

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 31, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from May 22, 2003, May 29, 2003, June 2, 2003, June 23, 2003 and June 26, 2003.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for John F. Modesitt – Clay District (2003).

Paul Stewart was sworn in as a member of the Northwestern Area Agency on Aging.

At approximately 9:30 A.M., the County Commission met with Toni Tiano, Grant Consultant for Wood County, Dr. Fred Krieg and Michelle Buckley to sign grant contracts. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an AGREEMENT by and between the County Commission of Wood County, West Virginia and the Fred Jay Krieg, Ph.D. & Associates, PLLC, 3303 Grand Central Avenue, Vienna, WV 26105, in regard to the Sisters of Saint Joseph Charitable Fund Program Number f-pro-26-S2006. The County Commission of Wood County is the recipient of funds from the said Sisters of Saint Joseph Charitable Fund for the purpose of conducting Q.U.I.T. (Quality

Intervention and Treatment) Program and for the purpose of conducting the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program. The aforementioned Fred Jay Krieg, Ph.D. & Associates shall provide counseling services to the County Commission through the assistance of the Wood County Juvenile Probation Office. Screening of youth to determine if they are eligible for either the Q.U.I.T. or Y.I.E.L.D. Program shall be completed by the Wood County Juvenile Probation Office. Referrals will be made to the said Fred Jay Krieg, Ph.D. & Associates who will conduct an initial orientation with the youth and at least one parent. Ten (10) counseling sessions will be provided to the eligible youth and five (5) counseling sessions will be provided to the parents. Topics of the sessions will focus on youth behavior as a result of substance abuse, the reality of substance abuse, what parents should look for and alternatives for families, parent-child mediation, communication skills, and resources available to parents and families. The aforementioned Fred Jay Krieg, Ph.D. & Associates shall retain all financial records, supporting documents, statistical records and all other records pertinent to this Agreement, and shall comply with all Federal statutes and regulations. The County Commission of Wood County shall compensate the Fred Jay Krieg, Ph.D. and Associates, PLLC, at the rate of one hundred fifteen dollars and 00/100ths cents (\$115.00) for each counseling session regardless of the number of participants. There shall be four (4) groups and each of the four (4) groups shall consist of ten (10) youth, five (5) for the Q.U.I.T. Program and five (5) for the Y.I.E.L.D. Program. During such Agreement term, ten (10) counseling sessions will be provided for the youth and five (5) counseling sessions for the parents, a total of fifteen (15) sessions. The maximum amount that will be compensated to the Fred Jay Krieg, Ph.D. & Associates, PLLC, shall be in the amount of six thousand nine hundred dollars and 00/100ths cents (\$6,900.00). The said AGREEMENT shall begin on April 28, 2003 and will terminate

on April 27, 2004, and may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other. The terms contained in this AGREEMENT may be modified or amended at any time by mutual consent of the County Commission of Wood County, Fred Jay Krieg, Ph.D. & Associates, PLLC, and the Sisters of Saint Joseph Charitable Fund.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an AGREEMENT by and between the County Commission of Wood County, West Virginia and Michelle L. Buckley, 63695 St. Rt. 124, Reedsville, Ohio 45772, in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. The County Commission of Wood County is the recipient of funds from the State of West Virginia's Office of Military Affairs and Public Safety, Division of Criminal Justice Services, Juvenile Accountability Incentive Block Grant for the purpose of conducting the R.E.P.A.Y. (Responsibility Enhancement Projects For Adolescent Youth) Project through the Youth Transition After Care Program. Michelle L. Buckley, Youth Transition Care Manager/R.E.P.A.Y. Program Coordinator, shall develop after-care plans and follow-up for those youths who are returning to the community from an out-of-home placement as well as to develop restitution projects for those youth who must perform community service hours as part of their probation sentence or as a restitution project. The aforementioned Youth Transition Case Manager/R.E.P.A.Y. Program Coordinator shall work with the Advisory Group in setting goals of the Program and monitoring such goals, shall prepare monthly reports, shall review out-of-home placements, shall set up after care program for each child and monitor such program, shall assure that adequate program literature

is available for distribution, shall work with local non-profit and other eligible entities to develop restitution and diversion projects, shall meet with the parents and child and set up the restitution and diversion project, and shall perform any other duties necessary for the proper administration and oversight of the Program. The said Youth Transition Case Manager/R.E.P.A.Y. Program Coordinator will be working out of the Office of the Wood County Juvenile Probation. The County Commission of Wood County shall compensate Michelle L. Buckley at the rate of sixteen dollars and 00/100ths cents (\$16.00) for forty (40) hours per week for fifty (50) weeks for maximum amount of thirty-two thousand dollars and 00/100ths cents (\$32,000.00). The said AGREEMENT shall begin on July 1, 2003, and will terminate on June 30, 2004, and may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other. The terms contained in this AGREEMENT may be modified or amended at any time by mutual consent of the County Commission of Wood County, Michelle L. Buckley and the Division of Criminal Justice Services. An Order was prepared regarding this matter.

At approximately 9:45 A.M., the County Commission met with Jamie Six, County Clerk and Melody Woollard, Deputy Clerk, to discuss moving a precinct. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that Precinct Eighty-Five (85) be moved from the Rockport Community Building to the Limestone Learning Center, also known as the Old Rockport United Methodist Church, as per Chapter 3, Article 1, Section 7 of the Code of West Virginia, 1931, as amended. This move is to a temporary location for the Board of Education Election ONLY. In accordance with the aforementioned Code, a Class II Legal Notice will appear in both local newspapers, The Parkersburg News and

The Parkersburg Sentinel, on Wednesday, August 6, 2003 and on Wednesday, August 13, 2003. An Order was prepared regarding this matter.

Charlie Johnson informed the Commission he would like to hold off on going out to bid for two vehicles so that they may check out the State Bid. The Commission agreed this would be a good idea.

At 11:00 A.M., the County Commission met with Robert Tate who wanted to discuss a computer that was stolen and is now in the possession of the Sheriff's Department. Ginny Conley, Prosecuting Attorney and Charlie Johnson, Chief Deputy were present for this meeting. Mr. Tate stated they kept his daughter's computer for four months and he contacted the Governor's Office and the Attorney General's Office he was finally able to get the computer; he is upset with what he had to do to get the computer back; he has the computer back minus the keyboard and a power cord; he finds it strange that they couldn't take a picture of the computer. Mr. Tate said he was upset and left the office. Ms. Conley stated the computer was part of a criminal investigation and they told him that if he could provide proof that it was his daughter's computer and a power of attorney, they would give it back to him. Chief Johnson asked him to provide a receipt so they could verify serial numbers and they would get it back to him. He has the computer back now, after he provided the proof.

Ginny Conley stated she has questions in regard to Towne Square so that she will be better prepared for her meeting on Monday. Upon the request of Ms. Conley, the County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed (Robert K. Tebay recused himself), went into Executive Session at 11:20 a.m. upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, No. 9 and No. 12. Mary Rader, County Administrator was present for said session. They adjourned at 12:01 P.M.

At approximately 12:05 P.M., the County Commission met with Dwane Weekley and Larry Stephens to discuss an ambulance agreement. Mr. Weekley stated the name on the agreement Mary Rader sent him should read St. Joseph's Ambulance Service and Camden Clark Ambulance Service, Inc. Commissioner Modesitt said the agreements would be retyped and then signed at a later date.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of two thousand nine hundred thirty-three dollars and sixty-eight cents (\$2,933.68) were incurred by Wood County during the month of May, 2003; however, the Request for Reimbursement is in the amount of two thousand thirty-two dollars and 00/100ths cents (\$2,032.00) which represents payment of contractual services provided by the Counseling and Wellness Center, Parkersburg, WV, in regard to the P.E.A.C.E. (Program With Emphasis on Anger Control and Empathy) Program. The amount of eight hundred eight dollars and ninety-eight cents (\$808.98) was utilized as the cash match, as set forth in the Grant, and represents partial salary and partial benefits of employees of the Wood County Juvenile Probation Office. The amount of ninety-two dollars and seventy cents (\$92.70) was utilized as the in-kind match, as set forth in the Grant, and represents office space of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records of the Counseling and Wellness Center; the Daily Time Records of the Wood County Juvenile Probation Office; the Project Director's Monthly Report submitted by the

Wood County Probation Office; the Project Director's Monthly Report submitted by the Counseling and Wellness Center; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Wood/Jackson Regional Highway Safety Program Grant Number F03HS-11. Expenditures in the amount of twenty-five thousand six hundred sixty-five dollars and six cents (\$25,665.06) were incurred by Wood County during the period of April 1, 2003 to June 30, 2003, and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants, for materials, supplies and postage as set forth in the said Grant; and for overtime expenses incurred by the City of Vienna, the City of Parkersburg, the City of Ripley, the City of St. Marys, the City of Ravenswood, the Wood County Sheriff's Department, and the Jackson County Sheriff's Department whose law enforcement officials participated in the Transportation Enforcement Area Project. In addition to the Request for Reimbursement; the Grant Progress Report; the Highway Safety Data, the Time and Attendance Reports for the Grant Consultants; the Travel and Expense Accounts for the Grant Consultants; bulk mailing postage; the Time Records for law enforcement officers from the Vienna Police Department; the Parkersburg Police Department, the Ripley Police Department, the Ravenswood Police

Department, the St. Marys Police Department, the Jackson County Sheriff's Department and the Wood County Sheriff's Department; and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby appoint David Schaffer, Counseling & Wellness Center, 936 Market Street, Parkersburg, WV, to fill a vacancy on the Wood County Community Corrections Committee created by the resignation of Jane Gainer. Said announcement is pursuant to an Order appearing in Order Book 65, at Page 568 and bearing the date of July 24, 2003 putting David Schaffer in nomination. Said announcement is further pursuant to an ORDER appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Court Security Grant Number 02-CS-27. The aforementioned Adjustment Notice does hereby DEOBLIGATE the amount of two thousand sixty-nine dollars and fifty cents (\$2,069.50); thereby CLOSING the said Court Security Grant. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that

the bid be let for the cleanup of property located on Nicolette Road in Clay Taxing District and owned by Harvey Rutter. At such time as bid specifications have been completed, a Legal Notice will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, as a Class II Notification. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K. D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby APPROVE the Application for a Security Card submitted by Rhonda M. Propps, Contract Abstractor. Such APPROVAL is pursuant to an ORDER appearing in Order Book 65, at Page 133 and bearing the date of February 25, 2002, at which time the County Commission ORDERED that Applications be completed by applicants other than local attorneys, surveyors and appraisers. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the amount of five hundred dollars and 00/100ths cents (\$500.00) be ALLOCATED to the West Virginia State Route 2 and Interstate 68 Authority as per the letter of request from the Treasurer of the said Authority. An Order was prepared regarding this matter.

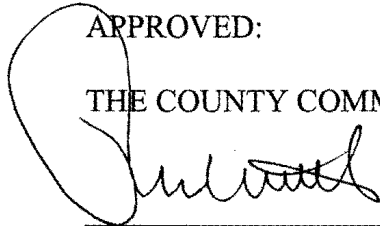
The County Commission of Wood County was in receipt of an acknowledgement letter from the West Virginia Development Office, Charleston, West Virginia, in regard to the County's Small Cities Block Grant Application in the amount of seven hundred fifty-thousand dollars and 00/100ths cents (\$750,000.00) to extend water facilities to the Wadesville area through the Lubeck Public Service District. The Mid-Ohio Valley Regional Council does hereby ADMINISTER the Small Cities Block Grant Program for the County Commission of

Wood County. Documentation pertaining to the Small Cities Block Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

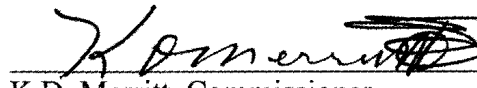
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:30 P.M.

APPROVED:

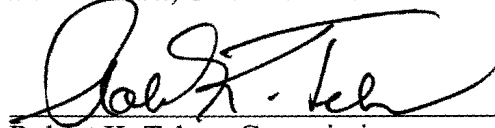
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JULY 31, 2003

28895	Matheny Motor Truck	407.04
28931	Global Computer Supplies	1135.00
28949	Somerville Rental	271.00
28967	Trayco	271.90
28971	Architectural Interior Product	98.27
28975	Parkersburg Office Supply	32.32
30654	CDW-G	1449.15
30666	Miller Communications	326.50
30680	Northwestern Landfill	309.50
30682	Jasper Engines	2736.00
30684	Astorg Motor	260.95
30686	Astorg Motor	19.19
30698	State Electric Supply	44.40
30700	Parkersburg Office Supply	336.39
30704	Wal-Mart	47.91
30714	Runyon Lock Service	18.00

To listen to these minutes, please refer to Tape #285.
ab

July 31, 2003

1. Toni Tiano
2. Liam Johnson
3. ~~And J~~ Fred Jay Krieg
4. Michelle Buckley
5. ~~Robert P. Tate~~
6. Jimmy Conley
7. Duane Weckley
8. LARRY STEPHENS