

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 26, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from May 1, 2002 and May 5, 2003. The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved minutes from April 10, 2003 and April 17, 2003. The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, approved minutes from April 28, 2003.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Carol Spencer Woods – Williams District (2002); James P. Weigle – Williams District (2002) and for Warden Howard – Union District (2003).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Steubenville Pharmacy SVC – Parkersburg City District (2003); Penske Truck Leasing Co. – Tygart District (2003) and for Leejay, Inc. – Parkersburg City District (2003).

The County Commission met with Sister Joan Kreyenbuhl and Jill Parsons from St. Joseph's Hospital, who stopped in to see if the County Commission had any questions about General Ambulance taking over the ambulance service at St. Joseph's Hospital.

The County Commission met with Carolyn Strock to discuss a Small Community Air Service Development Grant. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the amount of twenty-five thousand dollars and 00/100ths cents (\$25,000.00) be ALLOCATED as matching funds toward a Small Community Air Service Development Grant being applied for by the Mid-Ohio Valley Regional Airport Authority. Such funds of the aforementioned commitment are only until such time as monies are received from private funding. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission was to meet with Robin Capehart, a candidate for Governor; however, this appointment was cancelled.

At 10:30 A.M., the County Commission held a Public Hearing pursuant to an Order entered on the 29th day of May, 2003, setting this matter for hearing in accordance with Chapter 7, Article 1, Section 3(h) of the Code of West Virginia 1931, as amended, pursuant to a petition received from Karl Sprout, Valeria M. Sprout, Vera R. Holcomb, Billy J. Marks, Thelma J. Marks, Emma J. Kelley and E. A. Kelley. It appearing to the County Commission of Wood County that the Notice of the time and date of said Public Hearing was published as a Class I Legal Advertisement, the same having been published in The Parkersburg News and The Parkersburg Sentinel, newspapers published regularly in Wood County, West Virginia, with said publication appearing on the 22nd day of May, 2003, all of which appears by an affidavit of publication, which said Affidavit is hereby ORDERED filed. The County Commission does hereby find the Petitioner, Karl Sprout, along with aforementioned abutting property owners that have shown endorsement of said Petition by signature have no objection to the closing of the forty (40) feet wide and approximately one hundred thirty-five (135) feet long, abandoned

and undeveloped right of way known as Eighteenth (18th) Avenue located in Tygart Taxing District and as shown on Tax Map 51. Now, therefore, the aforementioned forty (40) feet by approximately one hundred thirty-five (135) feet abandoned and undeveloped right of way known as Eighteenth (18th) Avenue, not being open and subject to public use, and that the use and rights of no persons, firms or corporations in such road will be impaired or lost by the closing and vacating thereto, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER, subject to any rights-of-way, that the aforementioned Eighteenth (18th) Avenue located in Tygart District be CLOSED. The County Commission further ORDERS that a copy of the ORDER be certified by the Clerk of this Commission for entry in the Office of the Clerk of the County Commission of Wood County, West Virginia, pursuant to Chapter 7, Article 1, Section 3(h) of the Code of West Virginia of 1931, as amended, and that the interests of the County of Wood in such road by quit-claim deeds be the responsibility of such abutting property owners. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Chris Allen from Acordia to discuss liability insurance. Insurance with the Board of Risk is fifty percent higher; St. Paul is not interested in covering the County; nobody picked up a bid packet. More discussion took place. Mr. Allen stated he would get more information to Mary Rader.

Andy Hartleben was sworn in as a part-time Employee in the Wood County Assessor's Office.

Cara Atkinson was sworn in as a Deputy County Clerk.

Jamie Miller was sworn in as a temporary full-time Holding Center Officer.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, reappointed Ron Buchanan to the Wood County Civil Service Commission for Deputy Sheriffs. Said announcement is pursuant to an Order appearing in Order Book 65, at Page 532 and bearing the date of June 19, 2003 putting Ron Buchanan in nomination. Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to Boards and Authorities. Mr. Buchanan's new term will expire June 30, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, reappointed Jack Stewart, Jr. to the West Virginia Little Kanawha River Parkway Authority. Said announcement is pursuant to an Order appearing in Order Book 65, at Page 532 and bearing the date of June 19, 2003 putting Jack Stewart, Jr. in nomination. Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to Boards and Authorities. Mr. Stewart's new term will expire June 30, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, reappointed Peggy Merinar to the Vienna Public Library Board. Said announcement is pursuant to an Order appearing in Order Book 65, at Page 531 and bearing the date of June 19, 2003 putting Peggy Merinar in nomination. Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure

policy for appointments to Boards and Authorities. Ms. Merinar's new term will expire June 30, 2008. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, reappointed Michael J. Matheny to the West Virginia Route 2 and Interstate 68 Authority. Said announcement is pursuant to an Order appearing in Order Book 65, at Page 531 and bearing the date of June 19, 2003 putting Michael J. Matheny in nomination. Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to Boards and Authorities. Mr. Matheny's new term will expire June 30, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand five hundred thirty-eight dollars and sixty-five cents (\$4,538.65) which represents reimbursement to Wood County for expenses incurred during the month of April, 2003, in regard to the Victims of Crime Act (VOCA) Program Grant Number 01-VA-047. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 523 and bearing the date of June 12, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the amount of five hundred dollars and 00/100ths cents (\$500.00) be paid to David Ferguson to

carve an eagle at the Wood County Veterans Park located on Route 31. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE a CONTRIBUTION in the amount of one thousand dollars and 00/100ths cents (\$1,000.00) made payable to the Williamstown High School, 219 W. Fifth Street, Williamstown, West Virginia. Said contribution would assist in the labor involved in painting the Gymnasium at the Williamstown High School. The aforementioned contribution is to be taken from the video lottery funds received by the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby give APPROVAL to the request from The Parkersburg Homecoming Festival Committee to use the County's Parking Lot located at Fourth and Market Streets from 5:00 A.M. until 2:00 P.M. on Friday, August 15, 2003. The Parkersburg Homecoming Festival needs to direct people that are inconvenienced due to the many set ups and preparations on Thursday, August 14, 2003. The APPROVAL from the County Commission of Wood County to use such lot is contingent upon cleanup being done after use. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modeistt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Assistance Grant Number 01-VA-047. The Request for Reimbursement is in the amount of three thousand three hundred

fifty-eight dollars and thirty-one cents (\$3,358.31) which represents payment of salary and insurance benefits provided to Diana W. Williams, Victims Advocate for Wood County; for payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and for payment of cell phone and pager for Diana W. Williams, Victims Advocate for Wood County. Such incurred expenses are for the month of May, 2003. In addition to the Request for Reimbursement, the Monthly Progress Report from the Victims Advocate, the Monthly Progress Report from the Victims Advocate Assistant, the Travel Expense Record of the Victims Advocate, the Monthly Progress Report of the Victims Advocate Assistant, the Monthly Statistics Report of the Victims Advocate, the Monthly Statistics Report of the Victims Advocate Assistant, the Daily Time Record of the Victims Advocate, the Daily Time Record of the Victims Advocate Assistant, the Financial Recap, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. Said letter of request is being made so that these grant funds, along with those remaining from last year's grant, may be utilized to conduct an effective underage drinking education and enforcement project. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Termination of Lease EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission, and Kathy L. Myers, in her capacity as President of the Williamstown Emergency Ambulance Service, Inc. The aforementioned Termination of Lease is pursuant to a Lease Agreement entered into on the 10th day of June, 1991, by and between the County Commission of Wood County and the Williamstown Emergency Ambulance Service, Inc., in reference to premises located near the Williamstown School for the purpose of housing an ambulance for the said Williamstown Emergency Ambulance Service. Such Lease Agreement can be found in Order Book 51, at Page 470 and bearing the date of June 10, 1991. By a letter dated March 3, 2003, it is stated by Jack Joy and Kathy Myers that the Williamstown Emergency Ambulance Service will be unable to renew the Ambulance Agreement with the City of Williamstown due to not having adequate personnel to provide such emergency ambulance service. The term of the aforementioned Lease Agreement was for a period of fifty (50) years. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, appointed Guy Brown, West Virginia State Police and Robert Newell, Parkersburg Police Department to the Local Emergency Planning Committee. Their new terms will expire December 31, 2003. An Order was prepared regarding this matter.

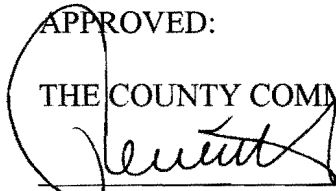
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, appointed Michael St.

Clair to the Mid-Ohio Valley Board of Health. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. St. Clair's term will expire June 30, 2008. An Order was prepared regarding this matter.

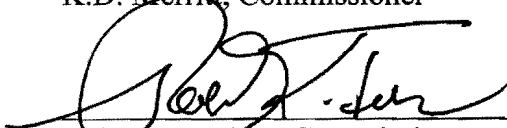
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Rick Modesitt, President


K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 26, 2003

28859	PAMS	23.22
30580	Parkersburg Auto Supply	13.10

To listen to this meeting, please refer to Tape #275.

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6-26-03

1. ~~Sister~~ Sister Joan Kreyenbuhl
2. Jill Panson
3. CAROLYN STROCK - Wood County Airport
4. ~~Karl O. Sprock~~ KARL O. SPROCK
5. Chris Allen - Acordis
- 6.
- 7.
- 8.
- 9.
- 10.