

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 30, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, approved minutes from December 5, 2002. The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved minutes from December 2, 2002, December 9, 2002, December 12, 2002, December 19, 2002, December 23, 2002, December 26, 2002 and January 23, 2003.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Shawn, Karri and Jason Wright – Parkersburg City District (two for 2002); Paul Morton – Union District (2002) Peyton Dudley – Parkersburg City District (2002) and Gary P. Jones – Parkersburg City District (2002).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Nancy Baughman Parkersburg District (2001 & 2002); Tommy L. & Wilma Bunner – Clay District (2001); Deb L. McLain – Union District (1999 & 2001); Megan L. Bush – Vienna District (2001); Regi A. Robinson – Vienna District (2001); and Debra Mullins – Vienna District (2001).

The County Commission met with Tim Melton from the West Virginia Division of Juvenile Services to discuss the Juvenile Detention Center parking lot. Discussion took place in regard to construction of a new building, said parking lot; how the center is ran; success stories of the juveniles. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE the West Virginia Division of Juvenile Services to concrete the current gravel parking lot at the North Central Regional Juvenile Detention Center located at 907 Mission Drive, Parkersburg, West Virginia. An Order was prepared regarding this matter.

At approximately 10:00 A.M., the County Commission met with Steve Geibel and another gentleman from G-Squared to discuss the steps at the Courthouse. Mr. Geibel discussed a spray for the steps. The Commission and the gentlemen went outside to see if they could do a sample of what the spray would do. They will take a sample of the steps and spray it and bring it back to the Commission.

Leroy Ayers, who would like to be appointed to the Wood County Parks and Recreation Commission (Mountwood Park) stopped in and asked what he needs to do to be appointed. The Commission told him to write or type information about himself and bring it in.

At 10:30 A.M., the County Commission held a hearing in regard to the guardianship of Jessica L. Bonnell, a minor. Barbara Rogers, Jessica Bonnell and Judge Daniel B. Douglas were present. Mr. Douglass stated that the petition says it all. The petition states that Barbara Rogers was appointed Guardian of the Jessica on October 10, 2002, so that she could live with her grandmother and be enrolled in school in Wood County. This living arrangement was made necessary by the minor's charges of delinquency in the state of Texas where her parent

reside with her four siblings. The petitioner is sixty-nine years old and suffers from high cholesterol, anxiety and osteoarthritis; she is a widow without assistance to carry out the duties of her office. The minor is using illegal drugs and alcohol and associates with others who do so. The petitioner's jewelry has disappeared since Jessica came to live with her; Jessica is out of control, failing school and doesn't respond to Barbara Roger's supervision. Barbara Rogers fears for her safety and prays she be permitted to resign as Guardian of Jessica Bonnell. Jessica will be going back to Texas to live with her parents, but they haven't put it in writing. The Commission asked Mr. Douglass for a statement from the parents. Mr. Douglass stated they could verify everything in the petition. The Commission stated they would like a notarized paper from her parents stating they will be taking care of her. Jessica doesn't want to go back to her parents. (Jessica spoke, but is very hard to understand because she is soft-spoken.) She might get her brother in Texas to help her. The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, will sign the petition contingent upon the notarized statement from the parents stating they will take responsibility of Jessica.

At 11:00 A.M., the County Commission met with Toni Tiano, Grant Consultant for Wood County. Ms. Tiano discussed a grant application in regard to the STOP Violence Against Women Program. After discussion, the County Commission of Wood County, upon a motion made by K. D. Merritt, seconded by Robert K. Tebay, and made unanimous by Rick Modesitt, did hereby EXECUTE a RESOLUTION that Resolves that Rick Modesitt, in his official capacity as President and on behalf of the County Commission, is hereby AUTHORIZED to sign a grant application for the STOP Violence Against Women Program from the State of West Virginia's Division of Criminal Justice Services, Charleston, West Virginia.

application is being submitted for the purpose of continuing a comprehensive domestic violence program which involves the Office of the Wood County Prosecuting Attorney, the Family Crisis Intervention Center, local law enforcement agencies, and the S.A.F.E. (Silence Affects Families Everywhere) Team. The aforementioned grant application requests funding in the amount of sixty-four thousand five hundred eighty-eight dollars and 00/100ths cents (\$64,588.00) with matching funds from the aforementioned entities in the amount of twenty-one thousand nine hundred sixty-three dollars and 00/100ths cents (\$21,963.00). Documentation pertaining to the STOP Violence Against Women grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE Tiano-Knopp Associates, Inc. to pursue grant funding from the West Virginia Division of Culture and History, Charleston, West Virginia, for Fort Boreman Park. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Intent to Accept Funds form in regard to the Juvenile Accountability Incentive Block Grant funding and the completing of an application for such funding. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby EXECUTE RESOLUTION in which it is RESOLVED that the President of the County commission

Wood County is hereby AUTHORIZED to sign a grant application for the West Virginia's Governor's Highway Safety Program through the state of West Virginia, Division of Motor Vehicles, Charleston, WV. Money received from the highway safety incentive funds will be utilized by law enforcement agencies specified in the grant application who raised their county/municipality seat belt usage rate. It is further RESOLVED that the President of the County Commission of Wood County, is hereby AUTHORIZED to EXECUTE the Grant Contract Agreement between the West Virginia Department of Transportation, Division of Motor Vehicles and the Wood County Commission. The Grant is in the amount of sixteen thousand five hundred dollars and 00/100ths cents (\$16,500.00) and shall commence on December 1, 2002 and continue through October 30, 2003. Documentation pertaining to the Highway Traffic Safety Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Ann Conageski from the City of Parkersburg to discuss core drilling in the Magistrate Court parking lot. Ms. Conageski stated that during an environmental assessment of a lot, they discovered that there was a plant there previously and there is still part of the plant buried in the lot near the Magistrate Court property. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby give AUTHORITY to the City of Parkersburg to have a monitor well and a soil boring on the parking lot at the Wood County Magistrate Court Building located at 208 Avery Street, Parkersburg, West Virginia. Potesta and Associates, Inc., Engineers and Environmental Consultants, Charleston, West Virginia, has been hired by the City of Parkersburg to perform soil testing of the former

CSX lot located at Fourth and Avery Streets, Parkersburg, West Virginia. The testing will be completed during the week of February 3-7, 2003. An Order was prepared regarding this matter.

At 11:45 A.M., the County Commission met with Terry Brown, E-911/Emergency Services Director and Tom Williams from the West Virginia Addressing and Mapping Board to discuss addressing and mapping for Wood County. Mr. Williams asked if the County Commission had questions. Mr. Williams stated he has worked with MSAG previously and they have done an outstanding job and delivered the product as promised and they are reliable. More discussion took place. They discussed a pilot program that would not cost the county anything.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt reappointed James Arthur to the Wood County Parks and Recreation Commission (Mountwood Park). Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr. Arthur's new term will expire December 16, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 01 AD-108. Expenditures in the amount of six thousand six hundred sixty-five dollars and forty seven cents (\$6,665.47) were incurred by Wood County during the month of December, 200

However, the Request for Reimbursement is in the amount of five thousand five hundred sixty-five dollars and ninety-five cents (\$5,565.95) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison; represents payment of contractual services provided by Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator and further represents payment of travel expenses for Michelle Buckley. The amount of one thousand ninety-nine dollars and fifty-two cents (\$1,099.52) represents the cash match as set forth in the Juvenile Accountability Incentive Block Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Travel Expense forms of the Project R.E.P.A.Y./Youth Transition Coordinator; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator and for the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Wood/Jackson Regional Highway Safety Program Grant Number F03HS-11. Expenditures in the amount of thirteen thousand six hundred sixty-nine

dollars and thirty-five cents (\$13,669.35) were incurred by Wood County during the period of October 1, 2002 and November 31, 2002, and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants, for materials, supplies and postage as set forth in the said Grant; and for overtime expenses incurred by the City of Vienna for law enforcement officials who participated in the Transportation Enforcement Area Project. In addition to the Request for Reimbursement; the Grant Progress Report; the Time and Attendance Reports for the Grant Consultants; the Travel and Expense Accounts for the Grant Consultants; bulk mailing postage; the Time Records for law enforcement officers from the Vienna Police Department; the Activity Report of the Vienna Police Department; and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a letter addressed to the Division of Criminal Justice Services, Charleston, West Virginia, requesting : revision in the budget of the Enforcing the Underage Drinking Laws Grant Number 02-UD-79 The said letter requests the amount of two thousand dollars and 00/100ths cents (\$2,000.00) b transferred from the Personnel/Contractual line item for the S.O.B.E.R. (Services, Observatio Behavior Modification, Education and Rehabilitation) Coordinator's salary to th Personnel/Contractual Michael Chapman fee. Mr. Chapman is a nationally recognize

motivational speaker who will present his thought-provoking program which challenges teens to change their lives, and in particular, peer pressure to drink, to seventh grade students at the six junior high schools in Wood County. The aforementioned request for transfer of funds would allow Mr. Chapman to make two (2) presentations; the fee for each presentation is in the amount of one thousand dollars and 00/100ths cents (\$1,000.00). Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Section 410 DUI Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09. Expenditures in the amount of sixteen thousand six hundred sixty-eight dollars and eleven cents (\$16,668.11) were incurred by Wood County during the period of October 1, 2002 through December 31, 2002 and represents payment of overtime expenditures incurred by law enforcement officers from the City of Williamstown, the City of Parkersburg and the City of Vienna in regard to the Section 410 DUI Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant during the months of October, November and December, 2002. In addition to the Request for Reimbursement; the Grant Progress Reports; the Section 410 Activity Summary for the City of Williamstown, the City of Parkersburg and the City of Vienna; the overtime documentation for the City of Williamstown, the City of Parkersburg and the City of Vienna; and the Project Financial Reports are being submitted to the Governor's Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Section 410 DU

Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Statement of Account from Bank One, West Virginia, Charleston; Charleston, WV, for the Reserve Fund in regard to the Counties of Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood, Wyoming and City of Wheeling, WV Single Family Mortgage Revenue Bonds 1994 Series. The said Statement of Account is for the period of January 1, 2002 through December 31, 2002. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1 presented to the County Commission of Wood County, a New Road Name Request Form from Charles E. Williams to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Charles E. Williams, along with resident Doug Dotson, requested the road be named DOUG LANE. The road to be known as DOUG LANE provides access to the aforementioned residences as stated in Charles E. Williams' Request Form. The road to be known as DOUG LANE is located in Oakwood Estates in Union Taxing District, Tax Map 210, Parcel Number A1B. The request by Charles E. Williams is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like, to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent

basis. The County Commission does hereby find that the request, made in writing, by Charles E. Williams, and the approval from the Wood County Emergency Services/E-9-1-1 is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood county, upon a motion made by K.D. Merritt, Seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named DOUG LANE. The County Commission does further ORDER that a copy of the ORDER along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

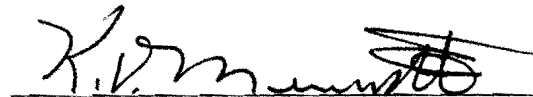
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

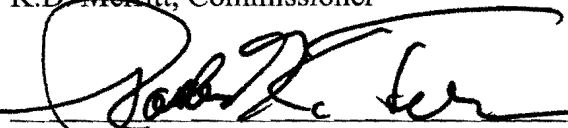
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 30, 2003

30096	Noe Office Equipment	24.26
30080	Parkersburg Office Supply	51.60
30078	Sherwin-Williams	256.50




30076	Parkersburg Office Supply	48.70
30060	Broadwaters Motorcar	3188.75
30056	Sam's Club	50.43
30054	Advance Auto Parts	72.56
30052	Viking Office Products	95.78
30048	Broadwaters Motorcar	31.67
30046	Mahone Tire	162.08
30040	Parkersburg Office Supply	16.00
30034	State Electric Supply	1.35
28431	Office Depot	90.97
28419	Assurance Business Forms	1116.20
28421	Parkersburg Office Supply	10.42
28417	Broadwaters Motorcar	9.98
28413	Astorg Motor	45.40
28411	Sam's Club	80.13
28407	Wal-Mart	46.94
28403	Runyon Lock Service	4.50
28383	Garrison Brewer	356.16
28371	Global Computer Supplies	1929.91
28369	CDW-G	2223.71
28335	Assurance Business Forms	525.01
28301	Woodford Oil	7320.00

To listen to this meeting, please refer to Tape #233 and Tape #234.

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January 30, 2003

PLEASE PRINT

1. Tim Melton - DJS - Detention Center.
2.  G-SQUARES
3.  G-SQUARES
4. JESSICA BINNELL
5. Judge David B. Douglas
6. Barbara Kozew
7. Toni Tiano
8. Terry L. Brown 
9. Tom Williams ~~Verizon~~ SA MB