

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 12, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved minutes of June 2, 2003.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Mobil Electronics – Parkersburg City District (2002); Daniel A. Martin – Williams District (2002); Kenneth Dowler – Union District (2002); Lamar Oil & Gas – Union District (five for 2003); Heinrich Enterprises, Inc. – Union District (2003); D.L. Peterson Trust – Lubeck District (2003); Ben Kibbe – Williams District (2003); and for Jarrod Kunze – Clay District (2003).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Richard Howard – Union District (2003); Claude Wolfe – Harris District (2003); Pat Stull – Union District (2003); William L. Kibble – Union District (2003); Carl S. Howard, Jr. – Union District (2003); Terry Wyatt – Lubeck District (2002); Patricia Gray – Walker District (2003); Cyril Wolfe – Harris District (2003); E. Louise Blizzard – Walker District (2003); Anna Fogle – Union District (2003); Warden Howard – Union District (2003); and for Claude Wolfe – Harris District (2002).

Destiny McCarthy was sworn in as a full-time employee of the Wood County Sheriff's Tax Office.

The County Commission met with Jack Hoffman. Mr. Hoffman stated he has concerns about Town Square. Mr. Hoffman then discussed the million dollars they spent next to Coldwater Creek for a water line about three years ago.

At 10:30 A.M., the County Commission met with Luke Peters from the Mid-Ohio Valley Regional Council to discuss grants. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby EXECUTE a RESOLUTION that Resolves that the County Commission of Wood County does hereby give APPROVAL, after review and consideration, to the following invoice received from J.C. Bosley Construction, Inc., Mineral Wells, WV (Estimate Number Two – Contract One) in the amount of two hundred thirty-four thousand one hundred sixty-nine dollars and ninety-four cents (\$234,169.94) and represents Drawdown Number Four (4). The aforementioned payment is in regard to the Small Cities Block Grant Number 00SCBG0019X, Progress Ridge Water Extensions Project being completed by the Claywood Park Public Service District. The Small Cities Block Grant is being administered by the Mid-Ohio Valley Regional Council by an intergovernmental agreement signed by both the County Commission of Wood County and the Mid-Ohio Valley Regional Council. Documentation pertaining to the Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby EXECUTE a RESOLUTION which does hereby AUTHORIZE the County Commission of Wood County to submit an Application to the

State of West Virginia requesting funds in the amount of nine hundred thirty-five thousand three hundred fifty-nine dollars and 00/100ths cents (\$935,359.00) from the Land and Water Conservation Fund for the Fort Boreman Park. The said Land and Water Conservation Program Grant is being administered by the Mid-Ohio Valley Regional Council. Documentation pertaining to the Land and Water Conservation Fund Grant is on file in the Office of the County Administrator.

The County Commission met with Kathryn Drost who wanted to discuss a statement in the newspaper that she thought may have been about her. Mr. Modesitt stated it wasn't about her.

The County Commission met with Mary Vincent, principal of Criss School who discussed a playground that they are working on. The Commission presented Ms. Vincent a check from the lottery funds.

Ginny Conley, Prosecuting Attorney, signed in, but there is nothing on the tape.

At 12:00 Noon, the County Commission presented resolutions to the PHS Boys Tennis Team.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Assistance Grant Number 01-VA-047. The Request for Reimbursement is in the amount of four thousand five hundred thirty-eight dollars and sixty-five cents (\$4,538.65) which represents payment of salary and insurance benefits provided to Diana W. Williams, Victims Advocate for Wood County, for payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant, and

for payment of cell phone and pager for Diana W. Williams, Victims Advocate for Wood County. Such incurred expenses are for the month of April, 2003. In addition to the Request for Reimbursement, the Monthly Progress Report from the Victims Advocate, the Monthly Progress Report from the Victims Advocate Assistant, the Travel Expense Record of the Victims Advocate, the Monthly Progress Report of the Victims Advocate Assistant, the Monthly Statistics Report of the Victims Advocate, the Monthly Statistics Report of the Victims Advocate Assistant, the Daily Time Record of the Victims Advocate, the Daily time Record of the Victims Advocate Assistant, the Financial Recap, the Annual Performance Report of the Victims Advocate Assistant, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and did hereby ORDER that they, as a Commission, will be requesting a ruling from the West Virginia Ethics Commission as it applies to permission to vote on the purchase of Town Square. The Commission will also request an exemption to do so. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, adopted a Resolution in reference to Budget Revision No. 13 in the General County Fund budget for the fiscal year 2002/2003. Rick Modesitt, President of the Wood County Commission, signed the Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that one million dollars be transferred from the General County Fund budget for the fiscal year 2002/2003 to the following funds: \$400,000.00 to the Fort Boreman Fund; \$525,000.00 to the Special County Building Fund and \$75,000.00 to the Financial Stabilization Fund. The aforementioned amount should be taken from expenditure line item 1-401-70-566 (County Commission – Contributions to Other Funds) in the General County Fund budget for the fiscal year 2002/2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that the LEASE AGREEMENT by and between the County Commission of Wood County and the Williamstown Emergency Ambulance Service, Inc. be TERMINATED. As per a letter from Kathy Myers, President of the Williamstown Emergency Ambulance Service, and Jack Joy, Squad Chief, the Williamstown Emergency Ambulance Service has gone out of business due to a shortage of qualified volunteers. The aforementioned Lease Agreement was entered into by the aforementioned parties on June 10, 1991 and appears in Order Book 51, at Page 469, and was for a period of fifty (50) years, with an option for renewal for an additional fifty (50) years. An Order was prepared regarding this matter.

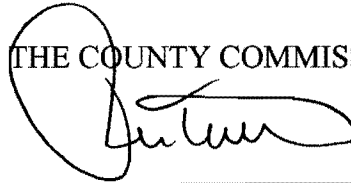
The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER that the bid be let in regard to the cleanup of the Simon and Velma Tuttle property located in Lubeck Taxing District. The said action of the County Commission of Wood County is pursuant to a letter from C. Blaine Myers, Legal Counsel for the Wood County Planning Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that a leather bound book titled A River to Cross be given to Eric Bitterbaum. Mr. Bitterbaum will be leaving his position at the West Virginia University at Parkersburg to relocate in the State of New York. An Order was prepared regarding this matter.

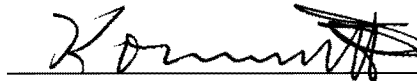
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:30 P.M.

APPROVED:

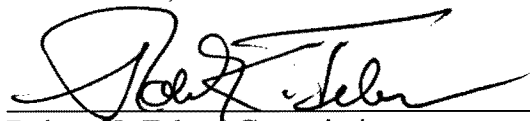
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 12, 2003

28743	Vic's Sales and Service	45.00
28813	Miller Communications	125.00
28821	BI Incorporated	99870.00
28851	Scots Landscape Nursery	768.00
28593	Scots Landscape Nursery	792.00
28783	Haas Septic	389.50
28805	Brewer & Co. of WV	378.00
28809	Parkersburg Office Supply	2121.70
28819	Office Depot	579.98
28825	State Electric Supply	57.00

28829	Wharton Cadillac	143.60
28833	Parkersburg Office Supply	195.60
28837	Parkersburg Office Supply	126.68
28839	Casto & Harris	261.22
28841	Quality Sales & Service	37.50
28843	Business Systems & Service	684.00
28845	Lowe's	148.69
29758	Office Depot	289.96
30142	Garrison Brewer	178.78
30312	Garrison Brewer	45.58
30418	WV Child Fatality Conference	100.00
30420	Embassy Suites	111.41
30490	Ogden Newspapers	32000.00
30522	DR Ebel Police & Fire Equip.	592.00
30526	Miller Communications	615.00
30542	Easton Printing	144.10
30574	Sir Speedy Printing	463.10
30576	Broadwaters Motorcar	12.53
30578	Astorg Motor	380.42
30586	Parkersburg Office Supply	283.77
30588	Office Depot	152.76
30592	Parkersburg Office Supply	84.15
30596	City of Vienna	7140.47
30600	Wal-Mart	29.52
30606	Broadwaters Motorcar	28.51
30608	Miller Communications	700.00
30610	Emergency Vehicle Equip.	255.00
30612	Mahone Tire	970.95
30614	Broadwaters Motorcar	535.47
30616	Franklin Fire Equipment	268.80
30618	Astorg Motor	1994.47
30620	Office Depot	61.29
30628	Lowe's	9.15
30630	Parkersburg Office Supply	16.40
30632	Parkersburg Office Supply	183.31
30638	Parkersburg Office Supply	55.00
30640	Lock Around the Clock	415.00

To listen to this meeting, please refer to Tape #270.

ab

6/12/03

1. Dave Payne Sr. news and Sentinel
2. JACK HOFFMAN
3. Kathryn Drost Wood 10 Resden 4855245
4. Mary Vincent Criss School
5. Luce Peters MOVRC
6. Jimmy Gray
- 7.
- 8.
- 9.
- 10.