

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 22, 2003

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:30 A.M., the County Commission met with Mike Christman to discuss a funding request in regard to the Secondary Schools Activity Commission Super 6 Football Championships. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby COMMIT to SPONSOR up to fifteen thousand dollars and 00/100ths cents (\$15,000.00) per year, for a two-year period, if Wood County is selected to host the Super Six Football Championships by the Secondary Schools Activity Commission. The aforementioned funding is to be taken from proceeds the County receives from video lottery. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Wood County Development Authority. Said vacancy is due to the fact that Stephen Decker will no longer be on this authority. Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. At the direction of the Wood County Development Authority Office,

the County Commission, upon a motion duly made, seconded and passed, placed Joe Campbell in nomination. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed the following names in nomination to fill vacancies that will exist on the Wood County Development Authority.

Richard Adams, Jr.  
Paul R. Burge, Jr.  
Charlie Casto  
Tom Corder  
Edwin Dils  
Jim Ross  
John Robinson to replace Dallas Silverthorne  
Randy Snider  
Sam Winans

Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed Steve W. Nicely and Melvin B. Smith in nomination for reappointment to the Fort Boreman Historical Park Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, reappointed Art Oliver to the Wood County Building Commission. Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with

the procedure policy for appointments to Boards and Authorities. Mr. Oliver's new term will expire December 20, 2008. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, reappointed Jack Derr to the Wood County Parks and Recreation Commission (Mountwood Park). Said announcement is pursuant to an Order appearing in Order Book 66, at Page 111 and bearing the date of December 11, 2003, at which time Mr. Derr was placed in nomination for reappointment. Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr. Derr's new term will expire December 16, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt appointed Reginald Patterson to replace Guy Brown, who resigned, and who represented the WV State Police. Said appointment is also pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Patterson's term will expire April 30, 2006. An Order was prepared regarding this matter.

The County Commission discussed General Ambulance Ads.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02.

Expenditures in the amount of three hundred sixty dollars and 00/100ths cents (\$360.00) were incurred by Wood County during the month of November, 2003, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; the fully executed AGREEMENT by and between the County Commission of Wood County, Wood County, West Virginia and Greg Collins, 117 Marie Street, Parkersburg, West Virginia; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 02-VA-050. Expenditures in the amount of three thousand nine hundred forty dollars and thirty-five cents (\$3,940.35) were incurred by Wood County during the month of November, 2003. However, the Request for Reimbursement is in the amount of three thousand two hundred seventy-five dollars and seventy cents (\$3,275.70) which represents payment of contractual services provided by Diana Williams, Victims Advocate; represents payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and further represents payment of cell phone and pager for Diana Williams. The amount of six hundred sixty-four dollars and sixty-five cents (\$664.65) represents the cash match as set forth in the aforementioned Grant and includes benefits, insurance and partial salary of Diana Williams,

Victims Advocate, employed in the Office of the Wood County Prosecuting Attorney. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from both the Victims Advocate and the Victims Advocate Assistant; the Daily Time Records for the Victims Advocate and for the Victims Advocate Assistant; the Monthly Statistics Report; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE payment of four thousand seven hundred sixty-five dollars and 00/100ths cents (\$4,765.00) to be made payable to Nation Air Insurance Agencies, Inc., Butler, PA. The aforementioned amount represents payment of the insurance coverage for the County's helicopter for the period of December 7, 2003 through December 7, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby APPROVE the purchase of roller shelving from Casto and Harris, Spencer, WV, in the amount of one thousand three hundred eight dollars and eighty cents (\$1,308.80). Such roller shelving is to be utilized by the Clerk of the County Commission in the Record Room. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight thousand one hundred fifty-two dollars and fifty-five

cents (\$8,152.55), which represents reimbursement to Wood County for expenses incurred in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F02-157INV2-08. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 58 and bearing the date of October 9, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the period of July 1, 2003 to September 30, 2003; and further pursuant to an Order appearing in Order Book 66, at Page 77 and bearing the date of October 30, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of June, 2003. The Request for Reimbursement for the month of June, 2003 was originally in the amount of one thousand eight hundred seventy-eight dollars and forty-six cents (\$1,878.46) and should have been in the amount of two thousand two hundred thirty-three dollars and eighty-six cents (\$2,233.86). Documentation pertaining to Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the GRANT AWARD and the fully EXECUTED GRANT CONTRACT AGREEMENT in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. Receipt of the aforementioned GRANT AWARD and fully EXECUTED GRANT CONTRACT AGREEMENT is pursuant to an ORDER appearing in Order Book 66, at Page 69 and bearing the date of October 23, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Grant Contract Agreement. Documentation pertaining to the Underage Drinking Laws Program

Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand five hundred forty-four dollars and one cent (\$2,544.01), which represents reimbursement to Wood County for expenses incurred during the month of September, 2003 in regard to the STOP Violence Against Women Grant Number 02-VAW-008. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 90 and bearing the date of November 13, 2003, at which time the Request for Reimbursement was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion duly made, seconded and passed, ANNOUNCED to all concerned, that they will meet in SPECIAL SESSION on Tuesday, December 30, 2003, from 10:00 o'clock A.M. until 12:00 o'clock noon, for the purpose of interviewing candidates for enforcement/compliance officer. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form to rename the current road of Middle Ridge to MIDDLE RIDGE LANE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as MIDDLE RIDGE LANE is located on Middle Ridge Road(3/21) off Route 31 (Deerwalk Highway) approximately 9/10ths mile out Middle

Ridge Road turn left and Middle Ridge continues to right, the road to the right is 3/24 and needs a suffix in Union Taxing District, Tax Map 440, Parcel Number 000F. The request is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named MIDDLE RIDGE LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form to name the current road of Turkey Foot River to TRACEWELL ROAD. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as TRACEWELL ROAD is located off Turkey Foot Road, turn left toward Laborers Training Center, down hill and turn right in Slate Taxing District, Tax Map 10, Parcel Number 000P. The request is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues,



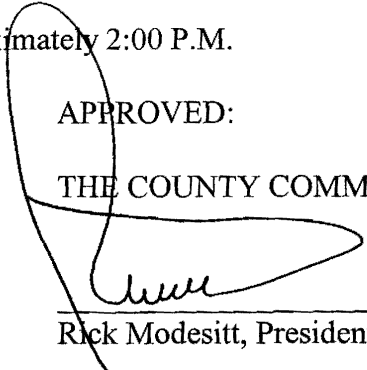
drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named TRACEWELL ROAD. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Brenda Flinn, Probate Clerk, asked the Commission if they would appoint the Sheriff as Administrator of the estate of Pearl Anderson. After brief discussion, the County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, appointed S.F. Greiner, as Sheriff, to be Administrator of the estate of Pearl Anderson. Information in regard to this matter can be found in the Probate Office.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 2:00 P.M.

APPROVED:

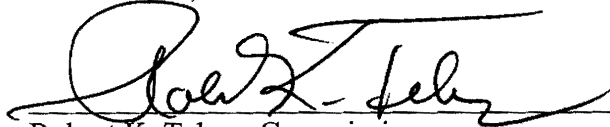
THE COUNTY COMMISSION OF WOOD COUNTY



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Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 22, 2003

29069	McHenry Electric	6,616.48
29273	Office Depot	2199.00
29293	Parks Hardware	38.99
29303	Parks Hardware	11.96
29311	Devol's Cycle Center	53.99
29315	Workingman's Store	134.98
29317	Workingman's Store	71.98
29319	Johnstone Supply	92.00
29321	Advanced Alarm Tech.	65.00
29323	CDW-G	169.90
29327	Parkersburg Office Supply	51.11
31094	Parks Hardware	9.29
31134	Johnstone Supply	18.42
31146	Parkersburg Office Supply	201.81
31152	Broadwaters Motorcar	199.74
31164	Woodford Oil	7695.52
31174	Parkersburg Office Supply	549.45
31176	Astorg Motor	82.99

To listen to this meeting, please refer to Tape #290.  
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November 20,  
Jack Mathers  
Mike Christman