the Community Corrections Committee. They discussed Home Confinement being given to the Committee to control. Commissioner Merritt is not in favor of taking the power away from the Sheriff. Ms. Null stated that Wheeling and four counties have done this; Home Confinement is not doing proper testing, employment checks, evening checks etc.; Sheriff doesn't have a problem with turning it over to the Board. Insurance issues, grant application issues and space were discussed. The County Commission asked for a proposal on renovations and how much space will be needed.

The County Commission of Wood County was in receipt of the Asbestos Inspection on Judge Donald F. Black Judicial Annex from Jackson Dynamics. Jackson Dynamics took seventeen samples and no asbestos was found. An Order was prepared regarding this matter.

Commissioner Modesitt presented minutes from the Emergency Services Board Meeting; the agenda from a 911 Advisory Board meeting he attended and a letter regard to the purchase of radios from the Waverly Volunteer Fire Department. A copy of this information is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that vacancies will exist on the Wood County Planning Commission. Said vacancies are due to the fact that the terms of the following members expire on December 31, 2003.

Larry Border
Nelson Douglass
Rocky Peck
Randall Rapp
Marlin Sams
Robert Stephens
Charles Travis
Joe Vogel

Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that vacancies will exist on the Wood County Development Authority. Said vacancies are due to the fact that the terms of the following members expire on December 31, 2003.

Richard Adams, Jr.
Paul R. Burge, Jr.
Charlie Casto
Tom Corder
Edwin Dils
Bob Goff
Jim Ross

Dallas Silverthorne
Randy Snider

Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the 911 Advisory Board. Said vacancy is due to the fact that Guy Brown, who represents the WV State Police, has resigned and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire April 30, 2006. The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, placed Reginald Patterson in nomination per the request from Terry Brown, Director of Wood County Emergency Services/9-1-1. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that two vacancies will exist on the Fort Boreman Historical Park Commission. Said vacancies are due to the fact that the terms of Steve W. Nicely and Melvin B. Smith expire on December 31, 2003 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program

Grant Number 03-UD-110. Expenditures in the amount of one thousand one hundred seventy-six dollars and 00/00ths cents (\$1,176.00) were incurred during the month of November, 2003. The amount of one thousand eighty dollars and 00/100ths cents (\$1,080.00) represents payment of contractual services provided by Kelly Shook, Program Director, and the amount of ninety-six dollars and 00/100ths cents (\$96.00) represents payment of overtime for officers of the Vienna Police Department participating in the STING Operation. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Record of the Program Director Kelly Shook; the Project Director's Monthly Report; the Monthly Supervisor's Report; the Monthly Demographic Report; overtime requests and payroll information from the Vienna Police Department and the Project Financial Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. Expenditures in the amount of two thousand five hundred dollars and 00/100ths cents (\$2,500.00) represent payment for contractual services provided by the Counseling and Wellness Center regarding the PEACE Program for the month of October, 2003. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Records; the Financial Recap; the Monthly Project Director's Report; the Monthly Supervisor's Report; the

Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. Expenditures in the amount of six thousand one hundred forty-nine dollars and four cents (\$6,149.04) were incurred by Wood County during the month of November, 2003. However, the Request for Reimbursement is in the amount of four thousand nine hundred twenty-eight dollars and 00/100ths cents (\$4,928.00) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The amount of one thousand two hundred twenty-one dollars and 04/100ths cents (\$1,221.04) represents the cash match as set forth in the aforementioned Grant. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator for the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile

Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. Expenditures in the amount of three thousand two hundred fifty dollars and 00/100ths cents (\$3,250.00) represent payment for contractual services provided by the Counseling and Wellness Center regarding the PEACE Program for the month of November, 2003. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Records; the Financial Recap; the Monthly Project Director's Report; the Monthly Supervisor's Report; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of five thousand five hundred forty-six dollars and 79/100ths cents (\$5,546.79) were incurred by Wood County during the month of November, 2003. The amount of nine hundred dollars and 00/100th cents (\$900.00) represents payment of contractual services provided by Kelly Shook, Coordinator of Project S.O.B.E.R. (Services,

Observation, Behavior Modification, Education and Rehabilitation). The amount of one hundred dollars and 00/100ths cents (\$100.00) represents payment of a fifty dollar and 00/100ths cents (\$50.00) stipend to Vanessa McCrady and Callie Burdette; the amount of four thousand five hundred forty-six dollars and 79/100ths (\$4,546.79) represents advertising, buy money, pamphlets and radio ads. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the Coordinator of Project S.O.B.E.R.; the Monthly Supervisor's Report; the Project Director's Monthly Reports; the Demographic Report; the S.O.B.E.R. Enforcing the Underage Drinking Compliance Checks Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 02-VA-050. Expenditures in the amount of four thousand one hundred thirty-five dollars and four cents (\$4,135.04) were incurred by Wood County during the month of October, 2003. However, the Request for Reimbursement is in the amount of three thousand four hundred seventy dollars and thirty-nine cents (\$3,470.39) which represents payment of contractual services provided by Diana Williams, Victims Advocate; represents payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and further represents payment of cell phone and pager for Diana Williams. The amount of six hundred sixty-four dollars and

sixty-five cents (\$664.65) represents the cash match as set forth in the aforementioned Grant and includes benefits, insurance and partial salary of Diana Williams, Victims Advocate, employed in the Office of the Wood County Prosecuting Attorney. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from both the Victims Advocate and the Victims Advocate Assistant; the Daily Time Records for the Victims Advocate and for the Victims Advocate Assistant; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 02-VAW-008. Wood County incurred expenditures in the amount of four thousand one hundred forty-eight dollars and twelve cents (\$4,148.12) during the month of October, 2003. However, the Request for Reimbursement is in the amount of three thousand one hundred seventeen dollars and ninety-seven cents (\$3,117.97) of which the amount of one hundred fifty-four dollars and sixty-six cents (\$154.66) represents payment of overtime compensation paid to law enforcement personnel of the City of Vienna in regard to the STOP Domestic Violence Against Women Program Grant. Funds in the amount of two thousand nine hundred sixty-three dollars and thirty-one cents (\$2,963.31) were utilized for payment of services provided by Angela Duranti, Assistant Prosecuting Attorney, who is responsible for enhancing the

Silence Affects Families Everywhere (S.A.F.E.) Team. Funds in the amount of one thousand thirty dollars and fifteen cents (\$1,030.15) were utilized as cash funds, as set forth in the aforementioned Grant and is being provided by the County. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County SAFE Team; the Prosecuting Attorney's Report; the Monthly Progress Report; the Daily Time Records for the City of Vienna and Angela Durant; Financial Information for the City of Vienna Law Enforcement; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand five hundred seven dollars and 70/100ths cents (\$3,507.70) which represents reimbursement to Wood County for expenses incurred during the month of September, 2003 in regard to the Victims of Crime Act (VOCA) Program Grant Number 02-VA-050. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 86 and bearing the date of November 13, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE Quit-

Claim deeds by and between the County Commission of Wood County and Douglas W. Keller and between the County Commission of Wood County and Wilda Jo Malone, in regard to a right-of-way located in Union Taxing District. Said right-of-way was closed by the County Commission of Wood County, by Order dated October 30, 2003, appearing in Order Book 66 at Page 80. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand seven hundred six dollars and 68/100ths cents (\$13,706.68) which represents reimbursement to Wood County for expenses incurred during the time period of July 1, 2003 through September 30, 2003 in regard to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant Number F02J8-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 86 and bearing the date of November 10, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Wood/Jackson Regional Highway Safety/Safe Communities Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from David B. Allen, along with Douglas Moore, to name the road to their residences. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Mr. Allen requested the road be named HOLLOW RIDGE. The road to be known as HOLLOW RIDGE is located out Route 14 South to Chesterville Road, turn right ½ mile over crest of hill, next drive on right before bottom of hill in Harris Taxing District,

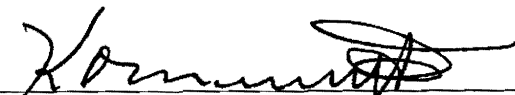
Tax Map 160, Parcel Numbers B and B2. The request by Mr. Allen is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by David Allen, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named HOLLOW RIDGE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

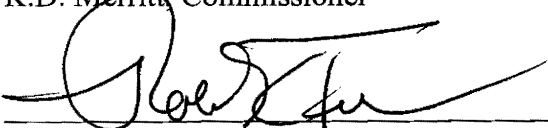
APPROVED:
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 15, 2003

31136	Scan Warehouse	2862.00
31140	Office Depot	521.05
31040	Office Depot	442.29

To listen to this meeting, please refer to Tape #297.

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12/15/03

Keith Burdette

Sam Huffman

~~Sam Huffman~~ 4 Long Haul

