

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 20, 2003

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:30 A.M., the County Commission met with John Geibel from G-Squared to discuss the courthouse steps. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ACCEPT the Proposal from G<sup>2</sup> Concrete Designs, Parkersburg, West Virginia, in regard to the repair of the steps at the Wood County Courthouse. G<sup>2</sup> Concrete Designs shall prepare, power clean and ammonia bath to neutralize and lower PH of the sandstone steps; remove all loose material, patching material and laitance, install permanent chemical bonding coat; apply secondary bonding coat to bring surfaces to level; apply stamped overlay coat that approximates the texture of the original sandstone; all surfaces colored to County's preference; apply two (2) coats of high-tech concentrated solvent sealer with the final coat containing four (4) ounces per gallon, shark-grip non-skid additive. The aforementioned services will be completed for the County for the sum of seven thousand five hundred twenty-five dollars and 00/100ths cent (\$7,525.00). An Order was prepared regarding this matter.

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At 11:00 A.M., the County Commission met as the Board of Review and Equalization. They met with Raymond Rawls Keller to discuss property located in Williams Taxing District, Map 170, Parcel D2.

At 11:15 A.M., the County Commission met with Mike St. Clair, Coroner, to discuss his budget.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four hundred eighteen dollars and ninety-six cents (\$418.96) which represents reimbursement to Wood County for expenses incurred during the time period of January 1, 2003 through January 16, 2003, in regard to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant Number F02HS-13. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 406 and bearing the date of January 16, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby APPOINT Gary D. Deem, Chief of Police for the City of Vienna, to the West Virginia Watch Committee to replace William Minear. William Minear resigned as Chief of Police for the City of Williamstown; therefore, creating the vacancy on the West Virginia Watch Committee. Chief Deem will take over as the Chairman of the West Virginia Watch Committee, the position held by William Minear. An Order was prepared regarding this matter.

On Tuesday, February 18, 2003, the County Commission of Wood County, upon a motion duly made, seconded and passed, CLOSED the Wood County Courthouse and its offices due to the fact that Governor Bob Wise declared a State of Emergency because of the amount of snowfall. The Courthouse opened up Wednesday, February 19, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that Charles E. Dailey, 5126 Orchard Drive, Parkersburg, West Virginia, have the vacant house situated on his property be on the foundation completed by Kerco, Inc. (David Kerns), Contractor, on behalf of Charles E. Dailey, no later than May 15, 2003. A letter shall be mailed to Charles E. Dailey. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Extended Service Plan by and between CWS, Parkersburg, West Virginia, and the County Commission of Wood County, Parkersburg, West Virginia. The aforementioned Service Plan is on a Model GP-200, Serial Number NFY04866, Copy Machine located in the Assessor's Office and covers the period of April 2, 2003 to April 1, 2004. The annual charge is in the amount of eight hundred ninety-eight dollars and fifty-nine cents (\$898.59) for thirty-six thousand (36,000) copies per year, with any overage at \$.0232 per copy. The aforementioned Service Plan covers parts and labor, travel, black toner and drum. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, adopted a Resolution in reference to Budget Revision

No. 8 in the General County Fund Budget for the fiscal year 2002/2003. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Program Grant Number 02-JJV-079. Expenditures in the amount of four thousand eight hundred ninety dollars and 00/100ths cents (\$4,890.00) were incurred by Wood County during the month of September, 2002. However, the Request for Reimbursement is in the amount of one thousand dollars and eighty cents (\$1,000.80) which represents payment of contractual services provided by the Counseling and Wellness Center, and for the purchase of books in regard to the P.E.A.C.E. (Program with Emphasis on Anger Control and Empathy) Program. The amount of three thousand six hundred thirty-one dollars and seventy cents (\$3,631.70) represents the cash match, as set forth in the Juvenile and Delinquency Prevention Grant, and is the hourly salary and benefits of employees of the Wood County Juvenile Probation Office. The amount of two hundred fifty-seven dollars and fifty cents (\$257.50) represents the cost of office space. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records of the employees in the Wood County Probation Office, documentation pertaining to the parent and teen group counseling completed by the Counseling and Wellness Center, the Project Director's Monthly Reports, the Demographic Reports, and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston,

West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, that they as a Commission, are calling for a SPECIAL SESSION to be held on Friday, February 28, 2003 at 12:00 P.M. to make decisions as the Board of Review and Equalization. An Order was prepared regarding this matter.

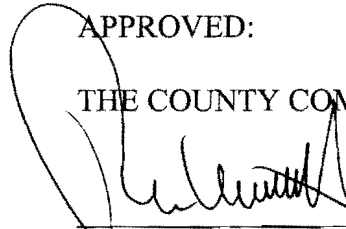
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Program Grant Number 02-JJV-079. Expenditures in the amount of three thousand seven hundred thirty-five dollars and twenty-six cents (\$3,735.26) were incurred by Wood County during the month of October, 2002. However, the Request for Reimbursement is in the amount of two thousand five hundred forty dollars and 00/100ths cents (\$2,540.00) which represents payment of contractual services provided by the Counseling and Wellness Center, Parkersburg, WV, in regard to the P.E.A.C.E. (Program with Emphasis on Anger Control and Empathy) Program. The amount of one thousand eighty-seven dollars and eleven cents (\$1,087.11) represents the cash match as set forth in the Juvenile Justice and Delinquency Prevention Grant and is the hourly salary and benefits of employees in the Wood County Juvenile Probation Office. The amount of one hundred eight dollars and fifteen cents (\$108.15) represents the cost of office space. In addition to the Request for Reimbursement, the Monthly Reports, the Financial

Recap, the Daily Time Records of the employees in the Wood County Juvenile Probation Office, documentation pertaining to the parent and teen group counseling completed by the Counseling and Wellness Center, the Project Director's Monthly Reports from both the Counseling and Wellness Center and the Wood County Juvenile Probation Office, and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

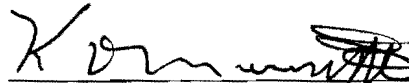
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 20, 2003

28293	Gall's	389.99
28361	Broadwaters Motorcar	275.06
28435	Astorg Motor	102.38
28447	Parkersburg Office Supply	8.70

February 20, 2003

John  
Jon Abund  
Raymond Keller  
Mike St. Clair

**APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT**

City Hubersburg, West Virginia

Date Feb 20, 2003

To the Assessor of Wood County or the Wood County Board of Equalization and Review:

Your complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective

Property assessed in the name of Keller, Raymond A in William District  
 Address of property Route 14

LOT NO.	BLOCK NO.	ACRES	MAP NO.	PARCEL NO.	DESCRIPTION
			<u>170</u>	<u>0012-0000</u>	<u>TOT CONT 1.007 A More or less WVA 14 w/ plat</u>

Assessed Value - Land \$ 10,740      Improvements \$ 61,500      Total \$ 72,240

CONSTRUCTION BY COMPLAINANT		PURCHASE BY COMPLAINANT	
Cost of Land.....	\$ _____	Total purchase price.....	\$ _____
Cost of Construction or contract price..	\$ _____	Date Purchase.....	_____
Date of Construction.....	\$ _____	Cost of added improvements.....	\$ _____
Cost of added improvements.....	\$ _____	Face amount of fire insurance carried..	\$ _____
Face amount of fire insurance carried...	\$ _____	Offered for sale for.....	\$ _____
Offered for sale for.....	\$ _____	Date of Offer.....	_____
Date of Offer.....	_____	Monthly rental received, if rented.....	\$ _____
Monthly rental received, if rented.....	\$ _____	Present value in your opinion.....	\$ _____
Present value in your opinion.....	\$ _____		

Approved for recording by the County Commission. \_\_\_\_\_ President

**REASON AND BASIS FOR COMPLAINT**

OBJECTS TO INCREASES GOING SO HIGH SO FAST - THE HOUSE IS  
IN GOOD CONDITION, HOWEVER NEEDS WORK, SUCH AS INSIDE PAINTING  
AND CARPET. THERE HAVE BEEN NO IMPROVEMENTS THAT WOULD  
INCREASE VALUE SO HIGH SO QUICKLY. IN 93 INCREASED 21,000 IN 2001 INCREASED  
\$10,000 IN 2003 INCREASED 17,800.00

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: Raymond R Keller

Address of Complainant: RT 2 BOX 177 HA

Address of Complainant: WILLIAMSTOWN, WV 26187

	Decrease Allowed	Adjusted Assessed Valuation
Land	_____	_____
Building	_____	_____
Total	_____	_____