## IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

## IN RE: MINUTES OF MEETING HELD MONDAY, FEBRUARY 10, 2003

## PRESENT: RICK MODESITT, PRESIDENT K.D. MERRITT, COMMISSIONER ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Richard W. Wilson – Parkersburg City District (2001 and 2002).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Rebecca Pahl - Slate District (2001 and 2002); Patsy Deem – Tygart District (2001); Sheila K. Epler – Parkersburg City District (1999) and for Russell Binegar – Williams District (1999, 2000, 2001 and 2002).

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved minutes from January 30, 2003.

Tom Smith was sworn in as a Humane Officer for Wood County.

At 9:45 A.M., the County Commission met with Tom Smith, Humane Officer for Wood County and Jackie Hoffman, Humane Officer, to discuss funding to take care of seized animals.

At 10:00 A.M., the County Commission held a public hearing in regard to the consolidation of precincts. Jamie Six, County Clerk, explained the consolidation of precincts. Mr. Six stated there are 12 precincts not in compliance and explained which precincts those are and gave his recommendations. A list of those in attendance is attached to these minutes. Mr. Six stated there are 12 precincts not in compliance and explained which precincts those are and gave his recommendations. A list of those in attendance is attached to these minutes.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt does hereby ORDER that a waiver be requested from the Secretary of State, Charleston, WV, in regard to the number of registered voters in Precinct Number Thirty-Eight (38) located at Calvary Memorial Church and Precinct Number Eighty-Four (84) located at Pond Creek Volunteer Fire Department. Precinct Numbers Thirty-Eight (38) and Eighty-Four (84) do not comply with Chapter 3, Article 1, Section 5 of the Code of West Virginia which states in part, "Each precinct in a rural or less thickly settled area shall contain not less than two hundred nor more than seven hundred registered voters ....".

At 11:00 A.M., the County Commission met with Jim Miracle from the Wood County Historic Landmarks Commission.

At 11:15 A.M., the County Commission met with Luke Peters and Tim Meeks from the Mid-Ohio Valley Regional Council to discuss Drawdown No.2 of the Claywood Park Public Service District. After discussion, County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE Drawdown Number Two (2) in regard to the Small Cities Block Grant Number 00-SCBG-0019X for the Progress Ridge Water Extension Project being completed by the Claywood Park Public Service District. Invoices have been AUTHORIZED for payment by the County Commission of Wood County in the amount of six thousand sixty-five dollars and twenty cents (\$6,065.20) for administrative services provided by the Mid-Ohio

Valley Development Corporation and in the amount of one thousand five hundred dollars and 00/100ths cents (\$1,500.00) for tap fees reimbursement to the Claywood Park Public Service District. Documentation pertaining to the Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Bill Crichton, Attorney, to discuss the Donna Ketterman estate.

The 1:00 P.M. appointment with Donna Davis from the City of Parkersburg to sign an Application for Deed of Dedication in regard to Mission Drive was rescheduled for February 13, 2003.

At 1:15 P.M., the County Commission met as the Board of Review and Equalization. They met with Tom Zimmerman, Attorney and Ben Dobkin of Chief Properties to discuss property in Vienna District, Map 14, Parcels 6, 9, 10, 11 and 116. Rich Shaffer and Dean Cottrell, Deputy Assessor's were present for this meeting.

The 2:15 P.M. appointment with Tom Zimmerman and Richard Wilhem was rescheduled for February 13, 2003.

The County Commission of Wood County was in receipt of the fully executed GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT by and between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to the Rural Community Assistance Program. The County Commission of Wood County was further in receipt of the GRANT AWARD in regard to the said Rural Community Assistance Program. Receipt of the aforementioned fully executed GRANT PROGRAM CONTRACT is pursuant to an ORDER appearing in Order Book 65, at Page 381 and bearing the date of December 23, 2002, at which time the said Contract was

Executed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Victims of Crime Act (VOCA) Grant Number 01-VA-047. The aforementioned Grant Adjustment Notice grants approval to the County's request to allow Diana Williams, Victims Advocate for Wood County, to attend the nineteenth (19<sup>th</sup>) National Symposium on Child Abuse in Huntsville, Alabama on March 11-14, 2003 with the total VOCA reimbursement being in the amount of one thousand dollars and 00/100ths cents (\$1,000.00). Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Juvenile Accountability Incentive Block Grant Number 01-AD-108. Receipt of said Adjustment Notice is pursuant to a memorandum dated January 6, 2003, in which the Criminal Justice Services is being advised that effective January 2, 2003, Rick Modesitt was elected President of the County Commission of Wood County. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Enforcing the Underage Drinking Laws Grant Program Number 02-UD-79. Receipt of the aforementioned Adjustment Notice is pursuant to an ORDER appearing in Order Book 65, at Page 412 and bearing the date of January 30, 2003, at which time the County requested that the amount of two thousand dollars and 00/100ths cents (\$2,000.00) be transferred from the Personnel/Contractual line item for the S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Coordinator's salary to the Personnel/Contractual Michael Chapman fee. The aforementioned Adjustment Notice does hereby further change the authorized official from Robert K. Tebay to Rick Modesitt as per the January 2, 2003 Order of the County Commission. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application requesting funds from the Recreational Trails Program being administered through the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia. The aforementioned application is being completed by the Mid-Ohio Valley Regional Council, Parkersburg, West Virginia, on behalf of the County Commission, and would be utilized at the Fort Boreman Park owned by the County Commission of Wood County. Documentation pertaining to the Recreational Trails Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County received a certificate from the Governor of West Virginia, Bob Wise, on Thursday, February 6, 2003, in Charleston, West Virginia, advising the County Commission of the approval of Federal Funds in the amount of eighty thousand dollars and 00/100ths cents (\$80,000.00). Receipt of the acknowledgement of

approval is pursuant to an Order appearing in Order Book 65, at Page 93 and bearing the date of January 10, 2002, at which time a Grant Application was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, for the Transportation Enhancement Project funding to be utilized for a sidewalk in Mineral Wells, West Virginia. The said Transportation Enhancement Grant Project requires a twenty thousand dollars and 00/100ths cents (\$20,000.00) cash match from Wood County. The said West Virginia Transportation Enhancement Program is administered by the West Virginia Department of Transportation and funded by the Federal Highway Administration. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that Family Carpet One, Parkersburg, West Virginia, shall furnish and install carpeting for the newly renovated office area located at the Wood County Sheriff's Department, Second and Avery Streets, Parkersburg, West Virginia. The Proposal received from Family Carpet One is in the amount of one thousand five hundred nine dollars and eighty cents (\$1,509.80) for the aforementioned project. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE the employment of James E. Smith, Civil Engineer, on a trial basis, at fifty dollars and 00/100ths cents (\$50.00) per hour to review and approve subdivision plats for the Wood County Planning Commission. Mr. Smith currently is employed by the County Commission of Wood County as the consulting engineer for the Wood County Abandoned Building Enforcement Agency on a monthly contractual basis. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Agreement Change Order Number One (1) from the West Virginia Department of Health and Human Resources, Charleston, West Virginia, in regard to the Early Intervention Grant Program Number G020460. Remaining funds in the aforementioned grant are being cancelled in the amount of twenty-six thousand six hundred nineteen dollars and thirty-six cents (\$26,619.36).

Documentation in regard to the Early Intervention Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from John F. Grygiel and Peggy D. Grygiel to name the road to their residence. The said Request does not interfere with the scheduled readdressing and mapping for the E/9-1-1 Master Street Addressing Guide. John F. Grygiel and Peggy D. Grygiel, along with residents Loretta Daniell, T.W. Daniell and Charlotte Valentine, requested the road be named DANIELL DRIVE. The road to be known as DANIELL DRIVE provides access to the aforementioned residences as stated in the Grygiels' Request Form. The road to be known as DANIELL DRIVE is located at the intersection of State Route 14 and Bogel Ridge Road in Slate Taxing District, Tax Map 180, Parcel Number L. The request by John F. Grygiel and Peggy D. Grygiel is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like, to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the request, made in writing, by John F. Grygiel and Peggy D. Grygiel, and the approval from the Wood County Emergency Services/E-9-1-1 is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named DANIELL DRIVE. The County Commission does further ORDER that a copy of the ORDER along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Robb Murphy to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Robb Murphy, along with residents Kathy Hand, Martha Arthur, Michael A. Niday, Kelly A. Rush, Donna Buzzard, Robert Flesher, Stephanie Detrio, Michael Elliott, Lizzie Cain, Lance Cleveland, Mary Cleveland, Jacob Carr, Anita A. Murphy, Laura Murphy and Arlene Reynolds requested the road be named MURPHYTOWN CIRCLE. The road to be known as MURPHYTOWN CIRCLE provides access to the aforementioned residences as stated in Robb Murphy's Request Form. The road to be known as MURPHYTOWN CIRCLE is located one (1) mile off Route 50 in Murphytown in Clay Taxing District, Tax Map 171, Parcel Number 0013. The request by Robb Murphy is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like, to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the request, made in writing, by Robb Murphy, and the approval from the Wood County Emergency Services E-9-1-1 is in proper

form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named MURPHYTOWN CIRCLE. The County Commission does further ORDER that a copy of the ORDER along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY Rick Modesitt, President

K.D. Merritt ommissioner

Robert K. Tebay, Commissioner

FEB. 10, 2003

PLEASE PRIMT

1. LOUIS J. BOGPAN 2. Henry Heint 3. Tom Smith v. Jackie doffman 5 Allen Ross 6. Legnard Rabatin Rockyted 7 8. Voug ACSS - Clear Channel Radio 9. J. Elaine Webster 13 Delain Lehidester 11. WALT AUVIL 12. JEAN GRAPES 13 JAMES L. Mindle, Charnew Watte 14 Luke Peters, MOVRC 15 Tim Meeks, MOVRC

## PURCHASE ORDERS APPROVED ON FEBRUARY 10, 2003

28001	Top Shop	1150.00
28439	Parks Hardware	5.97
28441	Parkersburg Office Supply	69.30
30086	Parkersburg Office Supply	5.90
30094	Chapman Printing	112.29
30100	Broadwaters Motorcar	74.10
30104	Circuit City	949.91
30106	Sir Speedy Printing	40.00
30108	Lustrecal	331.00
30116	Parkersburg Lock Service	30.40
30118	Wal-Mart	37.23
30122	Office Depot	398.74
30132	Broadwaters Motorcar	44.69
30138	Sherwin-Williams Paint	40.97

To listen to this meeting, please refer to Tape #235, Tape #236 and Tape #2003-5.

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Har Rankur C	PLICATION FOR REVIEW OF PROPERTY ASSESSMENT	
ity the Assessor of	DateCounty or theCounty Board of Equalization and Review:	
	at the following described real estate is valued and assessed out of proporttion to its true and actual value on the he assessed valuation before the next period of liability is effective	
operty assessed in the name of dress of property	Contral District	
DT NO. BLOCK NO. ACRES MA	NO. PARCELNO. DESCRIPTION Unopened St 11th St along	
ssessed Value - Land \$ 2.4.742		
CONSTRUCTION BY CON Cost of Land Cost of Construction or contract price. Date of Construction Cost of added improvements Cost of Construction Cost of Construction or contract price Cost of Construction Cost of Construction	\$	
Approved for recording by	e County Commission.	
- LARRY MCDAN	REASON AND BASIS FOR COMPLAINT EL, APPLAISER OFFERED TESTIMONY THAT HE BELIEVES FAIN MANLER	
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HOOTEN THEN ONLY 4	IT ZYRS CLOSINS AROUND THANKEGIVING 2001.	
• •	gve statements are true to the best of my tions on this petition pertaining to the	
property have been answered.	Decrease Adjusted Assessed	
Signature of Complainant:	Allowed Valuation	
Addess of Complainant:	BOX 308 Total	

APPLIC	ATION FOR RI _, West Virginia	EVIEW OF PROPERTY ASSESS	MENT Fall 10, 20 23
City To the Assessor of	_ County or the	UMACL County Board of Equ	Date
Your complaint represents that the current tax roll and request a review of the ass		eal estate is valued and assessed out of propo re the next period of liability is effective	rttion to its true and actual value on the
Property assessed in the name of	fuguetie	) <i>Inc</i> in//	District
OT NO. BLOCK NO. ACRES MAP NO.	PARCEL NO.	DESCRIPTION	
4	0011-0007	Linchuded for 14/10 CH2	2)
Assessed Value - Land \$ 53,580	Improvements \$	-	otal\$ 53580
CONSTRUCTION BY COMPLAIN	ANT	PURCHASE BY COMPLAINANT	
Cost of Land	\$	Total purchase price Date Purchase	\$
Cost of Construction or contract price Date of Construction	\$	Cost of added improvements	¢
Cost of added improvements	\$ \$	Face amount of fire insurance carried.	\$
Face amount of fire insurance carried	\$	Offered for sale for	\$
Offered for sale for	\$	Date of Offer	
Date of Offer		Monthly rental received, if rented	\$
Monthly rental received, if rented	\$	Present value in your opinion	\$
Present value in your opinion	\$		
Approved for recording by the Cou	nty Commission.	Presiden	t
<u>SAME</u>	Site PAGI	REASON AND BASIS FOR COMP	LAINT
	<b></b>		
I do hereby certify tht the above st	atements are true to t	he best of my	
knowledge and ability and that all questions of		-	
property have been answered.	- •	-	Decrease Adjusted Assessed
			Allowed Valuation
Signature of Complainant:			and

Addess of Complainant: \_\_\_\_\_\_Addess of Complainant: \_\_\_\_\_\_

	Allowed	Valuation
Land	1	<u> </u>
Building		1
Total	1	1

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Jaikas hurch	APPLICATION FOR R	EVIEW OF PI	ROPERTY ASSE	SSMENT	, 20	
City To the Assessor of	County or the	Wood	County Board of I	Date Equalization and Rev	•	
Your complaint represen current tax roll and request a review	its that the following described r		-	oporttion to its true a	nd actual value on the	9
Property assessed in the name of Address of property	Chief Properties	Delanc.	in	mmor	District	
LOT NO. BLOCK NO. ACRES	MAP NO. PARCEL NO.	DESCRIPTION	#22 + 23	Buence V	lista adm	
Assessed Value - Land \$ 53,52		_	· · · · · · · · · · · · · · · · · · ·	Total \$ 394,3	20	
CONSTRUCTION BY C Cost of Land Cost of Construction or contract print Date of Construction Cost of added improvements Face amount of fire insurance carri Offered for sale for Date of Offer Monthly rental received, if rented Present value in your opinion	\$   ce \$    \$   ed \$   s \$    \$    \$    \$    \$    \$	Total purchase Date Purchase. Cost of added ir Face amount of Offered for sale Date of Offer Monthly rental r	E BY COMPLAINANT price inprovements fire insurance carried for eceived, if rented your opinion		\$ \$ \$ \$ \$ \$	
Approved for recording	by the County Commission.		Presi	dent		
5A	me sue lagel	REASON AN	ID BASIS FOR CO	MPLAINT		
I do hereby certify tht th knowledge and ability and that all property have been answered.	ne above statements are true to questions on this petition pertain	•		Decre	ase Adjusted Assess ed Valuation	ed
Signature of Complainant:			<u> </u>	Land   Building		
Addess of Complainant: Addess of Complainant:				Total	<u> </u>	

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APPLICATION FO	DR REVIEW OF PROPERTY ASSESSMENT
ity o the Assessor ofCounty or th	Date Date County Board of Equalization and Review:
Your complaint represents that the following descurrent tax roll and request a review of the assessed valuation	cribed real estate is valued and assessed out of proporttion to its true and actual value on the Ion before the next period of liability is effective
operty assessed in the name of <u>Apple Photosta</u> ddress of property <u>Anamel Shakaran</u>	in <u>Vienna</u> , District
DT NO. BLOCK NO. ACRES MAP NO. PARCEL	
ssessed Value - Land \$ 16, 920 Improven	11 000
CONSTRUCTION BY COMPLAINANT     Cost of Land   \$	PURCHASE BY COMPLAINANT   \$
Approved for recording by the County Commissi	ion President
JAME JEE PA	REASON AND BASIS FOR COMPLAINT
I do hereby certify tht the above statements are knowledge and ability and that all questions on this petition property have been answered.	n pertaining to the Decrease Adjusted Assessed Allowed Valuation
Signature of Complainant: Addess of Complainant: Addess of Complainant:	Building   Total

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Pristers here	APPLIC	ATION FOR _, West Virginia	REVIEW OF P	ROPERTY ASSE	SSMENT	20 03	
City To the Assessor of	Wagd	_ County or the	Word	County Board of	Date Equalization and Re		
Your complair current tax roll and reque	-	-		d and assessed out of p of liability is effective	roporttion to its true a	and actual value on the	
Property assessed in the Address of property <u>///</u> /////////////////////////////////	e name of <u>Chief</u> 13 <u>Ulann</u> (1	Proportion	ie lac.	in//	A: Comma	_ District	
LOT NO. BLOCK NO.	ACRES MAP NO.	PARCEL NO.		#21 B-Vier 4 Lat A B-1		all Lato 19-	
Assessed Value - Land \$	\$ 37,920	Improvement	s\$		Total \$ 37,9	-	
Cost of Land Cost of Construction or o Date of Construction Cost of added improvem Face amount of fire insu Offered for sale for	contract price lients rance carried	\$ \$ \$ \$ \$ \$	Total purchase Date Purchase Cost of added i Face amount o Offered for sale	E BY COMPLAINANT price mprovements f fire insurance carried for	•	\$ \$ \$ \$	
Date of Offer Monthly rental received, Present value in your op	if rented	\$ \$		received, if rented n your opinion		\$ \$	
Approved for	recording by the Cou	nty Commission.		Pres	sident		
	SAME	SEE PAG	REASONA	ND BASIS FOR CO	MPLAINT		
				· · · · · · · · · · · · · · · · · · ·			
I do hereby o knowledge and ability a property have been ans						ease Adjusted Assessed	
Signature of Complaina	nt:				Allow Land   Building	ed Valuation	
Addess of Complainant					Total	I	

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