

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, FEBRUARY 3, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. The signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, approved minutes from December 30, 2002.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Moore's Lumber and Building - Vienna District (two for 2002).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Ronald Waters - Parkersburg City District (1999); Summer K. Mills - Parkersburg City District (2001); Stella Leach - Lubeck District (2002); Larry W. Board - Slate District (2001); Brian T. Griffith - Clay District (2000); and Danny R. Murray, Jr. - Slate District (1999).

Rich Shaffer placed into evidence the Department of Tax and Revenue Administrative Notices and Qualifications of Appraisers, WV Legislative Guidelines, Three Year Plan of the Wood County Appraisal Effort, the Tax Commissioners Decisions and Court Decisions relating to property appraisals, sales ratio studies, etc.

At 10:30 A.M., the County Commission met with Steve Greiner, Sheriff of Wood County and Gary Vincent, Director of the Wood County Holding Center to discuss the Mineral

Wells ambulance outpost and workers' compensation claims. They first discussed the outpost; Sheriff Greiner stated he did not have the manpower to station a deputy at an outpost in Mineral Wells. They then discussed the workers' compensation claims for his department.

At 1:30 P.M., the County Commission met with Curtis Sams, Tom Morris, Jr., Ron Bibbee, Dave Sprague and John Jones, Maintenance Employees, to discuss their salaries.

Danny Goodwin, Gary Deem and Larry Stephens were sworn in as members of the Wood County Local Emergency Planning Committee.

The County Commission met with Ron Salter from Salter and Associates. The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AMEND the ORDER bearing the date of November 7, 2002, and appearing in Order Book 65, at Page 352. The amount of the Request for Reimbursement is incorrect; the Request for Reimbursement SHOULD be in the amount of three thousand three hundred eighty-two dollars and forty-four cents (\$3,382.44) not in the amount of three thousand eighty-two dollars and forty-four cents (\$3,082.44) as reflected in the said ORDER dated November 7, 2002. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 7 in the General County Fund budget for the fiscal year 2002/2003. Receipt of said Approval is pursuant to an Order appearing in Order Book 65, at Page 407 and bearing the date of August 29, 2002, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Grant Award and the fully Executed Small Cities Block Grant Contract between the West Virginia Development Office and the Wood County Commission from the West Virginia Development Office, Charleston, West Virginia, in regard to the Sequelle Communications Alliance Grant. Receipt of the aforementioned Grant Award and the Grant Contract are pursuant to an ORDER appearing in Order Book 65, at Page 228 and bearing the date of June 3, 2002, at which time the Grant Contract was Executed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-047. Wood County incurred expenditures in the amount of four thousand eighty-three dollars and twenty-five cents (\$4,083.25) during the month of December, 2002. However, the Request For Reimbursement is in the amount of three thousand four hundred forty-six dollars and fifty-one cents (\$3,446.51) which represents payment of salary and insurance benefits provided to Diana W. Williams, Victims Advocate for Wood County, for payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant and for payment of cell phone and pager for Diana W. Williams, Victims Advocate for Wood County. The amount of six hundred thirty-six dollars and seventy-four cents (\$636.74) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of partial salary

and benefits for the Victims Advocate of Wood County, and office supplies of the Victims Advocate Assistant and the Victims Advocate of Wood County. In addition to the Request for Reimbursement, the Monthly Progress Report from the Victims Advocate, the Monthly Progress Report from the Victims Advocate Assistant, the Annual Performance Report of the Victims Advocate, the Annual Performance Report of the Victims Advocate Assistant, the Daily Time Record of the Victims Advocate, the Daily Time Record of the Victims Advocate Assistant and the Daily Time Record of the Volunteers, the Financial Recap, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby announce to all concerned, that they will not be in session on Thursday, February 6, 2003. The Commission will be meeting with officials in Charleston, WV, in regard to Transportation Enhancement Grant funding. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Bureau of Justice Assistance, Washington, D.C., enclosing the Progress Report for the period of July 1, 2002 through December 31, 2002, in regard to the Community Gun Violence Prosecution Grant Number 2002-GP-CX-0127. Documentation pertaining to the Community Gun Violence Prosecution Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Office of the Secretary of State, Charleston, WV, ACKNOWLEDGING and APPROVING the County Commission's request to make precinct changes no later than sixty (60) days prior to the Board of Education election. Receipt of the aforementioned letter is pursuant to a letter of request made by the County Commission on January 30, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby announce to all concerned that they will be meeting in SPECIAL SESSION on Tuesday, February 11, 2003, at 10:00 o'clock A.M. in the Parkersburg City Council Chambers. The purpose of such SPECIAL SESSION is to hold a conference meeting with all vendors who submitted a bid in response to the County's request for proposal to produce an Economic Development Sales Video for Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that any action taken by the County Commission in regard to the Robert Keltner property be tabled until June 28, 2003 and further delayed until such time as a legal opinion has been obtained from the Prosecuting Attorney for Wood County. An Order was prepared regarding this matter.

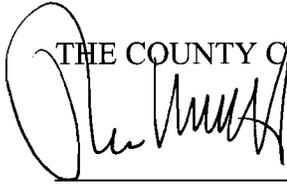
The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, WV, ACKNOWLEDGING the receipt of Wood County's application for STOP Violence Against Women Grant Program funds. Receipt of such ACKNOWLEDGEMENT letter is pursuant to an ORDER appearing in Order Book 65, at

Page 413 and bearing the date of January 30, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Grant Application. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 3, 2003

28295	Mid-South Uniform	293.99
28317	Kramer's Photo Supply	19.03
28343	Kramer's Photo Supply	13.23
28389	State Electric Supply	55.61
28425	Parks Hardware	21.12
28427	Broadwaters Motorcar	8.78
28429	General Glass	97.50
28433	Parks Hardware	11.99
29984	CDW-G	6368.46
30044	Parkersburg Office Supply	18.00
30050	Mahone Tire	1820.52

30066	Astorg Motor	68.25
30068	Parkersburg Wrecker	35.00
30070	Triumph Auto Glass	180.00
30072	Viking Office Products	104.74
30074	Astorg Motor	71.00
30082	Poynter's Best Products	138.57
30084	Broadwaters Motorcar	108.51
30090	Office Depot	29.96
30092	Sherwin-Williams Paint	85.50
30098	Kramer's Photo Supply	7.27
30120	Parks Hardware & Supply	13.18
30130	Triumph Auto Glass	175.00

To listen to this meeting, please refer to Tape #234.

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FEB. 3, 2003

PLEASE PRINT

1. Rick Shaffer - Assessor's Office
2. Steve Greiner - Sheriff Dept.
3. Gary Vincent - Sheriff Dept - Holding Ctr.
4. Curtis Sams - Maintenance
5. Tom Morris Jr " "
6. Ron Billebe " "
7. DADE SPRAGUE " "
8. John H Jones " "
9. Tom Salter Salter & Assoc.
10. Rodney Pech