

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 2, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from July 8, 2004, July 12, 2004 and July 19, 2004.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Valory E. Adkins -- Williams District (2004) and for William F. Rexroad -- Union District (2004).

At 10:30 A.M., the County Commission met with John Slate from the City of Parkersburg to discuss a Housing Consortium agreement. After discussion, the County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, authorized Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into a Housing Consortium Cooperation by and between the City of Parkersburg, the City of Vienna, the City of Williamstown and Wood County. The execution of said Consortium allows the City of Parkersburg to make application to the United States Department of Housing and Urban Development (HUD) for funding for federal fiscal years 2005, 2006, 2007 for the continued participation in the HOME Investment Partnership Program under Title II of the National Affordable Housing Act of 1990. The amount of \$567,000.00

would allow the cities and Wood County to provide safe, decent and affordable housing for their low and moderate income constituencies.

Discussion took place about the Emergency Services and Compliance Office positions.

At 10:45 A.M., the meeting with Ginny Conley, Prosecuting Attorney to discuss employment issues was rescheduled for Thursday, August 5, 2004 at 11:15 A.M.

Michelle Freed was sworn in as a Deputy Clerk for the Wood County Clerk's Office.

The County Commission met with Don Runyon, logger, who asked the County Commission to reduce the cost of the disc which reflects mapping of Wood County. Appraisal Office said it would cost \$2,700.00. Commissioners asked Rich Schaffer to come down to explain this to Mr. Runyon. Mr. Shaffer said they are bound by State Code as to what they charge for mapping.

Special Counsel for the City of Williamstown, Gerald Townsend, tendered a Petition for annexation of territory to the City of Williamstown by a minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5 of the 1931 Code of West Virginia, as amended. The County Commission set a hearing date for August 23, 2004 at 1:30 P.M. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Wood County Airport Authority. Said vacancy is due to the fact that John Renfro has moved to Florida and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire June 30, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER the purchase of two (2) street signs from the General County Fund budget at the request of Marcia Saluk who resides off Route 47 close to West Virginia University at Parkersburg. As stated in Ms. Saluk's letter of request, the present street sign has been in existence for years and isn't very visible. The aforementioned two (2) street signs are to be named MARIE STREET and OLD TURNPIKE ROAD. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the GRANT AWARD and of the fully executed GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services, Charleston, West Virginia, and the Wood County Commission, Parkersburg, West Virginia, in regard to the Court Security Fund Grant Number 04-CS-23. Receipt of the aforementioned fully executed GRANT CONTRACT AGREEMENT is pursuant to an ORDER appearing in Order Book 66, at Page 316 and bearing the date of July 8, 2004, at which time the County Commission of Wood County AUTHORIZED Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE such GRANT CONTRACT AGREEMENT. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby give APPROVAL to Addendum Number One (1) as presented by Adam Krason of ZMM, Inc., Architects and Engineers, Charleston, West Virginia, and such Addendum to be included in the original bidding documents in regard to the renovations to the Judge Donald F. Black Courthouse Annex. The aforementioned Addendum Number One (1) reflects changes to bidding

requirements which reschedules the date for bid opening from August 9, 2004 to August 19, 2004; reflects changes to specifications in regard to parking availability to contractor (s), and operable panel partitions; and reflects changes to drawings in regard to the Family Court, suspended ceilings, metal studs, joint tape and doors. Documentation pertaining to the renovations of the Judge Donald F. Black Courthouse Annex is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully EXECUTED Grant document in regard to the FY2004 HOMELAND SECURITY GRANT for the Emergency Operations Center Program in the amount of thirty thousand dollars and 00/100ths cents (\$30,000.00). Said Grant document was EXECUTED by Lee Gray, Director of Administration, West Virginia Office of Emergency Services, Charleston, West Virginia. Receipt of such fully EXECUTED Grant document is pursuant to an ORDER appearing in Order Book 66, at Page 321 and bearing the date of July 12, 2004, at which time the aforementioned Grant document was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the FY2004 Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully EXECUTED Grant document in regard to the FY2004 HOMELAND SECURITY GRANT for the Citizen Corps Grant Program in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00). Said Grant document was EXECUTED by Lee Gray, Director of Administration, West Virginia Office of Emergency Services, Charleston, West Virginia. Receipt of such fully EXECUTED Grant document is pursuant to an ORDER appearing in Order Book 66, at Page 321 and bearing the date of July 12, 2004, at which time the aforementioned Grant document was EXECUTED

by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the FY2004 Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully EXECUTED Grant document in regard to the FY2004 HOMELAND SECURITY GRANT for the Homeland Security Planner Program in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). Said Grant document was EXECUTED by Lee Gray, Director of Administration, West Virginia Office of Emergency Services, Charleston, West Virginia. Receipt of such fully EXECUTED Grant document is pursuant to an ORDER appearing in Order Book 66, at Page 321 and bearing the date of July 12, 2004, at which time the aforementioned Grant document was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the FY2004 Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission was in receipt of the fully EXECUTED Grant document in regard to the FY2004 Homeland Security Grant for the Law Enforcement Terrorism Prevention Program in the amount of \$295,940.00. Said Grant document was EXECUTED by Lee Gray, Director of Administration, West Virginia Office of Emergency Services, Charleston, WV. Receipt of such fully EXECUTED Grant document is pursuant to an ORDER appearing in Order Book 66, at Page 321 and bearing the date of July 12, 2004, at which time the aforementioned Grant document was EXECUTED by Rick Modesitt, in his official capacity as President. Documentation pertaining to the FY2004 Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eleven thousand seven hundred eighty-four dollars and thirteen cents (\$11,784.13), of which the amount of three thousand four hundred nineteen dollars and 13/100th cents (\$3,419.13) represents reimbursement to Wood County for expenses incurred during the month of May, 2004, in regard to the Victims of Crime Act (VOCA) Program Grant Number 02-VA-050. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 313 and bearing the date of July 8, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eleven thousand seven hundred eighty-four dollars and thirteen cents (\$11,784.13), of which the amount of one thousand one hundred seventy dollars and 00/100th cents (\$1,170.00) represents reimbursement to Wood County for expenses incurred during the month of May, 2004, in regard to the Project Heavy Metal Grant Number 03-PSN-02. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 298 and bearing the date of June 24, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account – Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending June 30, 2004. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by K.D. Merritt, did hereby ORDER that the date for the bid opening in regard to renovations to the Judge Donald F. Black Courthouse Annex be CHANGED from Monday, August 9, 2004, at 10:30 o'clock A.M. to Thursday, August 19, 2004, at 10:30 o'clock A.M. Such change, at the request of bidders present at the mandatory pre-bid meeting held on Thursday, July 29, 2004, at 2:00 o'clock P.M., will allow the said bidders additional time to prepare their bids. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eleven thousand seven hundred eighty-four dollars and thirteen cents (\$11,784.13), of which the amount of seven thousand one hundred ninety-five dollars and 00/100ths cents (\$7,195.00) represents reimbursement to Wood County for expenses incurred during the months of April and May, 2004, in regard to the STOP Violence Against Women Grant Number 02-VAW-008. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 314 and bearing the date of July 8, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County

Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement in the amount of four thousand four hundred thirty-three dollars and sixty cents (\$4,433.60) for the month of April, 2004; and further pursuant to an ORDER appearing in Order Book 66, at Page 314 and bearing the date of July 8, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement in the amount of two thousand seven hundred sixty-one dollars and forty cents (\$2,761.40) for the month of May, 2004. Documentation pertaining to the STOP Violence Against Women Grant Number 02-VAW-008 is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Reports in regard to the Local Law Enforcement Block Grant Number 2002-LB-BX-2396. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. Expenditures in the amount of thirty-one thousand four hundred fifty-four dollars and 00/100ths cents (\$31,454.00) were incurred during the period of July 1, 2003 through September 30, 2003; however the Federal share of outlays is in the amount of twenty-eight thousand three hundred eight dollars and sixty cents (\$28,308.60) with the local (County) share in the amount of three thousand one hundred forty-five dollars and forty cents (\$3,145.40). Expenditures in the amount of thirty-three thousand five hundred fifty-four dollars and 00/100ths cents (\$33,554.00) were incurred during the period of October 1, 2003 through December 31, 2003; however, the Federal share of outlays is in the amount of thirty thousand one hundred fifty-four dollars and 00/100ths cents


(\$30,154.00) with the local (County) share in the amount of three thousand four hundred dollars and 00/100ths cents (\$3,400.00). Documentation pertaining to the Local Law Enforcement Block grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

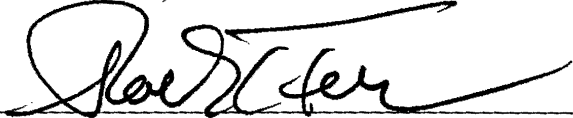
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON AUGUST 2, 2004

29891	Miller Communications	42995.00

To listen to this meeting, please refer to Tape #402.

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August 2, 2004

PLEASE PRINT

1. JOHN SLATE - CITY OF PARKERSBURG.
2. Jerry Conley -
3. Don Rump -
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