

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 21, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from May 15, 2003 and May 19, 2003.

The 10:30 A.M. appointment in regard to the closing of an alley was cancelled.

At 10:45 A.M., the County Commission met with Dianna Hewitt, George Hewitt, Ruth Hewitt, Carol Lowers and Michael Lowers to discuss a water line extension off of Progress Ridge Road. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby give APPROVAL to the allocation up to five thousand dollars and 00/100ths cents (\$5,000.00) toward the purchase of materials to be utilized in a self-help water project for residents of the Hewitt Water Extension off Progress Ridge that will be completed by Claywood Park Public Service District. For auditing purposes, the check is to be made payable to the Claywood Park Public Service District. An Order was prepared regarding this matter.

At 11:10 A.M., the County Commission, at the request of Keith Litton and upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, went into Executive Session upon authority granted by West Virginia Code, Chapter

6, Article 9A, Section 4, No. 2, 1931 as amended. Mary R. Rader, County Administrator was present. Said Executive Session ended at 11:38 A.M.

Commissioner Tebay presented a letter to Commissioners Modesitt and Merritt in regard to the purchase of Towne Square. A copy is attached to these minutes.

Malcolm Doolittle was sworn in as a member of the Wood County Community Resources.

Dan Casto was sworn in as a summer intern with the Wood County Telecommunications Center.

Richard Wolfe was sworn in as a member of the Community Criminal Justice Board.

Roger Stout was sworn in as a member of the Wood County Recreation Commission.

Michael St.Clair was sworn in as a member of the Mid-Ohio Valley Board of Health.

Ox Johnson was sworn in as a member of the Region V EMS Advisory Commission.

William Hupp was sworn in as a member of the West Virginia Route 2 and Interstate 68 Authority.

Kenneth Harris was sworn in as a member of the Local Emergency Planning Commission.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby Authorize Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Master Service Agreement and the Terms and Conditions in regard to the Measured Rate Usage and Primary Rate Interface local telephone service for Wood County. The Measured Rate Usage and Primary Rate Interface proposed by Digital Connections, Morgantown, WV, was approved by the County Commission of Wood County during regular session on July 17, 2003, upon a

motion duly made, seconded and passed. Documentation pertaining to the County's telephone system is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Proposal submitted by World Radio Telecommunications and the Maintenance Agreement on a Panasonic 576 HD Digital Telephone System to be purchased and installed at the Wood County Magistrate Court Building located at 208 Avery Street, Parkersburg, WV. The aforementioned Proposal had received approval by the County Commission of Wood County upon a motion duly made, seconded and passed, for the purchase and installation of the aforementioned Panasonic Telephone System at their regular meeting held on July 17, 2003. The cost of the Panasonic Telephone System, and the installation of such, is in the amount of fourteen thousand four hundred eighty dollars and 00/100ths cents (\$14,480.00). Documentation pertaining to the aforementioned telephone system at the Wood County Magistrate Court Building is located in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Grant Number 02-CS-27. Expenditures in the amount of two thousand one hundred twenty-five dollars and 00/100ths cents (\$2,125.00) were incurred by Wood County during the period of April 1, 2003 through June 30, 2003, which

represents the purchase of additional court security systems to be utilized at the Wood County Magistrate Court Building and the Wood County Judicial Building. In addition to the Request for Reimbursement, the Project Financial Report and the Grant Progress Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Report Number Four (4) covering the period of April 1, 2003 through June 30, 2003 in regard to the Community Gun Violence Prosecution Grant Number 2002-GP-CX-0127. In addition to the aforementioned Report Number Four (4), the Summary of the first year of the Community Gun Violence Prosecution Grant for the Period of July 1, 2002 through June 30, 2003 is also enclosed. Funds in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) were requested through the Phone Activated Paperless Request System from the United States Department of Justice, Office of Justice Programs, Washington, D.C., which represents seventy-two percent (72%) of the salary and benefits of Jessica Shockley, who has been hired as the Community Gun Violence Assistant Prosecuting Attorney for Wood County. The remaining salary of Jessica Shockley will be provided through the budget allocation of the Prosecuting Attorney for Wood County. The aforementioned request is for the period of April 1, 2003 through June 10, 2003. Jessica Shockley resigned her position of Assistant Prosecuting Attorney on June 10, 2003. Documentation pertaining to the Community Gun Violence Prosecution Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of one thousand six hundred ninety dollars and eighteen cents (\$1,690.18) were incurred by Wood County during the month of May, 2003, which represents payment of contractual services provided by Travis Smith and William Hale of the Children's Home Society of West Virginia, Parkersburg, West Virginia, and for travel expenses of the said William Hale. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the aforementioned Travis Smith and William Hale; the Travel Voucher of the said William Hale; the Supervisor's Monthly Report submitted by the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by the Children's Home Society of West Virginia; the Neighborhood Social Work Program; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Local Law Enforcement Block Grant Number 2002-GP-CX-1027. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. Expenditures in the amount of fifty-five thousand two hundred eighteen dollars and sixty-nine cents (\$55,218.69) were incurred during the period of April 1, 2003 through June 30, 2003;

however, the Federal share of outlays is in the amount of forty thousand dollars and 00/100ths cents (\$40,000.00) with the local (County) outlay in the amount of fifteen thousand two hundred eighteen dollars and sixty-nine cents (\$15,218.69). Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of one thousand six hundred ninety-four dollars and sixty-six cents (\$1,694.66) were incurred by Wood County during the month of June, 2003, which represents payment of contractual services provided by Travis Smith and William Hale of the Children's Home Society of West Virginia, Parkersburg, West Virginia, and for travel expenses of the said William Hale. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the aforementioned Travis Smith and William Hale; the Travel Voucher of the said William Hale; the Supervisor's Monthly Report submitted by the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by the Children's Home Society of West Virginia; the Neighborhood Social Work Program; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Local Law Enforcement Block Grant Number 2002-LB-BX-2396. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. Expenditures in the amount of thirty thousand one hundred fifty-four dollars and 00/100ths cents (\$30,154.00) were incurred during the period of April 1, 2003 through June 30, 2003; however, the Federal Share of outlays is in the amount of twenty-eight thousand three hundred eight dollars and sixty cents (\$28,308.60) with the local (County) share of outlays in the amount of three thousand one hundred forty-five dollars and forty cents (\$3,145.40). Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Local Law Enforcement Block Grant Number 2001-LB-BX-2935. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. Expenditures in the amount of fourteen thousand nine hundred seventy dollars and 00/100ths cents (\$14,970.00) were incurred during the period of April 1, 2003 through June 30, 2003; however, the Federal share of outlays is in the amount of thirteen thousand three hundred ninety-four dollars and 00/100ths cents (\$13,394.00) with the local (County) share in the

amount of one thousand five hundred seventy-six dollars and 00/100ths cents (\$1,576.00).

Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

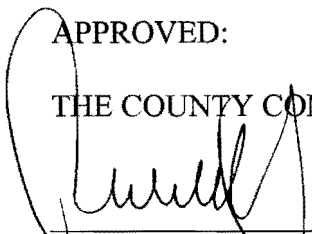
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Assistance Grant Number 01-VA-047. The Request for Reimbursement is in the amount of three thousand three hundred sixty-nine dollars and ninety cents (\$3,369.90) which represents payment of salary and insurance benefits provided to Diana W. Williams, Victims Advocate for Wood County; for payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and for payment of cell phone and pager for Diana W. Williams, Victims Advocate for Wood County. Such incurred expenses are for the month of June, 2003. In addition to the Request for Reimbursement, the Financial Recap, the Monthly Progress Report from the Victims Advocate; the Travel Expense Record of the Victims Advocate; the Monthly Progress Report of the Victims Advocate Assistant; the Monthly Statistics Report of the Victims Advocate; the Monthly Statistics Report of the Victims Advocate Assistant; the Daily Time Record of the Victims Advocate; the Daily Time Record of the Victims Advocate Assistant; the Annual Performance Report of the Victims Advocate Assistant; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

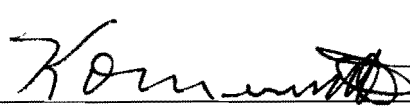
The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 1 in the Coal Severance Fund budget for the fiscal year 2003/2004. Receipt of said Approval is pursuant to an Order appearing in Order Book 65, at Page 552 and bearing the date of July 14, 2003, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Rick Modesitt, President


K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JULY 21, 2003

28871	Sam's Club	919.75
28873	Wal-Mart	50.29
28877	Broadwaters Motorcar	108.95
28917	Assurance Business Forms	121.16
28921	Wal-Mart	193.47
28937	PAMS	61.18
28943	Office Depot	88.76
28945	Parkersburg Tile Co.	204.70

28953	Lowe's	19.98
30676	Parks Hardware	17.16

To listen to this meeting, please refer to Tape #281.

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July 21, 2003

Dinner Newer

George Hewitt

Beth Hewitt

CAROL LOWERS

MICHAEL LOWERS

KEITH KITTO

The County Commission of Wood County

No.1 Court Square, Suite 203
Parkersburg, West Virginia 26101
(304) 424-1984



ROBERT K. TEBAY

RICK MODESITT

K.D. MERRITT

COUNTY ADMINISTRATOR

Mary R. Rader
424-1976

COUNTY CLERK

Jamie Six
424-1850

July 21, 2003

To: Commissioners Rick Modesitt and K.D. Merritt
Elected Officials
Citizens of Wood County
Employees of Wood County

As you know, I have been, and remain opposed to the purchase of Town Square for use as additional office space for the County.

When elected as a Commissioner I took an oath to faithfully discharge the duties as County Commissioner to the best of my skill and judgment. Some have commented that my decision is only political. Far from that, my decision to support building a new modern facility is based on my education and years of experience as a businessman.

If this decision were not so important, I would concede and vote with the majority to purchase Town Square. The matter is so critical to the County's future I must go on record as being opposed to remodeling a 20+-year-old building and not building a new building that would be designed for the purpose intended and be cost efficient to operate.

I will however, respect the majority decision, and pledge to work diligently to ensure that the people and employees of Wood County get the best office space possible.

Thank you for allowing me to serve as your Commissioner

Sincerely,

Robert K. Tebay
Wood County Commissioner

RKT:ab