

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 7, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At 10:15 A.M., the County Commission met with Tim Meeks from the Mid-Ohio Valley Regional Council to have the County Commission sign Drawdown No. 5 for the Small Cities Block Grant in regard to Claywood Park Public Service District.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the Public Hearing scheduled for 10:30 o'clock A.M. in regard to the petition to close a twenty (20) foot right-of-way in Clay Taxing District be CONTINUED until Monday, July 21, 2003 at 10:30 o'clock A.M. Such action being necessitated due to additional information to be acquired. Martina Short was present at this time.

At 10:45 A.M., the County Commission met with Janelle Dotson from the Mid-Ohio Valley Regional Council. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Quarterly Employment Status Report in regard to the Sequelle Communications Alliance, Inc. Project being funded, in part, by the Small Cities Block Grant Number 02SCBG0068. The equipment has not yet been procured, and only one person, the manager, has been employed. Once equipment is in place, job creation projections should be

on schedule. The said Small Cities Block Grant is being administered by the Mid-Ohio Valley Regional Council on behalf of the County Commission of Wood County. Documentation pertaining to the Small Cities Block Grant is on file in the Office of the County Administrator.

An Order was prepared regarding this matter.

Kenneth Miller was sworn in as a Circuit Court Bailiff.

Jeffery Board was sworn in as a part-time employee with the Assessor's Office.

Janet McCauley discussed the Kesterson Estate.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, appointed William P. Hupp to the West Virginia Route 2 and Interstate 68 Authority to fill the unexpired term of William E. Mildren, who resigned. Mr. Hupp's term will expire June 30, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, announced to all concerned that they are increasing the membership by one on the Wood County Commission on Crime Delinquency and Correction. Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure for appointments to Boards and Authorities, the County Commission placed Sherry Brown, Child and Adolescent CSP Director, Worthington Center, Inc., in nomination. An Order was prepared regarding this matter.

The County Commission of Wood County announced they are replacing Benny Stump on the Wood County Recreation Commission due to illness and being in a nursing home. Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, and upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, the County Commission of Wood County placed Roger Stout in nomination to fill the unexpired term of Benny Stump. Said term will expire September 15, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of three thousand five hundred twelve dollars and thirteen cents (\$3,512.13) were incurred by Wood County during the month of February, 2003. However, the Request for Reimbursement is in the amount of one thousand five hundred thirteen dollars and twenty-three cents (\$1,513.23), which represents payment of contractual services provided by Travis Smith and William Hale of the Children's Home Society of West Virginia, Parkersburg, West Virginia, and represents payment of travel expenses of the said William Hale of the Children's Home Society of West Virginia. The amount of one thousand fifty three dollars and ten cents (\$1,053.10) was utilized as the cash match, as set forth in the aforementioned Grant and represents a portion of the hourly salary and benefits of employees of the Children's Home Society of West Virginia. The amount of nine hundred forty-five dollars and eighty cents (\$945.80) was utilized as the in-kind match and represents the cost of

office space housing the Children's Home Society of West Virginia. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records of the aforementioned Travis Smith and William Hale; the Daily Time Records for the employees of the Children's Home Society of West Virginia; the Travel Vouchers of the said William Hale of the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by the Children's Home Society of West Virginia; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of three thousand four hundred eighty-nine dollars and fifty-eight cents (\$3,489.58) were incurred by Wood County during the month of January, 2003. However, the Request for Reimbursement is in the amount of one thousand six hundred twenty-nine dollars and twenty-four cents (\$1,629.24), which represents payment of contractual services provided by Travis Smith and William Hale of the Children's Home Society of West Virginia, Parkersburg, West Virginia. The amount of one thousand three hundred forty-one dollars and seventy-nine cents (\$1,341.79) was utilized as the cash match, as set forth in the aforementioned Grant and represents a portion of the hourly salary and benefits of the aforementioned employees of the Children's Home Society of West Virginia. The amount of

five hundred eighteen dollars and fifty-five cents (\$518.55) was utilized as the in-kind match and represents the cost of office space housing the Children's Home Society of West Virginia. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the aforementioned Travis Smith and William Hale; the Daily Time Records for the employees of the Children's Home Society of West Virginia; the Supervisor's Monthly Report submitted by employees of the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by the Children's Home Society of West Virginia; the Supervisor's Monthly Report submitted by the Director of the Wood County Juvenile Probation; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Wood County incurred expenditures in the amount of eight hundred fifty-five dollars and sixty-seven cents (\$855.67) during the month of May, 2003; however, the Request for Reimbursement is in the amount of six hundred forty-one dollars and seventy-six cents (\$641.76) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement

personnel of the Wood County Sheriff's Department; and for overtime compensation paid to law enforcement personnel of the City of Vienna in regard to the Stop Domestic Violence Program Grant. Funds in the amount of two hundred thirteen dollars and ninety-one cents (\$213.91) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney. Cash funds were also provided for overtime expenses, plus benefits being provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In Addition to the Request for Reimbursement, the Monthly Reports for the Wood County STOP Team and for the Prosecuting Attorney; the Monthly Progress Report of the Assistant Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; the financial information submitted by the Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; the Daily Time Records for the Assistant Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of three thousand six hundred fifty-seven dollars and

seventeen cents (\$3,657.17) were incurred by Wood County during the month of December, 2002. However, the Request for Reimbursement is in the amount of one thousand seven hundred fifty-nine dollars and thirty-five cents (\$1,759.35), which represents payment of contractual services provided by Travis Smith of the Children's Home Society of West Virginia, Parkersburg, West Virginia and represents payment of travel expenses of the said Travis Smith of the Children's Home Society of West Virginia. The amount of one thousand two hundred twelve dollars and thirty-three cents (\$1,212.33) was utilized as the cash match, as set forth in the aforementioned Grant and represents a portion of the hourly salary and benefits of employees of the Children's Home Society of West Virginia. The amount of six hundred eighty-five dollars and forty-nine cents (\$685.49) was utilized as the in-kind match and represents the cost of office space housing the Children's Home Society of West Virginia. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the said Travis Smith an employee of the Children's Home Society of West Virginia; the Daily Time Records for the employees of the Children's Home Society of West Virginia; the Travel Vouchers of the said Travis Smith of the Children's Home Society of West Virginia; the Supervisor's Monthly Report submitted by the said Travis Smith of the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by the Children's Home Society of West Virginia and signed off by the Director of the Wood County Juvenile Probation; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Wood County incurred expenditures in the amount of one thousand ninety-seven dollars and thirty-one cents (\$1,097.31) during the month of April, 2003; however, the Request for Reimbursement is in the amount of nine hundred seventy-three dollars and thirty-nine cents (\$973.39) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department; and for overtime compensation paid to law enforcement personnel of the City of Vienna in regard to the STOP Domestic Violence Program Grant. Funds in the amount of one hundred twenty-three dollars and ninety-two cents (\$123.92) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney. Cash funds were also provided for overtime expenses, plus benefits, being provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County SAFE Team and for the Prosecuting Attorney; the Monthly Progress Report of the Assistant Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; the financial information submitted by the

Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; the Daily Time Records for the Assistant Prosecuting Attorney, the City of Vienna, and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE that the three percent (3%) increase given to County employees be extended to the two (2) employees in the Office of the Prosecuting Attorney whose salaries are paid through grant funds. The aforementioned action was taken upon the request of the Prosecuting Attorney for Wood County. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

APPROVED:

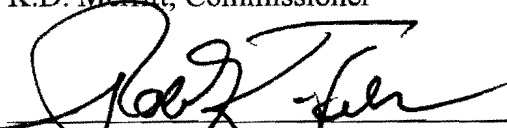
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

No tape.

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7/8/03

1. Tim Meeks MOVRC
2. ~~Martina Short~~ MARTINA J. Short
3. Janelle Dotson MOVRC
4. P.J. Johnson WCSI
5. K.L. Miller WCSI
6. Janet McCauley Kesterson Estate
- 7.
- 8.
- 9.
- 10.