

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, DECEMBER 23, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:00 A.M., the County Commission met with Rich Shaffer from the Wood County Assessor's Office to discuss a fitness program for County Employees. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, did hereby APPROVE a fitness program for all full-time employees of the Wood County Commission for a six-month trial period. The County Commission will reimburse the amount of twenty-nine dollars and seventy-five cents (\$29.75) toward the cost of membership at the YMCA, the Family Fitness Center or Curves for Women, if the employee uses the facility a minimum of two (2) times per week. Employees are required to pay the joiners fee, which is non-reimbursable. An Order was prepared regarding this matter.

At 10:15 A.M., the County Commission met with Tim Knopp, Tiano-Knopp Associates, to discuss Courthouse Facilities Grants. After discussion, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Application for funding being provided through the Courthouse Facilities Improvement Fund Program. Funding in the amount of eighty thousand dollars and 00/100ths

cents (\$80,000.00) is being requested to assist in the renovations of the Wood County Holding Center to be utilized for a Day Report Center. The aforementioned Wood County Holding Center is located on Second Street, Parkersburg, West Virginia. Estimated construction costs of the aforementioned renovations are one hundred seventy-five thousand dollars and 00/100ths cents (\$175,000.00). If funded, the County Commission of Wood County would be responsible for matching funds in the amount of ninety-five thousand dollars and 00/100ths cents (\$95,000.00). The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Application for funding being provided through the Courthouse Facilities Improvement Fund Program. Funding in the amount of eighty thousand dollars and 00/100ths cents (\$80,000.00) is being requested to assist in the purchase and installation of a dry sprinkler system for the preservation of County records and equipment. The County Commission of Wood County desires that such dry sprinkler system be installed in the fourth floor Computer Room, the Deed and Lien Room and the second floor Vault Room, all located in the Wood County Courthouse located at One Court Square, Parkersburg, WV. The total cost of the aforementioned purchase and installation of said dry sprinkler system is in the amount of one hundred two thousand six hundred thirty-eight dollars and 00/100ths cents (\$102,638.00). If funded, the County Commission of Wood County would be responsible for matching funds in the amount of twenty-three thousand dollars and 00/100ths cents (\$23,000.00). The aforementioned Grant Application and pertinent

documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Mark Harris, Gary Vincent, Chuck Mills, Tina Bailey and Donald Boley, to discuss the sick leave policy at the Wood County Holding Facility. The Commission offered to go in to Executive Session, but both parties requested open session. Mr. Mills stated their complaint was about Mark Harris working another job while using sick leave. Mr. Vincent stated he and the Sheriff have already looked into this and there was no violation, Mr. Harris used vacation time. Ms. Bailey stated she talked with Mr. Vincent and Chief Charlie Johnson and no one got back to her. Mr. Vincent stated he did talk to Ms. Bailey and then she said he did on the 16th. Mr. Vincent stated their employees couldn't use sick days to work a second job. Commissioner Merritt, who will be the Sheriff on January 1, 2005, stated he would look in to this matter when he becomes Sheriff. Everyone agreed to this.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, AWARDED the bid for legal counsel in regard to the issuance of approximately 1.5 to 2 million dollars of debt instruments for the Judge Donald F. Black Courthouse Annex Project to Dan Marshall, Attorney at Law, 515 Market Street, Suite 2001, Parkersburg, WV 26102. Mr. Marshall's fee would be in an amount not to exceed the lump sum of \$14,000.00 and expenses in connection with the services to be rendered would not exceed \$500.00. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE

Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a RESOLUTION AUTHORIZING the EXECUTION of a Master Equipment Lease Purchase Agreement; an Escrow Agreement and Separate Lease Schedules with respect to the acquisition, purchase, financing and leasing of vehicles to be utilized by the Wood County Sheriff's Department; Authorizing the execution and delivery of documents required in connection therewith; and Authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by said Resolution. The aforementioned Resolution is by and between Huntington Bank, Parkersburg, WV, and the County Commission of Wood County, Wood County, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, announced that a vacancy exists on the Wood County Parks and Recreation Commission (Mountwood Park) due to the resignation of Jay B. Wilson and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The County Commission also placed the name of W. James Reed in nomination to fill the vacancy. The term will expire December 16, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, ADOPTED a RESOLUTION appointing Robert K. Tebay to the Board of Directors of the Mid-Ohio Valley Workforce Investment Corporation for a term of one year. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, APPROVED the request of

the Blennerhassett Hotel to validate their customers' parking tickets who park in the New County Parking Lot. The County Commission will then send a monthly invoice to the Blennerhassett Hotel to be reimbursed. An Order was prepared regarding this matter.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that the following refunds be cancelled due to the fact they are one year old or older. The amount of \$1,432.86 will be placed in the General County fund.

07/22/2002	4163	2.36	JOAN CALTRIDER
07/23/2002	4206	1.64	JASON NICHOLS
07/31/2002	4260	10.84	MAY BROOKOVER
08/01/2002	4270	2.00	DANIEL HARMON
08/07/2002	4286	2.50	DONNA CUNNINGHAM
08/09/2002	4325	1.46	JEFF SWAIN
08/12/2002	4335	1.39	RONALD MAISEL
08/13/2002	4354	1.15	DENZIL WILDMAN
08/13/2002	4358	2.33	JUDITH HODGSON
08/13/2002	4363	1.08	TINA CREMEANS
08/14/2002	4393	2.45	LINDA BECKER
08/14/2002	4394	1.30	CAROLYN RIEBEL
08/14/2002	4396	2.84	GERALDINE YOUNG
08/15/2002	4412	241.73	CITIMORTGAGE
08/15/2002	4416	38.82	JUDITH HALL
08/15/2002	4429	6.95	TITLE FIRST
08/21/2002	4465	28.84	ESSILOR OF AMERICA
09/10/2002	4531	1.76	DIANE MARTIN
09/11/2002	4541	7.15	EMILY MILLS
09/18/2002	4592	8.17	VINU TRAN
09/23/2002	4642	2.92	JEAN CUMMINGS
10/01/2002	4661	4.26	LULU GREGG
10/02/2002	4666	1.68	C S SPIVY
10/04/2002	4673	3.27	TRANSAMERICA
10/07/2002	4676	4.08	DANIEL LEBRASSEUR
10/11/2002	4686	1.33	DON WILLIAMS
10/18/2002	4696	4.28	NORMAN ANDERSON
10/18/2002	4697	4.28	AUDRA DAVIS
10/21/2002	4699	1.00	SANDRA HOLBERT

10/24/2002	4708	3.10 WILLIAM LITTLE
10/24/2002	4710	3.48 MICHELLE FETTE
10/29/2002	4714	2.80 WILLIAM HILL
10/31/2002	4718	1.00 PATRICK CHANCELLOR
11/12/2002	4734	10.43 AL GUINN
11/12/2002	4735	35.94 WILLIAM SCHWENDEMAN
12/09/2002	4751	8.46 TRI STATE TITLE INC
12/17/2002	4759	2.00 ALBRIGHTS RIVER CAMPGROUND
12/31/2002	4774	20.00 TRI STATE TITLE INC
01/09/2003	4790	1.85 METZ LAW OFFICES
01/30/2003	4803	1.13 MILDRED STRAIGHT
02/02/2003	4807	1.18 MICHAEL HAMUS
02/13/2003	4824	296.53 SUNTRUST
03/04/2003	4881	1.85 SUSAN SMITH
03/07/2003	4900	5.21 DONNA SPIVY
03/11/2003	4905	3.03 JAMES RAMSEY
03/18/2003	4920	1.12 RHONDA HANSHAW
03/21/2003	4933	3.60 MICHELLE MC CONNELL
03/21/2003	4949	6.18 MARGARET WILCOX
03/21/2003	4951	1.02 ARTHUR FOSTER
03/28/2003	4976	1.28 Susan Law
04/01/2003	4980	23.22 Homeside Lending
04/01/2003	4990	1.44 Stephen Leavitt
04/23/2003	5018	12.86 Donna Peeling
04/24/2003	5019	1.70 Letha Springer
07/15/2003	5036	88.18 TITLE FIRST
07/16/2003	5051	1.61 Kim Gibson
07/18/2003	5062	3.84 Warren Hayes
07/22/2003	5101	6.18 PRC APPRAISERS
07/22/2003	5104	18.19 debra carlo
07/25/2003	5148	9.59 ALICE FORESTER
07/28/2003	5164	11.58 Brent Martin
07/28/2003	5171	43.58 Gladys Coron
07/30/2003	5203	4.33 Kevin Price
07/31/2003	5206	31.00 Paul Morrison
07/31/2003	5207	1.36 Bob Allen
07/31/2003	5212	3.96 Richard Hayhurst
08/05/2003	5253	4.61 Justin Flowers
08/06/2003	5260	0.50 ERIC BOWERS
08/07/2003	5276	1.32 RUTH ROGERS
08/07/2003	5278	2.17 WILLIAM STARP

08/07/2003	5284	1.18 THELMA MALLOY
08/07/2003	5288	6.08 THELMA MALLOY
08/08/2003	5294	5.70 ZORA LOTT
08/08/2003	5312	39.30 EULA PHEMONMANS LANGLEY
08/08/2003	5316	1.22 TINA CREMEANS
08/11/2003	5318	3.12 GERALD RHYNE
08/14/2003	5337	18.22 GEORGIA RODGERS
08/15/2003	5349	4.19 JOHN ROUSH
08/19/2003	5359	1.34 CHRISTINE PHILLIPS
08/19/2003	5360	2.19 VIRGINIA HOLLER
08/21/2003	5392	9.88 JOANNE BALLENGEE
08/21/2003	5400	2.62 CHARLES MULLENS
08/22/2003	5405	5.36 JAMES PIGGOTT
08/26/2003	5420	2.98 KAREN GRAY
09/10/2003	5488	1.06 MARY LEMON
09/11/2003	5499	9.15 WADE WILSON
09/12/2003	5515	1.22 TINA CREMEANS
09/18/2003	5538	4.75 DEBORAH FERRELL
09/26/2003	5551	1.44 R J CONRAD
10/01/2003	5564	6.41 DARLENE HOFMANN
10/02/2003	5567	20.18 VALMA SNYDER
10/07/2003	5579	191.00 COUNTYWIDE
10/22/2003	5594	4.76 EL RANCHERO
12/29/2003	5636	13.24 LUCINDA WISEMAN


An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County


Commission adjourned at 1:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


 Rick Modesitt, President

 K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 23, 2004

30071	Workingman's Store	81.00
30173	Ecolab	56.09
30191	NOE Office Equipment	12.72
30193	Newberry Hardware	4.59
30195	NOE Office Equipment	149.99
30199	Parkersburg Office Supply	99.40
30213	Vic's Sales & Service	45.00
32346	Office Depot	123.77
32404	Office Depot	24.80
32412	Office Depot	68.02
32414	Parkersburg Printing	455.00
32442	Office Depot	151.82
32450	Miller Communications	34.00
32452	Poynter's Best Products	272.92
32456	Sam's Club	11.36
32468	Broadwaters Motorcar	142.06
32470	Parkersburg Office Supply	133.31
32472	Parks Hardware	3.99
32474	Assurance Business Forms	241.46
32484	Woodford Oil	11834.52
32488	Sir Speedy Printing	148.70
32490	NCLETTTC	150.00
32492	Parkersburg Office Supply	29.44
32494	Wal-Mart	41.49
32498	Broadwaters Motorcar	67.70
32500	Office Depot	48.40
32502	Wal-Mart	85.58
32504	Office Depot	211.63
32510	Jefferds Corporation	50.86
32518	Office Depot	58.16
32520	Parkersburg Office Supply	107.76
32528	Broadwaters Motorcar	90.49

To listen to this meeting, please refer to Tape #448.
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Wood County Commission Meeting

Held Dec. 23, 2004

Please Print

1.	Keith Burdette
2.	Tim Knopp
3.	Mark Harris
4.	Gary Vincent
5.	Chuck Mills
6.	Tina Bailey
7.	Donald Boley
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