

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, JUNE 2, 2003

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved minutes from March 24, 2003.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Richard & Katherine Wilhem, Jr. – Parkersburg City District (2003); K. Louise & Richard Wilhelm – Parkersburg City District (2003); K. Louise Wilhelm – Parkersburg City District (2003); Jeffrey W. Cox, Jr. – Parkersburg City District (2003) and for Robert R. Westfall – Parkersburg City District (2003).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Christine S. Wysocki – Parkersburg City District (2002) and for Scott McNeal – Lubeck District (2002).

At 10:30 A.M., the County Commission held a public hearing in regard to the Lubeck Public Service District – Wadesville Water Extension. Tim Meeks and Luke Peters from the Mid-Ohio Valley Regional Council informed the Commission as to what the grant would provide. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE the EXECUTION of a RESOLUTION that RESOLVES that the County

Commission of Wood County does hereby formally endorse the submittal of an application to the West Virginia Development Office requesting funds from the Small Cities Block Grant Program in the amount of seven hundred fifty thousand dollars and 00/100ths cents (\$750,000.00). The Project would be the Wadesville area water extension to be completed by the Lubeck Public Service District. In addition to the aforementioned Small Cities Block Grant funding, a request for a loan in the amount of six hundred fifty thousand dollars and 00/100ths cents (\$650,000.00) is being made to the West Virginia Infrastructure and Jobs Development Council which would make the total project in the amount of one million four hundred thousand dollars and 00/100ths cents (\$1,400,000.00). Upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, the County Commission of Wood County, did hereby EXECUTE a RESOLUTION formalizing a Fair Housing Program for the Wood County Commission. The Mid-Ohio Valley Regional Council does hereby ADMINISTER the Small Cities Block Grant Program for the County Commission of Wood County. Documentation pertaining to the Small Cities Block Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Carolyn Strock, Wood County Airport Authority; S.F. Greiner, Sheriff of Wood County and C.J. Johnson, Chief Deputy to discuss security at the Wood County Airport. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE payment of overtime compensation of Wood County Deputies working at the Wood County Airport. Carolyn Strock, Manager of the Wood County Airport, informed the County Commission there had been a temporary stoppage of Federal money used to reimburse deputies' overtime compensation, but has been assured by the Federal

government that reimbursement funds would continue by June 30, 2003, and will be retroactive to June 1, 2003. An Order was prepared regarding this matter.

At 1:00 P.M., the County Commission held a hearing in regard to the James E. McClung estate. Dianne McClung, Administratrix, wants to have a claim disallowed. After discussion, the County Commission, upon a motion duly made, seconded and passed, Ordered that the claim be disallowed. Information on this hearing is on file in the Probate Office.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are CANCELING the SPECIAL SESSION, to be held June 4, 2003 at 1:30 P.M. Said Special Session was being held to meet with Harold Simmons from the State Historic Preservation Office and Jeff Harpold from the Division of Highways to view Fort Boreman to determine if further archaeological surveys are needed. An Order was prepared regarding this matter.

The County Commission of Wood County, announced to all concerned that they, as a Commission, will not be in session on Monday, June 9, 2003. The County Commission will be attending a Tax Increment Financing Seminar. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of an approval letter from the West Virginia Development Office, Charleston, WV, for change order number two in regard to the Fiscal Year 2000 Small Cities Block Grant Number 00SCBG0019X for a waterline extension project being completed by the Claywood Park Public Service District. The aforementioned change order provides for an enhanced system hydraulics. Documentation pertaining to the Small Cities Block Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement and the Certification of Grant Completion in regard to the GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM funding in the amount of seventeen thousand dollars and 00/100ths cents (\$17,000.00) allocated to the Wood County Recreation Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE Equipment Schedule Number Six (6) to the Equipment Lease Agreement Number 122893C1, Effective Date January 1, 1994 by and between BI Incorporated, 6400 Lookout Road, Suite 100, Boulder, Colorado 80301 and the County Commission of Wood County, Wood County, West Virginia, in regard to Home Confinement Equipment. The aforementioned Equipment Lease Agreement is for the purchase of a Guard Server, fifty (50) home confinement units, one (1) laser printer, one (1) laptop workstation, one (1) auto page and training which covers installation enrollments and report output for a total cost of ninety-nine thousand eight hundred seventy dollars and 00/100ths cents (\$99,870.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AWARD the Proposal for a redesign and update of the woodcountywv.com website to Salter and Associates, Parkersburg, West Virginia. The said proposal received from Salter and Associates is in the

amount of seven thousand five hundred dollars and 00/100ths (\$7,500.00) and includes Site Setup and Navigation; Content Generation; HTML Coding; Site Testing and Review; Project Management; and Monthly Maintenance and Hosting for a twelve-month period. Another proposal had been received from ZZZipNet Internet Services, Parkersburg, West Virginia, in the amount of nine thousand seven hundred seventy-five dollars and 001/00ths cents (\$9,775.00), which included design, hosting and consulting. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE the purchase of a Canon PC940 Personal Copier in the amount of four hundred forty-nine dollars and ninety-nine cents (\$449.99) to be utilized in the Office of the County Commission. The aforementioned Canon Personal Copier to be purchased from Office Depot, Parkersburg, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE the EXECUTION of a RESOLUTION in regard to the Juvenile Accountability Incentive Block Grant Number 02-AD-157. With the EXECUTION of the aforementioned RESOLUTION, Rick Modesitt, in his official capacity as President and on behalf of the County Commission, is hereby AUTHORIZED to EXECUTE the GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission; the Subgrantee EEOP Certification; the Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters, the Certification Prohibiting Supplantation of Federal Funds and Drug-Free Workplace Requirements; and the Additional Conditions and Assurances. Documentation

pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER the purchase of six (6) cases of Mosquito Bits from Scots Landscape Nursery and Southern States, Parkersburg, West Virginia, for treatment of mosquitoes on County property. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that they, the County Commission, enter into negotiations with the owners of Town Square, Parkersburg, West Virginia. Commissioner Robert K. Tebay ABSTAINED from voting with an option to vote "no" at a later time. Commissioner Tebay has a conflict of interest due to the fact he is a member of the Board of Directors at WesBanco. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE the EXECUTION of a RESOLUTION in regard to the Juvenile Accountability Incentive Block Grant Number 02-AD-157. With the EXECUTION of the aforementioned RESOLUTION, Rick Modesitt, in his official capacity as President and on behalf of the County Commission, is hereby AUTHORIZED to EXECUTE the GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission; the Subgrantee EEOP Certification; the Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters, the Certification Prohibiting Supplantation of Federal Funds and Drug-Free Workplace Requirements; and the Additional Conditions and Assurances. Documentation

pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby EXECUTE a RESOLUTION that AUTHORIZES Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into a Contractual Agreement by and between the Division of Criminal Justice Services, Charleston, WV, and the Wood County Commission, Parkersburg, WV, in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. The Enforcing the Underage drinking Laws Program Grant will provide continued funding for the S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Program. The time period for the aforementioned Grant commences on June 1, 2003 and will continue until May 31, 2004. The County Commission agrees to comply with all applicable Federal and State laws and rules, regulations and policies; and further agrees to submit a written request for any modification prior to changing any budget line item. The County Commission further agrees to hold and save the Division of Criminal Justice Services and its officers, agents and employees harmless from liability of any nature, including cost and expenses, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the County Commission. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

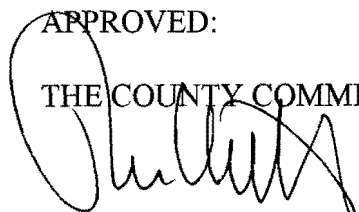
The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand nine hundred seventy-five dollars and ninety-five cents (\$2,975.95) which represents reimbursement to Wood county for expenses incurred during the month of March, 2003, in regard to the Enforcing the Underage Drinking Program Grant Number 02-UD-79. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 468 and bearing the date of April 7, 2003, at h time Rick Modesitt, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Combating the Underage Drinking Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that the bid be let for the leveling, paving and striping of a parking lot situated on the former recreation area of the Wood County Correctional Center (now the Wood County Holding Center). Specifications have not been completed at this time; however, when completed, a Class II Legal Notice will appear in both The Parkersburg News and The Parkersburg Sentinel. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

APPROVED:

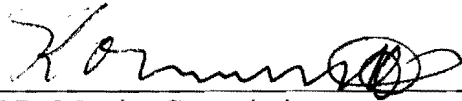
THE COUNTY COMMISSION OF WOOD COUNTY



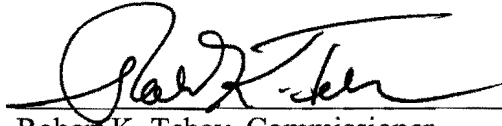
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Rick Modesitt, President





K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 2, 2003

|       |                                |         |
|-------|--------------------------------|---------|
| 28523 | Parkersburg Office Supply      | 96.45   |
| 28761 | Kramer's Photo Supply          | 204.78  |
| 28793 | Institute of Police Technology | 155.70  |
| 28795 | Parkersburg Office Supply      | 330.25  |
| 28799 | Business Systems               | 730.00  |
| 28801 | Lemon's Garage                 | 136.00  |
| 28803 | Broadwaters Motorcar           | 16.74   |
| 28807 | Parkersburg Office Supply      | 1545.00 |
| 28811 | Bosley Rental & Supply         | 117.65  |
| 30550 | Bosley Rental & Supply         | 640.00  |
| 30556 | S/W Graphics                   | 42.00   |

June 2, 2003

1. Denver Collins
2. Kathryn Drost
3. Luke Peters MOVRC
4. JAMES M. Cox LUBECK PSD
5. Brenda K. Colek Lubeck
6. Foster (Jack) & Susan Lubeck
7. Richard W. Ugal Lubeck
8. Haley Juggins Lubeck
9. Carl A. Sams Lubeck
10. Lois Simmons Lubeck
11. Paul Simmons Lubeck
12. Carolyn E. Steele Wood County Agent
13. S.F. Premer SUC
14. C.J. Johnson
15. Dianne McClung