

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 5, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Masters Charleston Inc. – Parkersburg District (2003) and for Coldwater Creek Inc. – Tygart District (2003).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Pohick LLC – Williamstown District (2002); Kyra Lou & Mark D. Smith – Parkersburg City District (two for 2003); Richard Wilhelm, Jr. – Parkersburg City District (2003); K.L. & Richard Wilhelm III – Parkersburg City District (2003) and for Richard Wilhelm, Jr. ¼ int.- Parkersburg City District (2003).

Arthur Gustke was sworn in as a member of the Wood County Community Criminal Justice Board.

At 10:30 A.M., the County Commission met with Jim Miracle and Ron Nelson from the Wood County Historic Landmarks Commission and David McKain. They discussed a National Register of Historic Places nomination acceptance.

At 11:00 A.M., the County Commission met with Bob Buck, Robert Gandee and Don Stemple to discuss the 4-H camp utilities.

The County Commission met with Jim Kinnett informed the County Commission that he has experience dealing with the Tax Increment Financing program.

At 11:30 A.M., the County Commission met with David and Martina Short in regard to the closing of a right-of-way. David Short and Martina Short, representing themselves, presented to the County Commission of Wood County, a Petition to close a Twenty (20) foot right-of-way that originally had been taken from their property, Tract T1, for future development in Clay Taxing District, Wood County, West Virginia. The said twenty (20) foot right-of-way is approximately six hundred ten and one-half (610.5) feet in length. The aforementioned petitioners request that the said right-of-way be closed and returned to their tract of land. It appearing proper to the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, the aforementioned Petition is hereby ORDERED filed and this matter is hereby set for hearing on the 7th day of July, 2003, at 10:30 o'clock A.M. in Room 203 of the Wood County Courthouse, Parkersburg, West Virginia. The Petitioners shall cause Notice of said Public Hearing to be published and served as required by law. An Order was prepared regarding this matter

At 11:45 A.M., the County Commission met with Harold Yglesias to discuss 911/Emergency Services.

Assessor Steven A. Grimm introduced Matt Keisling with Capehart 2004 to the Commissioners. Mr. Grimm then discussed values on personal property and Tax Increment Financing.

Jack Buckley, Maintenance Superintendent and Mary Rader, County Administrator, met with the Commission to discuss hiring Rodney Crites as a Maintenance employee.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that one million dollars and 00/100ths cents (\$1,000,000.00) be transferred from the General County Fund budget for the fiscal year 2002/2003 to the following funds:

1. \$400,000.00 – Fort Boreman Fund (Account No. 314115796 – WesBanco)
2. \$525,000.00 – Special County Building Fund (Account No. 314116596 – WesBanco)
3. \$ 75,000.00 – Financial Stabilization Fund (Account No. 314131227 – WesBanco)

The aforementioned amount should be taken from expenditure line item 1-401-70-566 (County Commission – Contributions to Other Funds) in the General County Fund budget for the fiscal year 2002/2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign a Partial Release on Lot Number Forty-Two (42) of Woodland Falls Subdivision. Said Subdivision is of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book Number One A (1-A) at Page Four Hundred Thirty-Eight (438), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Release, the County Commission does hereby release the lien in regard to Lot Number Forty-Two (42) of the certain Notice of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). In all other respects, the said Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein. Said Partial release is to be shown of record in the Office of the

Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement and the Certification of Grant Completion in regard to the GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM funding in the amount of twenty thousand dollars and 00/100ths cents (\$20,000.00) allocated to the Rural Community Assistance Program (RCAP). An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand five hundred ten dollars and forty-seven cents (\$3,510.47) which represents reimbursement to Wood County for expenses incurred during the month of March, 2003, in regard to the Victims of Crime Act (VOCA) Program Grant Number 01-VA-047. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 498 and bearing the date of May 12, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, At Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, appointed John Coe (representing the

Wood County Board of Education) to the Community Criminal Justice Board for Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-six thousand eight hundred six dollars and sixty cents (\$26,806.60) of which the amount of three thousand nine hundred ninety-four dollars and sixty-three cents (\$3,994.63) represents reimbursement to Wood County for expenses incurred during the time period of January 1, 2003 through March 31, 2003 in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F02-157INV2.08. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 487 and bearing the date of April 28, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of notification letters advising the County Commission of On-Site Monitoring Visits on June 17, 2003, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079, the Enforcing the Underage Drinking Laws Program Grant Number 02-UD-79, and the Juvenile Accountability Incentive Block Grant Number 01-AD-108. The aforementioned Grants are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Sales

Proposal/Agreement with Advanced Alarm Technologies, Parkersburg, West Virginia, in regard to the purchase of six (6) duress buttons under the Court Security Grant Number 02-CS-27 awarded to Wood County. Four (4) of the duress buttons will be installed in the Magistrate Clerk's Office and two (2) of the duress buttons will be installed in the Judicial Building Law Library. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement and the Certification of Grant Completion in regard to the LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM funding in the amount of one hundred thousand dollars and 00/100ths cents (\$100,000.00) allocated to the Erickson All Sports Facility. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-six thousand eight hundred six dollars and sixty cents (\$26,806.60) of which the amount of twenty-two thousand eight hundred eleven dollars and ninety-seven cents (\$22,811.97) represents reimbursement to Wood County for expenses incurred during the time period of January 1, 2003 through March 31, 2003, in regard to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant Number F03HS-11. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 487 and bearing the date of April 28, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. The aforementioned Order dated April 28, 2003,

requests reimbursement in the amount of twenty-two thousand eight hundred eight dollar and ninety-seven cents (\$22,808.97) which represents a three dollars and 00/100ths cents (\$3.00) difference between the request for reimbursement and the check received, which is due to a three dollar and 00/100ths cents (\$3.00) miscalculation in regard to the Jackson County Sheriff's Department. Documentation pertaining to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Five (5) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Enforcing the Underage Drinking Laws Grant Program Number 02-UD-79. Receipt of the aforementioned Grant Adjustment Notice gives APPROVAL to extend the Grant period from May 31, 2003 to May 31, 2004. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from James E. Wingrove to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. James E. Wingrove, along with residents Helen Wingrove and David J. Suprano, requested the road be named KEZENA RIDGE. The road to be known as KEZENA RIDGE provides access to the aforementioned residences as stated in Mr. Wingrove's Request Form. The road to be known as KEZENA RIDGE is located three (3) miles off Route 2 North, left off Bull Run Road in Union Taxing District, Tax Map 320, Parcel Number 000H0000. The request by James E.

Wingrove is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by James R. Wingrove, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named KEZENA RIDGE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Barbara Bush and Randall Bush to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Barbara Bush and Randall Bush, along with residents Kevin West and Fay West, requested the road be named WEST LANE. The road to be known as WEST LANE provides access to the aforementioned residences as stated in the Bush's Request Form. The road to be known as WEST LANE is located left on Red Hill Road approximately 1 ½ -2 miles to Loomis Ridge, turn left, go around bend and over the hill in Clay Taxing District, Tax Map 110, Parcel Number ON3A. The request by Barbara Bush and Randall Bush is in accordance with Chapter

7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Barbara Bush and Randall Bush, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named WEST LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

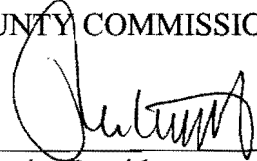
The County Commission of Wood County, upon a motion made by K. D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER an additional one and one-half percent (1.5%) increase be given to County employees for the fiscal year 2003/2004. With the additional one and one-half percent (1.5%) increase, County employees shall receive a total of three percent (3%) increase for the fiscal year 2003/2004. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that a Public Hearing be set to enable action to be taken on the Application received from Cool Springs Golf Course, Walker, WV, for Tax Increment Financing (TIF). An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:

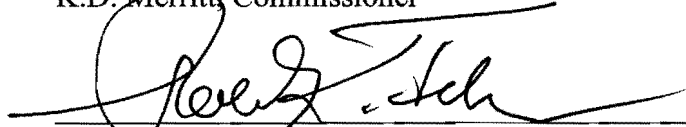
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 5, 2003

28797	Casto & Harris	47.65
28815	Universal Lighting	345.60
28817	T&S Lawn Landscape	7679.20
28823	Office Depot	134.77
28831	Salter & Associates	7500.00
30344	Poynters Best Office	138.57
30436	Wal-Mart	64.75
30444	Mid-South Uniform Supply	59.75
30488	Parkersburg Office Supply	681.61
30498	Radio Shack	42.95
30506	Chapman Printing	352.00
30520	Emergency Vehicle Equip.	255.00
30536	Astorg Motor	102.67
30562	Honor & Harrison	184.50
30564	HR Direct	41.70
30570	Parkersburg Office Supply	23.51
30598	Wal-Mart	48.54
30602	Parkersburg Office Supply	110.10

To listen to this meeting, please refer to Tape #269.

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June 5, 2003

1. Jim Miracle - Chairman WCHC
- 2.
3. Ron Nelson - Upcounty West. Land. Comm.
4. Wil McLean "
5. Robert Buck
6. Robert Gander
7. Don Stemple
8. Jim Kinnett
9. Martina Short
10. Harold Yglesias