

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 30, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices, purchase orders and other correspondence.

Bob Hammond stopped in to ask the Commission about a COPE Grant Program for the Charles Street area. The County Commission told him he might check with Steve Brodsky with the City of Parkersburg.

The County Commission met with Gary Hamilton, Director of the Mid-Ohio Valley Health Department and discussed the West Nile Virus and other viruses (EEE) with similar symptoms of said virus, mosquito traps, etc. Ardonia Armour was also present for said hearing. Mr. Hamilton stated there are a few areas in the county they will be checking. Someone will be coming in next week to further discuss this matter.

Jamie Miller was sworn in as a Temporary Full-Time Holding Center Officer for the Wood County Sheriff's Department.

Jeff Board was sworn in as a Temporary Part-Time Assessor.

John Coe and Kelly Shook were sworn in as members of the Community Criminal Justice Commission.

At 10:00 A.M., the County Commission met with Ginny Conley, Prosecuting Attorney.
(Nothing on Tape.)

At 10: 45 A.M., the County Commission held a hearing in regard to Tax Increment Financing in regard to Cool Springs Golfing. (Nothing on Tape.)

At 11:30 A.M., the County Commission met with Dwane Weekley from St. Joseph's Hospital to discuss General Ambulance. (Nothing on Tape.) Attached sign in sheet has signatures of those in attendance.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby TABLE discussion on the creation of an Ambulance Authority as set forth in Chapter 7, Article 15 of the Code of West Virginia, 1931, as amended, and known as the Emergency Ambulance Service Act of 1975. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, placed William P. Hupp in nomination for the West Virginia Route 2 and Interstate 68 Authority to fill the unexpired term of William E. Mildren, who resigned. Said term will expire June 30, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, appointed Kenny Harris to the LEPC (Local Emergency Planning Committee). Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure for appointments to Boards and Authorities. Said appointment is further pursuant to an Order appearing in Order Book 65, at Page 533 and bearing the date of June 23,

2003, adding one new member to the LEPC (Local Emergency Planning Committee). His term will expire December 31, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Renewal Notice in regard to Vision Service Plan that provides vision care for County employees and/or their dependents. The County Commission of Wood County has upgraded the said Plan to an Enhanced Plan B that would allow members who elected contact lenses in year one (1) to receive contact lenses or eyeglasses (lenses and frame) in year two (2). The allowance for frames has increased from forty-five dollars and 00/100ths cents (\$45.00) to forty-six dollars and 00/100ths cents (\$46.00). The renewal rate for single coverage is six dollars and two cents (\$6.02) per employee/per month and the renewal rate for family coverage is twenty dollars and sixty-two cents (\$20.62) per month, which represents an increase of sixteen cents (\$.16) for single coverage and an increase of fifty-five cents (\$.55) for family coverage. The covered period for the aforementioned Renewal is from September 1, 2003 through August 31, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of one thousand six hundred ninety-two dollars and seventy-four cents (\$1,692.74) were incurred by Wood County during the month of March, 2003, which represents payment of contractual services provided by Travis Smith and William

Hale of the Children's Home Society of West Virginia, Parkersburg, West Virginia and represents payment of travel expenses of the said William Hale of the Children's Home Society of West Virginia. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records of the aforementioned Travis Smith and William Hale; the Daily Time Records for the employees of the Children's Home Society of West Virginia; the Travel Vouchers of the said William Hale of the Children's Home Society of West Virginia; the Neighborhood Social Work Program; the Project Director's Monthly Report submitted by William Hale of the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by the Director of the Wood County Juvenile Probation; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of three thousand four hundred fifty-seven dollars and twenty-four cents (\$3,457.24) were incurred by Wood County during the month of November, 2002. However, the Request for Reimbursement is in the amount of one thousand seven hundred sixty-two dollars and eighty-seven cents (\$1,762.87), which represents payment of contractual services provided by Children's Home Society of West Virginia, Parkersburg, West Virginia and represents payment of travel expenses of employees of the Children's Home

Society of West Virginia. The amount of one thousand one hundred sixty dollars and twenty-three cents (\$1,160.23) was utilized as the cash match, as set forth in the aforementioned Grant and represents a portion of the hourly salary and benefits of employees of the Children's Home Society of West Virginia. The five hundred thirty-four dollars and fourteen cents (\$534.14) was utilized as the in-kind match and represents the cost of office space housing the Children's Home Society of West Virginia. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the employees of the Children's Home Society of West Virginia; the Travel Vouchers of the employees of the Children's Home Society of West Virginia; the Supervisor's Monthly Report submitted by employees of the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by the Children's Home Society of West Virginia; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Mike Burdette to name the road to his subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Mike Burdette requested the road be named BONITA LANE. The road to be known as BONITA LANE provides access to the aforementioned subdivision developed by Mr. Burdette. The Road to be known as BONITA LANE is located off Bonita Circle which is located off Valley Mills Road in Union Taxing District, Tax Map 200, Parcel Number 00F3. The request by Mike

Burdette is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the request, made in writing, by Mike Burdette, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named BONITA LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Kenny Pugh to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Kenny Pugh, along with resident Rick Rutherford, requested the road be named DEAD END LANE. The road to be known as DEAD END LANE provides access to the aforementioned residences as stated in Mr. Pugh's Request Form. The road to be known as DEAD END LANE is located 1.1 miles off Route 31 at Middle Ridge Road, left at fork over the hill first driveway on the left in Union Taxing District, Tax Map 430, Parcel Number H & G. The request by Kenny Pugh is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of

roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes of city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Kenny Pugh, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named DEAD END LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Robert Smith to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Robert Smith requested the road be named HIGH KNOB ROAD. The road to be known as HIGH KNOB ROAD provides access to the aforementioned residence as stated in Mr. Smith's Request Form. The road to be known as HIGH KNOB ROAD is located the first right on Butcher Bend Road past Price Road in Slate Taxing District, Tax Map 70, Parcel Number A2D2. The request by Robert Smith is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in

writing, by Robert Smith, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named HIGH KNOB ROAD. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of three thousand seven hundred twenty-three dollars and five cents (\$3,723.05) were incurred by Wood County during the month of October, 2002. However, the Request for Reimbursement is in the amount of two thousand five hundred seventy-two dollars and twenty-nine cents (\$2,572.29), which represents payment of contractual services provided by the Children's Home Society of West Virginia, Parkersburg, West Virginia. The amount of seven hundred fifteen dollars and twenty-eight cents (\$715.28) was utilized as the cash match, as set forth in the aforementioned Grant, and represents a portion of the hourly salary and benefits of employees of the Children's Home Society of West Virginia. The amount of four hundred thirty-five dollars and forty-eight cents (\$435.48) was utilized as the in-kind match and represents the cost of office space housing the Children's Home Society of West Virginia. In addition to the Request for Reimbursement; the Monthly

Report; the Financial Recap; the Daily Time Records for the employees of the Children's Home Society of West Virginia; the Project Director's Monthly Report submitted by Travis Smith of the Children's Home Society of West Virginia; the Supervisor's Monthly Report submitted by Steve Tuck, Regional Director, Children's Home Society of West Virginia; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the West Virginia Development Office, Charleston, West Virginia, advising the County Commission of the APPROVAL of the waiver requested to extend the Fiscal Year 2000 Small Cities Block Grant. The aforementioned APPROVAL gives the County Commission until late summer of 2003 to complete the waterline extensions being constructed by the Claywood Park Public Service District since the project appears to now be on schedule. The issuance of such waiver will allow the County Commission of Wood County to submit a project for consideration for the fiscal year 2003 Small Cities Block Grant. Documentation pertaining to the Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of three thousand four hundred sixty dollars and

twenty-eight cents (\$3,460.28) were incurred by Wood County during the month of September, 2002. However, the Request for Reimbursement is in the amount of nine hundred twenty-nine dollars and sixty-eight cents (\$929.68), which represents payment of contractual services provided by the Children's Home Society of West Virginia, Parkersburg, West Virginia and travel expenses of Travis Smith of the Children's Home Society of West Virginia. The amount of one thousand seven hundred eighty-five dollars and fifty-nine cents (\$1,785.59) was utilized as the cash match, as set forth in the aforementioned Grant and represents a portion of the hourly salary and benefits of employees of the Children's Home Society of West Virginia. The amount of seven hundred forty-five dollars and one cent (\$745.01) was utilized as the in-kind match and represents the cost of office space housing the Children's Home Society of West Virginia. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the employees of the Children's Home Society of West Virginia; the Travel Vouchers of the employees of the Children's Home Society of West Virginia; the Monthly Supervisor's Report submitted by employees of the Children's Home Society of West Virginia; the Monthly Supervisor's Report submitted by the Wood County Juvenile Probation Office; the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the bid be let in regard to the cleanup of property owned by Robert E. Keltner located on River Road in Tygart Taxing District and located off Route 47 in Clay Taxing District. The said

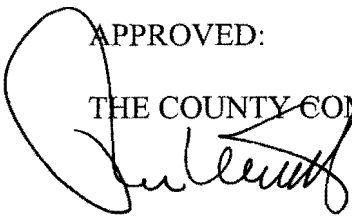
Robert E. Keltner is in violation of the Abandoned Building Ordinance as referenced by James E. Smith, Consulting Engineer for the Abandoned Building Ordinance Enforcement Agency, by written communication dated June 27, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE, by EXECUTION, the EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) FOR WOMEN AND MINORITIES. The aforementioned EEOP is being approved with the intent and purpose of guiding management in achieving equal employment opportunities for minorities and females. The aforementioned EEOP Plan shall be applicable for the time period of July 1, 2003 through June 30, 2004 and shall also apply to all grants received by the County Commission of Wood County. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:45 P.M.

APPROVED:

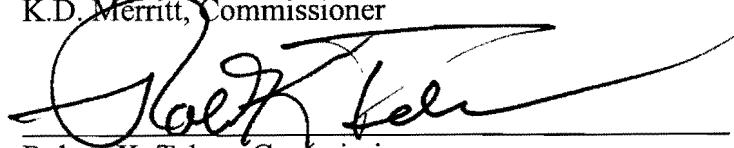
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 30, 2003

28849	Tri-State Roofing & Sheet Metal	1684.75
28857	Kramer's Photo supply	74.87
30490	Parkersburg Newspapers	21627.80
30642	Office Depot	24.87
30644	Woodford Oil	7269.08

June 30, 2003

1. GARY HAMILTON
2. Ardona Armour
3. Gary Vincent
4. Jamie Miller
5. T. Miller
6. Gil Lowther
7. Denny Nurkiewicz
8. DAVID C. GIBSON
9. Mike King
10. Sister Joan Kuzubukh
11. ~~John A. Hardy~~
12. Duane Wzeklan
Allyson Mason
GREG BURD
Tim Flynn
16. Jon Engelkenior
17. Alex Kocher
18. Shelley Whitlatch
19. BRIAN MOORE
20. Jeff Propps
21. Carol Robinson
22. DAVE DAUGHERTY
23. DAVID CUTRIGHT
24. Brenda L. Watson
25. Bob Wilson
26. Steve Dellinger
27. Larry Stephens
28. JERI DAVIS
29. Ed "Tim" STONE
30. Edmund Ashby Hunt
31. Ed C. Palmer
32. RANDY WOOLLARD
33. John Lowe
34. Tom Joyce
35. Ross E. Clegg
36. Tom Walsh
37. Gil Parker
38. Mike STCLAIR
39. Ed Payne
40. Lore Jermine Crossman

adjourned
2003
K
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