

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 19, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:30 A.M., the County Commission met with Toni Tiano, Grant Consultant to discuss a Community Service Grant. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt, and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE a RESOLUTION that AUTHORIZES the filing of an Application for a Grant with the West Virginia Department of Military Affairs and Public Safety, Division of Criminal Justice Services, Charleston, WV, for the purpose of applying for Drug and Violent Crime Control Grant Program. The said Grant Application requests funding in the amount of fifteen thousand two hundred eighty-eight dollars and 00/100ths cents (\$15,288.00) for the development of a Day Report Center for Wood County. Grant funds will be used to pay a Community Service Worker who will work with each individual client regarding their community service hours, which must be performed. Matching funds in the amount of five thousand ninety-six dollars and 00/100ths cents (\$5,096.00) are required. If funded, the grant period would begin July 1, 2004 and continue through June 30, 2005. The said Grant Application and all pertinent documentation pertaining to the Drug and Violent Crime Control Grant are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Rocky Peck and Andre P. Rajec, President Bush's campaign representatives.

The County Commission of Wood County was in receipt of a letter from the Courthouse Facilities Improvement Authority, Charleston, WV, ADVISING the said County Commission that their request for funding assistance to renovate the Judge Donald F. Black Courthouse Annex and their request for funding assistance to renovate the Wood County Holding Center was not approved. The letter further states that the Authority determined that the initial funding cycle should deal primarily with basic structural and employee/visitor safety issues. The aforementioned letter is pursuant to an ORDER appearing in Order Book 66, at Page 150 and bearing the date of January 26, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE a Grant Application in the amount of eighty thousand dollars and 00/100ths cents (\$80,000.00) to assist in the renovations of the Wood County Holding Center for a Community Corrections Center; and further pursuant to an ORDER appearing in Order Book 66, at Page 150 and bearing the date of January 26, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE a Grant Application in the amount of eighty thousand dollars and 00/100ths cents (\$80,000.00) to assist in the renovations of the Judge Donald F. Black Courthouse Annex for additional office space for County Offices. Both of the aforementioned Courthouse Facilities Improvements Authority Grants had a twenty percent (20%) matching funds requirement. Documentation pertaining to the Courthouse Facilities Improvements Authority Grants are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt, and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of eight hundred ten dollars and 00/100ths cents (\$810.00) were incurred by Wood County during the month of March, 2004, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; and the Project Financial Report are being submitted to the Criminal Justice Services Office, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt, and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Section 410 DUI Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09. Expenditures in the amount of one thousand seven hundred fifty-seven dollars and twenty-seven cents (\$1,757.27) were incurred by Wood County during the period of January 1, 2004 through March 31, 2004, which represents payment of overtime expenditures incurred by law enforcement officers from the City of Parkersburg and the Jackson County Sheriff's Department in regard to the Section 410 DUI Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant. In addition to the Request for Reimbursement; the Daily Time Records for the

City of Parkersburg; the Daily Time Records for the Jackson County Sheriff's Department and the Project Financial Report are being submitted to the Criminal Justice Services Office, Charleston, West Virginia. Documentation pertaining to the Section 410 DUI Enforcement Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt, and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. Expenditures in the amount of four thousand two hundred fifty dollars and 00/100ths cents (\$4,250.00) were incurred by Wood County during the month of March, 2004, which represents payment of contractual services provided by the Counseling and Wellness Center, Parkersburg, WV, regarding the P.E.A.C.E. (Program with Emphasis on Anger Control) Program. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Records of employees of the Counseling and Wellness Center; the Financial Recap; the Monthly Project Director's Report; the Monthly Supervisor's Report; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Bob Wise, ADVISING the said County Commission that their Grant Application for STOP Violence Against Women Program Grant has been APPROVED in the amount of

thirty-eight thousand four hundred seventy dollars and 00/100ths cents (\$38,470.00). Receipt of the aforementioned APPROVAL is pursuant to an ORDER appearing in Order Book 66, at Page 160 and bearing the date of February 2, 2004, at which time the Grant Application was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four hundred fifty dollars and 00/100ths cents (\$450.00), which represents reimbursement to Wood County for expenses incurred during the month of February, 2004, in regard to the Project Heavy Metal Grant Number 03-PSN-02. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 203 and bearing the date of March 15, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K. D. Merritt, seconded by Robert K. Tebay, and made unanimous by Rick Modesitt, did hereby ANNOUNCE to all concerned, that they, as a Commission, will not be meeting on Thursday, April 22, 2004. The said County Commission will be attending a Seminar on Grant Funding in Charleston, WV. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt, and made unanimous by Rick Modesitt, did hereby ADOPT a PROCLAMATION in regard to the Children's Memorial Flag Day. By EXECUTION of said Proclamation, the County Commission of Wood County does hereby PROCLAIM the date of April 23, 2004, as CHILDREN'S MEMORIAL FLAG DAY. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, having ascertained that the net amount to be raised by the Levy of Taxes for the Current Year for County current purposes will be nine million four hundred thirty-seven thousand forty dollars and 00/100ths cents (\$9,437,040.00) according to the estimate and entered of record on the 20th day of April, 2004. Said estimate having been published as required by law, and no one appearing to oppose this commission or to take exception thereto, and the Office of the State Auditor, Chief Inspection Division, having heretofore by a letter received by this Commission dated April 8, 2004, giving Notice of a Conditional Approval of the Levy Estimate as submitted, it is therefore ORDERED that said Estimate and the Rate of Levy proposed therein, be approved and the following levies be laid on each One Hundred Dollars valuation of each class of Property:

13.14 of Class I Property
26.28 of Class II Property
52.56 of Class III Property
52.56 of Class IV Property

For the purpose of the aforesaid, being based upon the raised assessment thereon, the Levy Order and the Levy Rate Sheet are attached to this Order and should be made a part thereof. An Order was prepared regarding this matter.

The County Commission was in receipt of the account statements from JP Morgan Institutional Trust Services in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The statements are for the period of March 6, 2004 through March 31, 2004. Documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of an Abstract From The Records of the Commissioner's Orders from the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia, in regard to the ADDITION to the State Local Service System of the following described section of highway: Fawn Road: Beginning at a point on WV Route 31, said point being 0.01 mile north of the junction of Wood County Route 50/41 and WV Route 31; thence, in a northerly direction a distance of 0.68 mile to a junction with Wood County Route 50/17 at a point 0.37 mile north of the junction of Wood County Route 50/17 and Wood County Route 50/41. Total length to be added is 0.68 mile. Right of way width is 30 feet. Assigned County Route 31/03. An Order was prepared regarding this matter.

Joseph T. Santer, attorney for the City of Parkersburg, tendered a petition in regard to the Annexation of Property by Minor Boundary Adjustment, Tygart District. The County Commission Ordered that a hearing be set for May 20, 2004 at 11:00 o'clock A.M. An Order was prepared regarding this matter.

At 2:30 P.M., the County Commission met with Ginny Conley, Prosecuting Attorney to discuss personnel matters at 911.

At 2:35 P.M., the County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, went into Executive Session upon

authority granted by West Virginia Code, Chapter 6, Article 91, Section 4, Number 2. Along with Commissioners, was Ms. Conley; Mary Rader, County Administrator; Terry Brown, Director of E-911/Emergency Services and Charlie Johnson, Chief Deputy – Wood County Sheriff's Department. The Executive Session adjourned at 4:26 P.M.

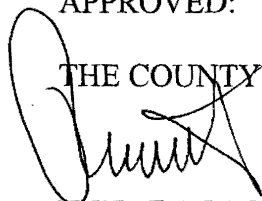
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby RELIEVE Terry Brown as the Director of the E-9-1-1 and Emergency Services of Wood County for failure to satisfactorily perform the duties as set forth by the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt and made unanimous by Rick Modesitt, did hereby APPOINT K. C. Linder, on a temporary basis only, to the position of Director of Emergency Services. The said K. C. Linder will take on the additional duties of the Office of Emergency Services in addition to his current duties in the position of Compliance/Enforcement Officer for Wood County. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 4:45 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON APRIL 19, 2004

29495	Batteries Direct	135.00
29513	Chad Russell	100.00
29537	Miller Communications	191.80
29553	NAPA	1.19
29555	Astorg Motor	27.62
29557	Broadwaters Motorcar	43.68
29559	Cool Custom Trucks	800.00
29561	NOE Office Equipment	62.47
29575	Office Depot	135.94
29577	Astorg Motor	3668.79
29579	Astorg Motor	2930.35
29585	Blueline Productions	355.75
29591	Newberry Hardware	.90
29593	Circuit City Stores	670.90
29595	Chief Supply, Inc.	800.00
29597	Parks Hardware	7.98
31592	Wal-Mart	29.38

To listen to this meeting, please refer to Tape #363 and Tape #363.

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4/19/04

1. Grant Hewitt
2. Andrew P. Rajec
3. Rocky Beck.
4. G. Johnson
5. Ginny Conly
- 6.
- 7.
- 8.
- 9.
- 10.