

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 29, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from March 20, 2003.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Eva L. Polsley – Parkersburg City District (2003) and an Erroneous Assessment Application in regard to personal property for Gary L. Reynolds – Williamstown District (2002).

S.F. Greiner and Jennifer Keup were sworn in as members of the Wood County Committee for Criminal Justice Board.

Tom Blondin was sworn in as a member of the 911 Advisory Board.

At 9:30 A.M., the County Commission met with Susan McCloud to discuss a matching fund grant for the Solid Waste Authority. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby ORDER that Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE a RESOLUTION authorizing the Wood County Solid Waste Authority to apply for litter control funds provided through the West Virginia Litter Control Program of 1985.

At 10:30 A.M., the County Commission met with Attorney Dave Palmer to discuss a deed for a street that was closed. The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a QUIT-CLAIM DEED by and between the County Commission of Wood County, Wood County, West Virginia and William I. Cochran, Jr., Parkersburg, West Virginia. The aforementioned Quit-Claim Deed is pursuant to an ORDER of the County Commission appearing in Order Book 51, at Page 182 and bearing the date of June 5, 1989, at which time the eighty (80) foot wide right-of-way known as Sixteenth (16th) Street in Parkersburg Taxing District situate and being on the westerly side of the CSX Railroad Tract be reduced to a forty (40) foot wide right-of-way, by closing twenty (20) feet on the northerly side of the right-of-way and twenty (20) feet on the southerly side of the right-of-way.

At 10:45 A.M., the County Commission presented a defibrillator to the Blennerhassett Park. Michael Shultz and Donna L. Smith were present.

At 11:00 A.M., the County Commission met with Marvin Mills from State Electric to discuss lighting for county property. After discussion, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby TAKE UNDER ADVISEMENT a quotation for lighting prepared by State Electric Supply, Parkersburg, WV, in regard to the County Parking Lot located at Third and Market Streets, Parkersburg, WV, situated on property formerly housing Sid's Furniture Store.

At 11:30 A.M., the County Commission met with Sheriff S.F. Greiner, Chief Deputy Charlie Johnson and Deputy Gary Parsons to discuss vehicles. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K.

Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE the purchase of a 1999 Jeep Cherokee from the City of Vienna. The cost of the vehicle is in the amount of seven thousand four hundred ninety-three dollars and ninety-one cents (\$7,493.91) and has approximately fifty thousand (50,000) miles. The cost of the said 1999 Jeep includes siren and redlights. The radio will be removed by the City of Vienna; however, representatives of the Wood County Sheriff's Department stated that a radio is available, and not presently being used, by the Sheriff's Department. Therefore, there would not be an additional charge for a radio. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER the purchase of a SCAG Riding Power Mower from T&S Lawn Service, Vienna, WV, to be utilized by the County's Maintenance Department. The said riding mower has a sixty-one (61) inch deck and the cost is in the amount of seven thousand six hundred seventy-nine dollars and twenty cents (\$7,679.20). The SCAG Warranty covers all components for two (2) years after purchase, parts and labor the first year and parts cost the second year; three (3) year coverage against cracking or weld defects on cutter decks; three (3) year warranty on the cutter blade spindle assemblies; and a three (3) year warranty on the deck. Quotes were also received from Little's True Value for a Huskavarna sixty-one (61) inch cut in the amount of eight thousand three hundred dollars and 00/100ths cents (\$8,300.00); and from Ohio Valley Power & Equipment, Inc., Belpre, Ohio for a power mower known as The Tank with a sixty (60) inch cut in the amount of six thousand five hundred dollars and 00/100ths cents (\$6,500.00). The Tank mower quoted by Ohio Valley Power & Equipment, Inc. is air cooled while the SCAG mower from T&S Lawn Service is water-cooled. An Order was prepared regarding this matter.

At 11:45 A.M., the County Commission met with Keith Sheppard to discuss his building permit.

The County Commission of Wood County was in receipt of the fully EXECUTED GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services, Charleston, WV and the Wood County Commission, Wood County, WV, in regard to the Victims of Crime Act (VOCA) Grant number 02-VA-050. Receipt of the fully EXECUTED GRANT CONTRACT AGREEMENT is pursuant to an ORDER appearing in Order Book 65, at Page 498 and bearing the date of May 12, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the said GRANT CONTRACT AGREEMENT. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Bob Wise, advising the County Commission of the APPROVAL of an Enforcing the Underage Drinking Laws Program Grant in the amount of thirty-one thousand nine hundred eighty-seven dollars and 00/100ths cents (\$31,987.00). Receipt of the aforementioned Approval letter is pursuant to an ORDER appearing in Order Book 65, at Page 448 and bearing the date of March 10, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE a Grant Application. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seven thousand nine hundred four dollars and fifty-eight cents

(\$7,904.58) which represents reimbursement to Wood County for expenses incurred during the months of January, February and March, 2003 in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 482 and bearing the date of April 24, 2003, at which time the Request for Reimbursement was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission, for the month of January, 2003; pursuant to an ORDER appearing in Order Book 65, at Page 483, and bearing the date of April 24, 2003, at which time the Request For Reimbursement was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission, for the month of February, 2003; and pursuant to an ORDER appearing in Order Book 65, at Page 483 and bearing the date of April 24, 2003, at which time the Request for Reimbursement was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission, for the month of March, 2003. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby grant APPROVAL to WTAP News Station to allow one of their dishes to extend five (5) or (6) feet onto County owned property with the knowledge this APPROVAL is NOT a PERMANENT EASEMENT and that WTAP remove such equipment at their own expense. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ALLOCATE

funds in the amount of one thousand dollars and 00/100ths cents (\$1,000.00) to Criss Elementary School, Parkersburg, WV. The aforementioned funds are to be taken from the lottery proceeds received by the County Commission and will be utilized by Criss School toward the purchase of playground equipment. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Corrected Summary of Benefits from Mountain State Blue Cross Blue Shield. The aforementioned Corrected Summary reflects the increase in the deductible for County employees from one hundred dollars and 00/100ths cents (\$100.00) for single health coverage to two hundred fifty dollars and 00/100ths cents (\$250.00) and from two hundred dollars and 00/100ths cents (\$200.00) for family health coverage to five hundred dollars and 00/100ths (\$500.00) with a carry over deductible period of April, May and June. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT by and between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to the Waverly Volunteer Fire Department. The County Commission of Wood County was further in receipt of the GRANT AWARD in regard to the said Waverly Volunteer Fire Department. Receipt of the aforementioned GRANT PROGRAM CONTRACT is pursuant to an ORDER appearing in Order Book 65, at Page 472 and bearing the date of April 10, 2003, at which time said Contract was Executed by Rick Modesitt, in his official

capacity as President and on behalf of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby affix their signatures to the Oath and Certificates in which they do hereby CERTIFY that they have examined the Land Books and the Personal Property Books and that this record shows the complete valuations and assessments of the land and personal property in Wood County for the year 2003. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT by and between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to the Wood County Recreation Commission. The County Commission of Wood County was further in receipt of the GRANT AWARD in regard to the said Wood County Recreation Commission. Receipt of the aforementioned GRANT PROGRAM CONTRACT is pursuant to an ORDER appearing in Order Book 65, at Page 472 and bearing the date of April 10, 2003, at which time said Contract was Executed by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM by and between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to the Erickson All Sports Facility. The County Commission of Wood County was further in receipt of the GRANT AWARD in regard to the said Erickson All Sports Facility. Receipt of the aforementioned GRANT PROGRAM CONTRACT is pursuant to an ORDER

appearing in Order Book 65, at Page 472 and bearing the date of April 10, 2003, at which time said Contract was Executed by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Alarm Monitoring Service Agreement with Nationwide Digital, Inc., Staten Island, NY. The County's Monitoring Contract is with Advanced Alarm Technologies, Parkersburg, West Virginia; however, Nationwide Digital, Inc. requires their document to be executed by both Advanced Alarm Technologies and the County Commission to protect them from excessive liabilities. The execution of the Alarm Monitoring Service Agreement with Nationwide Digital, Inc. does not obligate the County in any way. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as president and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 01-AD-108. Expenditures in the amount of nine thousand eight hundred fifty-two dollars and sixty-seven cents (\$9,852.67) were incurred by Wood County during the month of April, 2003. However, the Request for Reimbursement is in the amount of eight thousand seven hundred fifty-three dollars and fifteen cents (\$8,753.15) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison; represents payment of contractual services provided by Michelle Buckley, Project R.E.P.A.Y./Youth Transition

Coordinator and further represents payment of travel expenses for both Rozann Wilcox and Michelle Buckley. The amount of one thousand ninety-nine dollars and fifty-two cents (\$1,099.52) represents the cash match as set forth in the Juvenile Accountability Incentive Block Grant and is the full amount of benefits; (FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance) for the Juvenile Justice Liaison and the additional salary for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Travel Expense forms of the Project R.E.P.A.Y./Youth Transition Coordinator and the Juvenile Justice Liaison; the Daily Time Record for the Project R.E.P.A.Y./Youth Transition Coordinator and for the Juvenile Justice Liaison; the Monthly Project Director's Reports for both the Project R.E.P.A.Y./Youth Transition Coordinator and the Juvenile Justice Liaison; the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Petitioner Karl Sprout, representing himself and residents Valerie M. Sprout, Vera R. Holcomb, Billy J. Marks, Thelma J. Marks, Emma J. Kelley and E.A. Kelley, presented to the County Commission of Wood County, a Petition to close a portion of an unimproved right-of-way known as Eighteenth (18th) Avenue from Twenty-Sixth (26th) Avenue approximately one hundred thirty-five (135) feet to the corporate limits of Parkersburg situate in Parkersburg Taxing District. It appearing proper to the County Commission of Wood County, upon a motion duly made, seconded and passed, the aforementioned Petition along with a copy of the

tax map reflecting the said unimproved right-of-way, is hereby ORDERED filed and this matter is hereby set for hearing on the 26th day of June, 2003, at 10:30 o'clock A.M. in Room 203 of the Wood County Courthouse, Parkersburg, West Virginia. The Petitioner shall cause Notice of said Public Hearing to be published and served as required by law. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a revised APPLICATION for grant funding from the United States Department of the Interior's Land and Water Conservation Fund Program. The original Application for grant funding was in the amount of three hundred forty-one thousand seven hundred fifty-four dollars and 00/100ths cents (\$341,754.00), whereas, the revised amount is four hundred sixty-seven thousand six hundred seventy-nine dollars and fifty cents (\$467,679.50). Such Land and Water Conservation Fund Program Grant requests the Applicant (County Commission of Wood County) match the said four hundred sixty-seven thousand six hundred seventy-nine dollars and fifty cents (\$467,679.50). The said Land and Water Conservation Program Grant is being administered by the Mid-Ohio Valley Regional Council on behalf of the County Commission of Wood County. Documentation pertaining to the Land and Water Conservation Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, At Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by

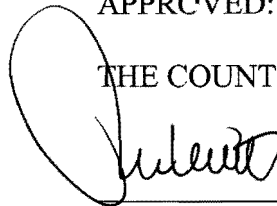
Robert K. Tebay and made unanimous by Rick Modesitt, appointed Cara Kent (public-at large) to the Community Criminal Justice Board for Wood County. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, At Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed John Coe (representing the Wood County Board of Education) in nomination to the Community Criminal Justice Board for Wood County. Said nomination is further pursuant to a letter from Daniel D. Curry, Superintendent for Wood County Schools. An Order was prepared regarding this matter.

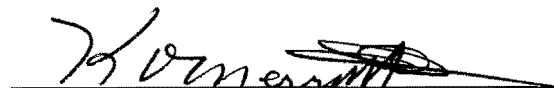
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:15 P.M.

APPROVED:

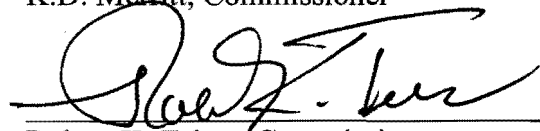
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON MAY 29, 2003

28791	State Electric Supply	46.16
30088	Miller Communications	45.00
30510	Speedwell-Rockwood Corp.	142.65

30566	Healthsouth	29.00
30568	Parkersburg Office Supply	49.05
30572	Astorg Motor	58.67
30584	Parkersburg Office Supply	66.36
30594	APCO	614.00

To listen to this meeting, please refer to Tape #266 and Tape #267.

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May 29, 2003

SUSAN McCLOUD

JENNY KEMP

MICHAEL SHULTE

DONNA L. SMITH

Marvin Mills

SF Greshner SWC

CS Johnson chief

GF Parsons DSWC

KEITH SHEPPARD