

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 20, 2003

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:00 A.M., the County Commission met with Merrell O'Shea from United Bank to discuss financing in regard to the Judge Donald F. Black Courthouse Annex.

At 10:30 A.M., the County Commission met with Kenneth Cline from the West Virginia Office of Emergency Services to discuss a regional response plan. After discussion, the Commission asked Mr. Cline to keep them advised.

At 11:00 A.M., the County Commission met with Mary Maxwell from TechLink. TechLink is a cooperative venture between The Arc of Wood County and West Virginia Assistive Technology System and is funded through a federal grant from the National Institute on Disability and Rehabilitation Services. This meeting is to allow the volunteer fire departments know what resources are available. Copies of two handouts are attached to these minutes and should be made a part thereof. Also in attendance was Kim Marshall, Wood County Firefighters Association and Deerwalk Volunteer Fire Department; Jay Parsons and Bernard Cothorn, Mineral Wells Volunteer Fire Department; Gary Deem, Vienna Police Department; Daniel Goodwin, Vienna Fire Department and Mark Earls, Eastwood Volunteer Fire Department.

At 11:30 A.M., the County Commission met with Clint Pifer from Environmental Design Group to discuss the proposals for the parking lot on Market Street. The Commission

wanted to know what the differences were with the four proposals that he submitted. Discussion took place.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the bid be let for the construction of a parking lot located at Third and Market Streets, Parkersburg, WV and owned by the County. Such bid specifications to be done in two (2) phases and to be prepared by Environmental Design Group (EDG), Vienna, WV. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that a flow switch for the sprinkler system be purchased and installed by Security Electronics, Marietta, Ohio, at the Mid-Ohio Valley Regional Health Department building located on Sixth Street, Parkersburg, WV. Health Department personnel previously tied security into the sprinkler system at their own expense. Health Department personnel also solicited the aforementioned quote. The aforementioned purchase and installation is in the amount of six hundred eighty dollars and 00/100ths cents (\$680.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in the amount of twenty-five thousand dollars and 00/100ths cents (\$25,000.00) in regard to the Legislative Budget Digest Program funds that were allocated to the Wood County Fort Boreman Historical Park. In addition to the Request for Payment, a letter

reflecting the progress of the Wood County Fort Boreman Historical Park project is being submitted to the West Virginia Development Office, Charleston, WV. Documentation pertaining to the Legislative Budget Digest Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of six thousand eight hundred eighteen dollars and 00/100ths cents (\$6,818.00) from the Office of Emergency Services, Charleston, WV. The aforementioned amount represents payment to the County for the preparation of the Wood County Natural Hazards Mitigation Plan completed by the Mid-Ohio Valley Regional Council. The County Commission of Wood County, by ORDER dated September 25, 2003, did hereby ADOPT the Wood County Natural Hazards Mitigation Plan. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of checks from the State of West Virginia in regard to Grant Number 04-CPGP-0151N in the amount of seventy-five thousand dollars and 00/100ths cents (\$75,000.00) and Grant Number 04-CPGP-0135 in the amount of twenty-five thousand dollars and 00/100ths cents (\$25,000.00). The aforementioned grants are from the Governor's Community Partnership Grant funds and have been allocated to the Erickson All-Sports Facility. Receipt of the aforementioned checks is pursuant to an ORDER appearing in Order Book 66, at Page 78 and bearing the date of October 30, 2003, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement and the Certification of Grant Completion in the amount of twenty-five thousand dollars and 00/100ths cents (\$25,000.00); and further pursuant to an ORDER appearing in Order Book 66, at 78 and bearing the date of October 30, 2003, at which time

Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement and the Certification of Grant Completion in the amount of seventy-five thousand dollars and 00/100ths cents (\$75,000.00). Documentation pertaining to the Governor's Community Partnership Grants is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Equipment Grant in the amount of one thousand six hundred seventy-two dollars and 00/100ths cents (\$1,672.00) for the purchase of a Dell Latitude D600 laptop computer. The aforementioned Grant award is through the Department of Military Affairs and Public Safety, West Virginia Office of Emergency Services, Charleston, WV. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Randall J. Piersol to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Randall J. Piersol, along with Dale E. Holbert of Box 120B, Dale E. Holbert of Box 120C, and James Barnett requested the road be named SHADDOCK WOODS ROAD. The road to be known as SHADDOCK WOODS ROAD provides access to the residences as stated in Randall J. Piersol's Request Form. The road to be known as SHADDOCK WOODS ROAD is located off Montgomery Hill in Walker Taxing District, Tax Map 250, Parcel Number 00F10000. The request by Randall J. Piersol is in accordance with Chapter 7, Article 1,

Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Randall J. Piersol, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named SHADDOCK WOODS ROAD. The County Commission does further ORDER that a copy of the ORDER along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

The County Commission of Wood County was in receipt of the Grant Award and the fully EXECUTED Grant Program Contract between the WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION providing for Land and Water Conservation Fund Assistance in regard to the Wood County Fort Boreman Historical Park. Receipt of such fully EXECUTED Grant Program Contract is pursuant to an ORDER appearing in Order Book 66, at Page 48 and bearing the date of September 29, 2003, at which time the aforementioned Grant Program Contract was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. The aforementioned Land and Water Conservation Fund Assistance Grant is in the amount of four hundred sixty-seven thousand six hundred seventy-nine dollars and 00/100ths cents (\$467,679.00).

Documentation pertaining to the said Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Grant Award and the fully EXECUTED Grant Program Contract between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to the Veterans Park. Receipt of such fully EXECUTED Grant Program Contract is pursuant to an ORDER appearing in Order Book 66, at Page 70 and bearing the date of October 23, 2003, at which time the aforementioned Grant Program Contract was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. The aforementioned Local Economic Development Assistance Grant Program is in the amount of five thousand dollars and 00/100ths cents (\$5,000.00). Documentation pertaining to the said Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Grant Award and the fully EXECUTED Grant Program Contract between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to the Wood County Permanent 4-H Camp Association. Receipt of such fully EXECUTED Grant Program Contract is pursuant to an ORDER appearing in Order Book 66, at Page 65 and bearing the date of October 20, 2003, at which time the aforementioned Grant Program Contract was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. The aforementioned Local Economic Development Assistance Grant Program is in the amount of eight thousand six hundred dollars and

00/100ths cents (\$8,600.00). Documentation pertaining to the said Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, adopted a Resolution in reference to Budget Revision No. 5 in the General County Fund budget for the fiscal year 2003/2004. Rick Modesitt, President of the Wood County Commission, signed the Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia, and Professional Services Industries, Inc., 153 Williams Highway, Parkersburg, West Virginia, in regard to concrete cylinder testing for the Wood County Planning Commission. The aforementioned testing consists of a compressive strength testing of concrete samples taken at the site by the County Compliance Officer at the time of pouring concrete at any specific subdivision as required by the Subdivision Regulations for Wood County. The cost per cylinder for such testing is in the amount of thirteen dollars and 00/100ths cents (\$13.00) which includes a complete report furnished to the Office of the County Administrator to be filed in the appropriate subdivision file. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Carol Sams

to name the road in Pointe West Subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Carol Sams requested the road be named THEODOCIA DRIVE. The road to be known as THEODOCIA DRIVE provides access in the said Pointe West Subdivision as stated in Carol Sams' Request Form. The road to be known as THEODOCIA DRIVE is located in Lubeck Taxing District, Tax Map 70, Parcel Number 0024-0001. The request by Carol Sams is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Carol Sams, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named THEODOCIA DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Carol Sams to name the road in Pointe West Subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Carol

Sams requested the road be named POINTE WEST VILLAS. The road to be known as POINTE WEST VILLAS provides access in the said Pointe West Subdivision as stated in Carol Sams' Request Form. The road to be known as POINTE WEST VILLAS is located in Lubeck Taxing District, Tax Map 70, Parcel Number 0024-0001. The request by Carol Sams is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Carol Sams, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named POINTE WEST VILLAS. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Carol Sams to name the road in Pointe West Subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Carol Sams requested the road be named POINTE WEST COURT. The road to be known as POINTE WEST COURT provides access in the said Pointe West Subdivision as stated in Carol Sams' Request Form. The road to be known as POINTE WEST COURT is located in

Lubeck Taxing District, Tax Map 70, Parcel Number 0024-0001. The request by Carol Sams is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Carol Sams, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named POINTE WEST COURT. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Carol Sams to name the road in Pointe West Subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Carol Sams requested the road be named POINTE WEST BYWAY. The road to be known as POINTE WEST BYWAY provides access in the said Pointe West Subdivision as stated in Carol Sams' Request Form. The road to be known as POINTE WEST BYWAY is located in Lubeck Taxing District, Tax Map 70, Parcel Number 0024-0001. The request by Carol Sams is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as

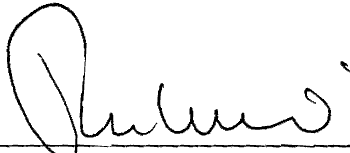
amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Carol Sams, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named POINTE WEST BYWAY. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

Thee County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending October 31, 2003. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

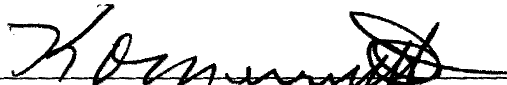
Having no further scheduled appointments of business to attend to, the County Commission adjourned at approximately 12:15 P.M.

APPROVED:

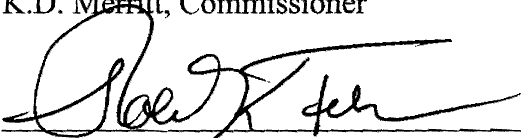
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON NOVEMBER 20, 2003

31048	Casto & Harris	9400.00
31046	Parkersburg Office Supply	55.36
29249	International Sales	728.61
29257	Office Depot	33.02
29259	Oreck Floor Care	15.44
30972	Easton Printing	144.00
31050	Office Depot	34.99
29213	Wal-Mart	43.66
29203	Easton Printing	225.25
31060	Poynter's Best Products	24.39
29239	Broadwaters Motorcar	98.26
31054	NOE Office Equipment	74.00
31058	NOE Office Equipment	9.58
30136	DR Ebel Police & Fire	859.97
31052	DR Ebel Police & Fire	199.99
30878	Workingman's Store	2058.59

To listen to this meeting, please refer to Tape #287.
ab

11/20/03

Kenneth W. Cline

WV DES

Mary Maxwell
volunteer

TechLink

Kim Marshall

WCFFA - ~~OSBORN~~ WACK VFD

Jay Parsons

Mineral Wells VFD

Bernard Cothren

Mineral Wells V.F.D.

Chief Gary Deem

Vienna Police

Daniel Goodwin

Vienna Fire Dept.

Mark Earls

East Wood V.F.D.

CLINT PIERRE

ENVIRONMENTAL DESIGN GROUP, INC.

What is TechLink?

TechLink is a coalition of people with disabilities, those who assist and support them and concerned citizens.

TechLink:

- lends assistive devices so you can try them out
- demonstrates equipment for your group
- presents workshops on assistive devices or services
- publishes a quarterly newsletter
- provides referral services for assistive devices



Tool

For more

Wood County Chapter
521 Market St.
Dills Center, Box 17
Parkersburg, WV 26101
(304) 422-3151 X107
suep@wirefire.com

Sue Patalano

Director of Program Services

Improving the Lives of Citizens with Intellectual and Developmental Disabilities and Their Families

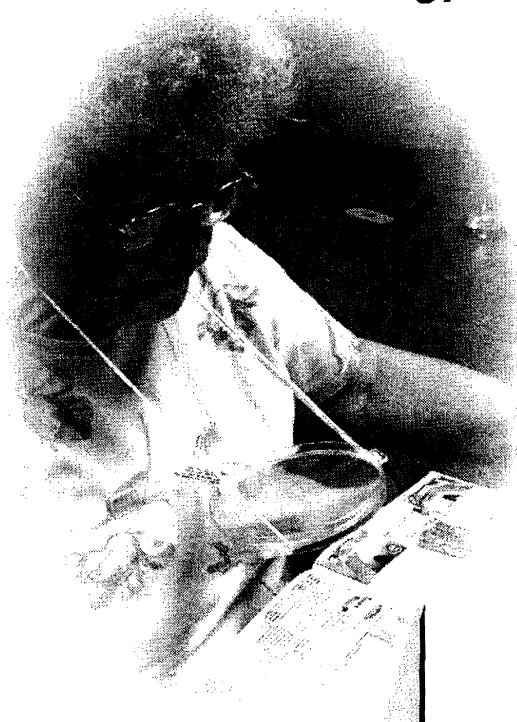
hLink

ndent Living

2-3151 ext. 107 or visit our

Mission:

To increase the awareness and availability of assistive technology.

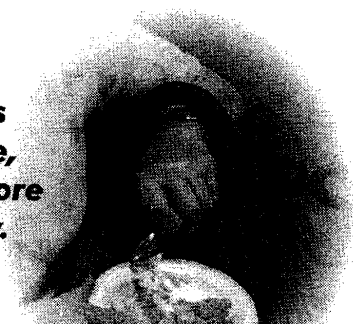


Who is TechLink?

TechLink is one of eight technology projects in West Virginia and serves Wood, Wirt, Jackson, Roane, Pleasants, Ritchie, Tyler and Doddridge counties.

TechLink is a cooperative venture between The Arc of Wood County, Inc. and WVATS (West Virginia Assistive Technology System), and is funded through a federal grant from the National Institute on Disability and Rehabilitation Services.

TechLink helps individuals live, learn, & work more independently.



information that may be helpful to you:

Sue Patalano is Program Coordinator for TechLink. TechLink is a joint venture between the Arc of Wood County and West Virginia Assistive Technology Systems. TechLink covers 8 counties.

TechLink's main goal is to educate the community about assistive technology. She accomplishes this in a number of ways. She gives presentations, she is available as an information service about assistive technology and she has organized a number of expositions where she packs up the assistive devices and takes them into the field. Assistive technology ranges from the simplest you can imagine to very sophisticated devices that are computerized some of which would be the augmentative devices used for communication.

TechLink sells nothing.

TechLink makes it possible for anyone to borrow devices it has available on a trial basis. TechLink will loan a device to someone for short term recovery rather than them having to buy the device.

TechLink can even make suggestions for modifying items that you already have at home so that you don't have to buy a more expensive device.

TechLink applied for a grant thru the Budget Digest and was awarded the Governor's Community Partnership Grant. These grant monies are part of the governor's discretionary fund.

After researching possible options, TechLink decided that the best way to use the funds was to purchase a life saving device. TechLink is familiar with the strobe light smoke alarm for the hearing impaired and Sue contacted First Alert, the manufacturer of the device.

First Alert responded in a most positive and generous manner and offered to sell the units to TechLink at fire department cost. The strobe light fire alarm manufactured by First Alert retails for \$129.00. First Alert offered to sell to TechLink for \$56.00 and they offered to pay for the shipping charge. This offer made it possible for TechLink to order double the amount that they initially expected to purchase. As a result 90 units will be purchased for \$5040.00. These 90 units would retail for approx. \$11,610.

Since TechLink couldn't cover the entire county for the hearing impaired the decision was made to approach the volunteer fire departments since they don't have as many resources available to them as the city fire departments.

TechLink will offer the device free to anyone who has a hearing impairment. However—and this is a big however, the strobe light smoke alarm is not a battery operated device. Because of the powerful light, it must be hard-wired. And, the device must be installed by a qualified electrician.

Although TechLink will offer the device free to anyone who has a hearing impairment within the areas serviced by the volunteer fire departments, it is hoped that those families who can afford to pay to have the device installed by a qualified electrician will do so. We have asked for the opportunity to speak before this group to find out if the volunteer fire departments believe this can be accomplished.

The purchased units could be stored in a centralized, secure, protected location such as the Fire Chief's offices. They could then be allocated as needed to the volunteer fire departments.