

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JUNE 19, 2003

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved minutes from March 31, 2003 and April 14, 2003.

The County Commission met with Mel Hancock from Beckley who had a Wood County special shotgun.

Andy Hartleben was sworn in as a part-time employee with the Assessor's Office.

Rodney Crites was sworn in as a full-time employee with the Wood County Maintenance Department.

At 10:00 A.M., Curtis Sams was sworn in as a Civil Process Server with the Wood County Sheriff's Department.

At 10:30 A.M., the County Commission met with Keith Litton in regard to the Charles Dailey property. Mr. Dailey and his attorney Jim Stealey were not present. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that the vacant house owned by Charles Dailey, 5126 Orchard Drive, Parkersburg, West Virginia, must be placed upon the existing foundation no later than July 3, 2003. An extension of time was given Charles Dailey due to the recent rainy weather, and the fact that Charles Dailey's contractor, from Southern West Virginia, was

unable to move his equipment due to flooding in the area. Such action is pursuant to an ORDER appearing in Order Book 65, at Page 500 and bearing the date of May 15, 2003, at which time the said Charles Dailey was to have the aforementioned house placed on its foundation no later than June 19, 2003. If the vacant house is not placed upon its foundation by July 3, 2003, the County Commission of Wood County shall automatically turn the matter over to the Office of the Prosecuting Attorney. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter and petition from the Lubeck School Staff expressing concerns in regard to the Pot of Gold Café, across from Lubeck School, receiving from the State Alcohol Beverage Control Administration a Class A License to serve alcoholic beverages that can be consumed on the premises. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 13 in the General County Fund budget for the fiscal year 2002/2003. Receipt of said Approval is pursuant to an Order appearing in Order Book 65, at Page 524 and bearing the date of June 12, 2003, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

The County commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE that Dan Casto be hired as a summer intern to be employed and to be assigned to the Central Telecommunications Center. Mr. Casto will work four (4) days per week, will be compensated at five dollars and fifteen

cents (\$5.15) per hour, and will not receive any benefits. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement and the Certification of Grant Completion in regard to the GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM funding in the amount of seventeen thousand dollars and 00/100ths cents (\$17,000.00) allocated to the Wood County Recreation Commission. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, placed Guy Brown, West Virginia State Police and Robert Newell, Parkersburg Police Department in nomination to the Local Emergency Planning Committee. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE the EXECUTION of a RESOLUTION in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. With the EXECUTION of the aforementioned RESOLUTION, Rick Modesitt, in his official capacity as President and on behalf of the County Commission, is hereby AUTHORIZED to EXECUTE the GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission; the Subgrantee EEOP Certification; the Certifications Regarding Lobbying, Debarment, Suspension and Other

Responsibility Matters, the Certification Prohibiting Supplantation of Federal Funds and Drug-Free Workplace Requirements, and the Additional Conditions and Assurances. Documentation pertaining to the Juvenile Justice and Delinquency Prevention is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby give AUTHORIZATION to the request made by WTAP Television, Parkersburg, WV, to allow Charter Communications, Parkersburg, WV, to install a utility pole next to the building housing the Wood County Sheriff's Department Law Enforcement and the Wood County Maintenance Department to support cables running from WTAP-TV to the nearest pole of Charter Communications. As stated in the letter signed by Roger Sheppard, Vice President/General Manager of WTAP-TV, neither WTAP-TV nor Charter Communications seek to claim any right-of-way on the property beneath the suspended cables. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County announced to all concerned that a vacancy will exist on the Vienna Public Library Board due to the expiration of the term for Peggy Merinar on June 30, 2003. Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed the Commission placed Peggy Merinar in nomination for reappointment to the Vienna Public Library Board. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County announced to all concerned that a vacancy will exist

on the West Virginia Route 2 and Interstate 68 Authority due to the expiration of the term for Michael J. Matheny on June 30, 2003. Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed the Commission placed Michael J. Matheny in nomination for reappointment to the Route 2 and Interstate 68 Authority. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County announced to all concerned that a vacancy will exist on the West Virginia Little Kanawha River Parkway Authority due to the expiration of the term for Jack Stewart, Jr. on June 30, 2003. Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed the Commission placed Jack Stewart, Jr. in nomination for reappointment to the West Virginia Little Kanawha River Parkway Authority. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County announced to all concerned that a vacancy will exist on the Wood County Civil Service Commission for Deputy Sheriffs due to the expiration of the term for Ron Buchanan on June 30, 2003. Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed the Commission place Ron Buchanan in nomination for reappointment to the Wood County Civil Service Commission for Deputy Sheriffs. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Enforcing the Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of eight thousand nine hundred forty-four dollars and thirty-six cents (\$8,944.36) were incurred by Wood County during the month of May, 2003, which represents payment of contractual services provided by Kelly Shook, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) represents payment of overtime expenditures of law enforcement officials of the Vienna Police Department; represents reimbursement of "buy" money; represents reimbursement of advertisement by radio, billboards and flyers; and for travel expenditures of the said Coordinator of Project S.O.B.E.R. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the Coordinator of Project S.O.B.E.R.; the Enforcing the Underage Drinking Laws Grant Forms; the travel voucher for the Coordinator of Project S.O.B.E.R.; the Project Director's Monthly Reports; the Monthly Supervisor's Report; the S.O.B.E.R. Enforcing the Underage Drinking Compliance Checks Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

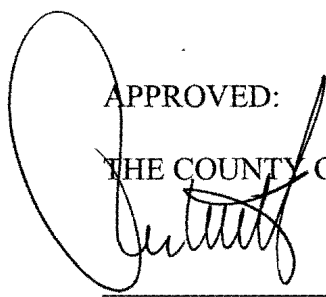
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 01-AD-108. Expenditures in the amount of five thousand seven hundred thirty-nine dollars and

fifty-six cents (\$5,739.56) were incurred by Wood County during the month of May, 2003, which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison; represents payment of contractual services provided by Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator; and further represents payment of travel expenses for Michelle Buckley. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Travel Expense Forms of the Project R.E.P.A.Y./Youth Transition Coordinator; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator and for the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

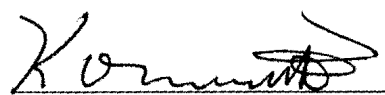
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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Rick Modesitt, President



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K.D. Merritt, Commissioner

To listen to this meeting, please refer to Tape #273.

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6-19-03

1. H. T. R. SMITH
2. Curtis Sams Jr
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