

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 17, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At 10:30 A.M., the County Commission met with Kim Clancy from Adventure Pursuit to discuss a Community Fitness Guide. They are having a fitness fair in July, 2003 at Mountwood Park. Ms. Clancy explained their programs.

At 11:30 A.M., the County Commission recognized State High School Wrestling Champions.

At 1:00 P.M., the County Commission met with Jeff Harpold and Harold Simmons from the West Virginia Department of Highways and Clint Pifer, Environmental Design Group, Inc., to discuss a grant for development of the Fort Boreman site.

At 2:00 P.M., the County Commission worked on the budget for fiscal year 2003/2004.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed Randall Rapp in nomination to fill the unexpired term of Joe Gonzales on the Wood County Planning Commission. Said term will expire December 31, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, WV, ACKNOWLEDGING receipt of the County's

request for funding in the amount of fifty-eight thousand two hundred seventy-six dollars and 00/100ths cents (\$58,276.00) from the Enforcing the Underage Drinking Laws Grant. Receipt of the aforementioned acknowledgement letter is pursuant to an ORDER appearing in Order Book 65, at Page 448 and bearing the date of March 10, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the aforementioned Grant Application. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, WV, ACKNOWLEDGING receipt of the County's request for funding in the amount of sixty-five thousand dollars and 00/100ths cents (\$65,000.00) from the Juvenile Accountability Incentive Block Grant. Receipt of the aforementioned acknowledgement letter is pursuant to an ORDER appearing in Order Book 65, at Page 448 and bearing the date of March 10, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the aforementioned Grant Application. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand five hundred sixty-five dollars and ninety-five cents (\$5,565.95) which represents reimbursement to Wood County for expenses incurred during the month of December, 2002, in regard to the Juvenile Accountability incentive Block Grant Number 01-A-D-108. Receipt of the aforementioned check is pursuant to an ORDER

appearing in Order Book 65, at Page 414 and bearing the date of January 30, 2003, at which time Rick Modesitt, as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand six hundred sixty-nine dollars and thirty-five cents (\$13,669.35) which represents reimbursement to Wood County for expenses incurred during the time period of October 1, 2002 and November 30, 2002, in regard to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant Number F03HS-11. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 413 and bearing the date of January 30, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of sixteen thousand six hundred sixty-eight dollars and eleven cents (\$16,668.11) which represents reimbursement to Wood County for expenses incurred during the period of October 1, 2002 through December 31, 2002, in regard to the Section 401 DUI Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02J8-09. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 413 and bearing the date of January 30, 2003, at which time the Request for Reimbursement was

EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. The Section 401 DUI Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Wood County incurred expenditures in the amount of four thousand eight hundred sixty-eight dollars and thirty-four cents (\$4,868.34) during the month of December, 2002; however, the Request for Reimbursement is in the amount of three thousand one hundred seventy-four dollars and ninety cents (\$3,174.90) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department; for overtime compensation paid to law enforcement personnel of the City of Vienna; and for overtime compensation paid to law enforcement personnel of the City of Parkersburg in regard to the STOP Domestic Violence Program Grant. Funds in the amount of one thousand one hundred twenty-six dollars and seventy-seven cents (\$1,126.77) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the additional salary and the benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney. Cash funds were also provided for overtime expenses, plus benefits, being provided by the

County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County STOP Team and for the Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Prosecuting Attorney, the City of Parkersburg, the City of Vienna, and the Wood County Sheriff's Department; the financial information submitted by the Prosecuting Attorney, the City of Parkersburg, the City of Vienna, and the Wood County Sheriff's Department; the Daily Time Records for the Assistant Prosecuting Attorney, the City of Parkersburg, the City of Vienna, and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

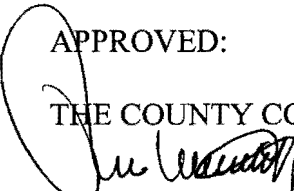
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-079. Expenditures in the amount of three thousand one hundred seventeen dollars and twenty-five cents (\$3,117.25) were incurred by Wood County during the month of February, 2003 in regard to the P.E.A.C.E. (Program with Emphasis on Anger Control and Empathy) Program. However, the Request for Reimbursement is in the amount of two thousand two hundred eighty-six dollars and 00/100ths cents (\$2,286.00), which represents payment of contractual services provided by the Counseling and Wellness Center, Parkersburg, West Virginia. The amount of eight hundred thirty-one dollars and twenty-five cents (\$831.25)

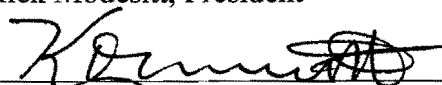
represents the cash match, as set forth in the aforementioned Grant, and represents the hourly salary and benefits of employees in the Wood County Juvenile Probation Office. The amount of seventy-two dollars and ten cents (\$72.10) represents the in-kind match, as set forth in the aforementioned Grant, and represents the cost of office space utilized by the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records for the Coordinator of Project P.E.A.C.E.; the Demographic Report; the Daily Time Records of the employees of the Wood County Juvenile Probation Office; the Daily Time Records of the employees of the Counseling and Wellness Center; the Project Director's Monthly Reports submitted by employees of the Wood County Juvenile Probation Office; the Project Director's Monthly Report submitted by the P.E.A.C.E. Coordinator, the Project Director's Monthly Report submitted by the Counseling and Wellness Center and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

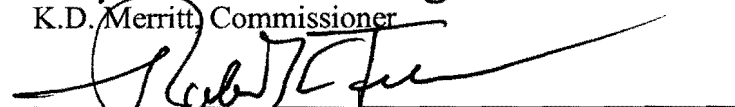
Having no further scheduled appointments, the County Commission adjourned at approximately 4:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Rick Modesitt, President


K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

To listen to this meeting, please refer to Tape #246.

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Kim Clancy
~~John Bayford~~
CLINT PIFER

HAROLD SIMMONS

P. J. Johnson

TERRY L. BROWN

HENRY BECKETT

DOT

EDG, ETC. (Environmental Design Group, I)

WDOH

WCSO

WES

MSAG