

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, NOVEMBER 3, 2003

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission met with Don Seabolt, Vice-President of West Augusta Historical Society, to discuss the need for a microfilm machine for use in the Wood County Library for the genealogy group. The County Commission informed Mr. Seabolt that we will either be keeping it or auctioning it off.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AWARD the Phase I Archaeological Investigation to Cultural Resource Analysts, Inc., 3556 Teays Valley Road, Suite 3, Hurricane, West Virginia 25526. The total amount for such Phase I is eight thousand three hundred eighty-five dollars and 00/100ths cents (\$8,385.00). The County Commission of Wood County chose the firm of Cultural Resource Analysts, Inc. due to the company's expertise, the company's working relationship with the State Historic Preservation Office (SHPO), and the timely manner in which the project could be completed. (Project start-up will begin within one (1) week or less of notice, fieldwork to be completed in three (3) weeks, depending on the number of field technicians used.) The aforementioned motion also includes that in the event artifacts are found, such artifacts become the property of the County Commission of Wood County. Documentation pertaining to the Archaeological

Investigation for the Fort Boreman Park is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Bob Astorg and Ed Roedersheimer to discuss personal property taxes for R&C, Inc. Assessor Steve Grimm, Sheriff Steve Greiner and Chief Tax Deputy Mark Rhodes were present. Discussion took place on how personal property, improvements, buildings, etc. are taxed. Assessor Grimm said he didn't see any reason for an appeal, but will talk to Jerry Knight at the State Tax Department. The Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, Ordered that negotiations proceed and continue this hearing in two weeks.

Ginny Conley, Prosecuting Attorney; Jamie Six, County Clerk; S.F. Greiner, Sheriff; Carole Jones, Circuit Clerk, and others, met with the Commission to discuss payment of county employees for the Special Election held on Saturday, October 18, 2003, by the Board of Education. Mr. Six discussed the Order dated October 27, 2003, which addresses how employees should be paid for this day. More discussion took place. Ms. Conley suggested that they contact the wage and hour board to determine how future holidays are to be paid. Ms. Conley will get back to the Commission next Monday, November 10, 2003.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby RESCIND the attached ORDER appearing in Order Book 66, at Page 75 and bearing the date of October 27, 2003. (Said Order is in regard to the payment for the Special Election.) An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the eastern portion of the Towne Square Building purchased by the County Commission of Wood County be named the JUDGE DONALD F. BLACK COURTHOUSE ANNEX. The aforementioned eastern portion of the Towne Square Building is to be renovated as office space for County government and also for the Family Court System for Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay did hereby ORDER that Maintenance Agreement by and between Otis Elevator Company, 4768 Chimney Drive, Charleston, WV and the County Commission of Wood County, Wood County, West Virginia be EXECUTED. The aforementioned Maintenance Agreement is in regard to the hydraulic elevator located in the eastern portion of the Towne Square building recently purchased by the County Commission of Wood County, and the said Maintenance Agreement, to be for a one-year term, is in the amount of two hundred dollars and 00/100ths cents (\$200.00) per month which includes any parts needed for the said hydraulic elevator. An Order was prepared regarding this matter.

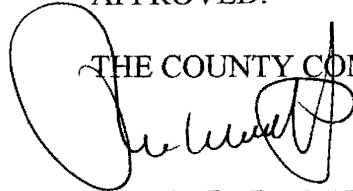
The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER that a letter be sent to Keith R. Sheppard, 207 Happy Valley Road, Parkersburg, WV, ADVISING the said Keith R. Sheppard that he is in non-compliance with the Floodplain Ordinance for Wood County in regard to the doublewide being placed upon his property. The aforementioned motion gives the said Keith R. Sheppard thirty (30) days in which to comply.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission to EXECUTE an AGREEMENT OF PRIMARY SERVICE PROVIDERS by and between the County Commission of Wood County, the Camden-Clark Ambulance Service, Inc. and MJS Enterprises, Ltd. dba St. Joseph's Ambulance Services in regard to emergency medical services for Wood County, West Virginia. The aforementioned AGREEMENT was also Executed by Larry Stephens, Manager of Camden-Clark Ambulance Service, Inc. and Dwane Weekley, President of St. Joseph's Ambulance Services. An Order was prepared regarding this matter.

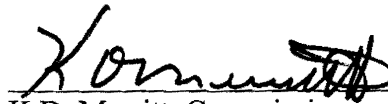
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:

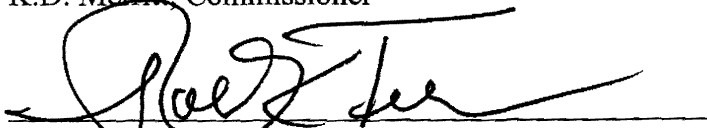
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON MONDAY, NOVEMBER 3, 2003

29067	Tri-State Roofing	35000.00
29075	Kramer's Photo Supply	722.05
29083	Toshiba American Business	4628.00
29119	Dartek Computer Supply	1830.94
29167	Sam's Club	209.82
29069	Parkersburg Office Supply	17.16
29181	Sir Speedy Printing	1207.55
29191	Parkersburg Office Supply	22.70
29195	Chapman Printing	558.00
30934	Mahone Tire	235.04
30936	Poynter's Best Products	138.57
30966	Astorg Motor	101.98
30968	Broadwaters Motorcar	3.98
30970	Broadwaters Motorcar	41.99
30974	Office Depot	89.54
30976	Chapman Printing	52.37
30988	Chad Russell	200.00
31006	NOE Office Equipment	15.20
31008	Parkersburg Office Supply	156.52
31010	Parkersburg Office Supply	116.88

To listen to this meeting, please refer to Tape #278 and Tape #279.

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NOVEMBER 3, 2003

PLEASE PRINT

1. Don Scobolt
2. Bob Strong
3. Ed [unclear]
4. Jenny Conly
5. Cole [unclear]  
Farm w. Pay
6. Billie Johnston
8. Donna G Lucas
9. Cara Atkinson
10. Brenda Stordin
11. Kim Wells
12. Elizabeth Adams
13. Ron Bilbee
4. Dave Sprague
5. John D Jones
6. Rodney [unclear]