

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JANUARY 23, 2003

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved minutes of December 16, 2002 and an addendum to minutes of October 24, 2002.

Rick Modesitt and Robert K. Tebay were sworn as members of the Mid-Ohio Valley Workforce Investment Corporation.

Ralph Blair was sworn in as a reappointed member of the Wood County Planning Commission.

At 10:00 A.M., the County Commission met with James Smith, County Engineer and Keith Litton, Compliance Officer to discuss the Robert Keltner property. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER the cleanup of property owned by Robert E. Keltner pursuant to a request by James E. Smith, Engineer, on behalf of the Enforcement Agency of the Abandoned Building Ordinance for Wood County that parcels twenty-two (22) through twenty-five (25) be cleared of all structures, automobile tires and debris. The specific cleanup of Mr. Keltner's property is as follows: Parcel 22 (Lot 27) – rafters and roof of a double-wide concrete block garage building are falling in on the boat

and vehicle housed in the building; Parcel 22 (Lot 27) – an old house trailer has had the siding removed and the roof is falling in; also on this parcel is a small concrete building with the roof falling in; Parcel 23 (Lot 26) – the roof of a vine-covered concrete building has fallen in on old cots, springs and mattresses; also an old rusted automobile behind the building that will never be useable; Parcel 24 (Lot 25) two (2) newer automobiles propped on blocks as if someone may have been working on them; Parcel 25 (Lot 24) – an old, unusable travel trailer setting next to Interstate 77 right-of-way; and automobile tires and other debris scattered about on the aforementioned parcels. An Order was prepared regarding this matter.

Bill Richardson, Jr., asked the Commission about a guardianship and how they wanted to handle it. The Commission asked that Mr. Richardson have the Prosecutor's Office do a background check on the guardian.

At 10:30 A.M., the County Commission met with Robert Runion, II, Executor, to discuss the estate of Danette S. Thompson. After discussion, the County Commission disallowed claims. Information in regard to this estate is on file in the Probate Office.

At 11:00 A.M., the County Commission met with Bob Full, Attorney for Choice Insulation, Inc., to discuss a committee for Mary J. Doddrell, a felon who is incarcerated. Mr. Full wants a committee appointed for her to pay some of the judgments against her. Notice of said motion was served upon William E. Kiger, counsel for Mary J. Doddrell; Mary J. Doddrell does not object. After discussion, the County Commission ORDERED that said motion be, and the same is hereby, granted and Eugene T. Hague, Jr. is hereby appointed as committee for the said Mary J. Doddrell, to have charge and management of her estate until the said Mary J. Doddrell is discharged from confinement in the penitentiaries of the State. It is further ORDERED that Eugene T. Hague, Jr. not be required to give bond in any penalty until and

unless it is determined upon further proceedings before this Commission that such bond is required. It further appearing that the estate of the said Mary J. Dodrill exceeds the value of \$1,000.00, it is further ORDERED that the said estate be, and the same is hereby, referred to Ernest M. Douglass, as Fiduciary Commission, and that this matter proceed as otherwise required by law. An Order was prepared regarding this matter.

Ron Salter, Salter and Associates, showed the Commission a brochure and the final box that the clocks will be in that the Commission approved on an earlier date. Mr. Salter stated he needed the Commission's approval to print the brochures and the labels.

At 11:30 A.M., the County Commission made presentations of the lottery money to representatives from Parkersburg High School, Williamstown High School and Parkersburg South High School. A list of those who signed in is attached to these minutes.

At 11:45 A.M., the County Commission met with Suzanne Johnson, George Johnson and Sally Davis to discuss the Relay for Life American Cancer Society. Mrs. Johnson stated they are ranked within the top ten nationally; she discussed programs they are going to be doing; wants the Courthouse to have a team. Ms. Davis spoke about where the monies are used.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, adopted a Resolution in reference to Budget Revision No. 7 in the General County Fund budget for the fiscal year 2002/2003. Rick Modesitt, President of the Wood County Commission, signed the Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, WV, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Receipt of the aforementioned Grant Adjustment AUTHORIZED the change in Personnel from Robert K. Tebay to Rick Modesitt to sign documentation in regard to the aforementioned Grant. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand two hundred ninety-five dollars and fifty-three cents (\$4,295.53), of which the amount of eight hundred five dollars and fifty cents (\$805.50) represents reimbursement to Wood County for expenses incurred during the period of October 1, 2002 through December 31, 2002 in regard to the Court Security Grant Number 02-CS-27. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 393 and bearing the date of January 6, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand two hundred ninety-five dollars and fifty-three cents (\$4,295.53) of which the amount of three thousand four hundred ninety dollars and three cents (\$3,490.03) represents reimbursement to Wood County for

expenses incurred during the month of November, 2002 in regard to the Victims of Crime Act (VOCA) Program Grant Number 01-VA-047. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 386 and bearing the date of December 30, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the VOCA Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into a Contract of Lease Number VET-006-604 by and between the County Commission of Wood County, herein referred to as "Lessor", and the State of West Virginia, by the Secretary of the Department of Administration, herein referred to as "Lessee" for and on behalf of the Division of Veterans Affairs, herein referred to as "Tenant". Said Contract of Lease renews the lease for two (2) rooms containing approximately five hundred twenty-nine (529) square feet, more or less, on the fourth floor of the Wood County Courthouse, No. 1 Court Square in the City of Parkersburg, County of Wood, West Virginia, to be used by Veterans Affairs. Monthly rent is two hundred fifty dollars and 00/100ths cents (\$250.00) and the term of the lease will be for a twelve (12) month period beginning on July 1, 2003 and ending at midnight on June 30, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, announced to all concerned that they will not be in session on Monday, January 27, 2003. The County Commission will be attending the West Virginia Association of Counties 2003 Annual Meeting to be held in Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt reappointed Kevin Campbell, Gary Deem, Danny Goodwin, Doug Hess, Larry Stephens and Dwane Weekley to the Local Emergency Planning Committee (LEPC). Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. Said members new terms will expire December 31, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a City Charter Amendment from the City of Williamstown. The Certification, Resolution and the Amended Section 4 of the Charter of the City of Williamstown Adopted at the Special Municipal Election on the Fifth Day of November, 2002, are attached to the Order that was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

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Rick Modesitt, President

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K.D. Merritt, Commissioner

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Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 23, 2003

28333	CMI, Inc.	2,385.00
30062	47 Carry Out	5.90
28355	Mahone Tire	28.00
28373	Wal-Mart	42.42
28379	Parkersburg Office Supply	551.10
28393	Parkersburg Office Supply	196.86
28397	Parks Hardware	4.05
28399	Fore Timber	162.60
28401	Family Carpet One	2298.00
30026	Broadwaters Motorcar	45.04
30036	Office Depot	55.21
30038	Poynters Best Office	178.00
30058	Lowe's	159.90
30064	Matheny Motors	53.91

To listen to this meeting, please refer to Tape #32 and Tape #33.  
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JAN. 23, 2003

PLEASE PRINT

1. James E. Smith
2. KEITH LITTON
3. Robert Runion II
4. Bill Richards, Jr
5. BOB FULL
6. Don Salter Salter & Assoc.
7. Suzanne Johnson - Relay for Life
8. Jim Hamrig - PHS
9. Evelyn Parkish DNS
10. EDWIN DILS PHS
11. JACK STEPHENS PHS
12. Frank Marcinko Williams town High School
13. Jay Jones Erickson
14. MIKE DENT ERICKSON
15. Rick Bush Erickson
16. Sally R. Davies RELAY for life America
17. GEORGE JOHNSON " " Cancer Soc