

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF SPECIAL SESSION HELD
THURSDAY, DECEMBER 30, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Scott Stewart was sworn in as County Surveyor.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, that all those sworn in on Monday by persons other than County Commission officials, did so by authorization of the County Commission.

The County Commission was in receipt of a letter of thanks from the Boys and Girls Club, along with the receipts to verify the expenditures they made.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities being made by the County Commission of Wood County, the County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, appointed W. James Reed to the Wood County Parks and Recreation Commission (Mountwood Park) to fill the unexpired term of Jay B. Wilson, who resigned. Mr. Reed's term will expire December 16, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission, to EXECUTE a letter addressed to the Department of Military Affairs and Public Safety, Charleston, WV, requesting a budget revision for Wood County's Emergency Operations Center Grant previously submitted. Such Grant Application requested that funding allocated in the amount of thirty thousand dollars and 00/100ths cents (\$30,000.00) be utilized to purchase and equip a mobile emergency communications center. Since the aforementioned Application was submitted, Wood County has hired a new Emergency Services Director, who, after review of the original request, decided that the funds could be put to better use. Therefore, the County Commission of Wood County requests that they be able to revise the original Application as outlined by the new director in the aforementioned letter. Documentation pertaining to the Wood County Emergency Operations Center Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay. Seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 03-VAW-008. Wood County incurred expenditures in the amount of one thousand six hundred sixty-two dollars and twenty-one cents (\$1,662.21) during the month of November, 2004. However, the Request for Reimbursement is in the amount of one thousand two hundred twenty dollars and fifty-nine cents (\$1,220.59) which represents overtime compensation paid to law enforcement personnel for the City of Parkersburg, the City of Vienna, and the Wood County Sheriff's Department. The S.A.F.E. (Silence Affects Families Everywhere) Team did not meet during the month of November, 2004. Funds in the amount of four hundred forty-one dollars and

sixty-two cents (\$441.62) were utilized as cash funds, as set forth in the aforementioned Grant. In addition to the Request for Reimbursement, the Financial Information for the City of Parkersburg, the City of Vienna and the Wood County Sheriff's Department; the Time Sheets for law enforcement personnel from the City of Parkersburg, the City of Vienna and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, WV. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:15 A.M., the County Commission met with Robert Newell from the Telecommunications Center to discuss 911. Mr. Newell discussed budget revisions; the part-time line item and the overtime line item are depleted; they have money from other lines they can move to those lines; they discussed the quality of applicants; he would like the Commission to look at a program for longevity pay for their employees. The Commission thanked Mr. Newell for his work while being the Interim Director and said that they were very pleased with everything he did. Kathy Tucker, Assistant Director of the Telecommunications Center was also present. Mr. Newell then recommended Randall L. Lowe as the new Director of the Wood County Telecommunications Center.

At 10:45 A.M., the County Commission discussed the hiring of a new director for the Wood County Telecommunications Center. They discussed Randall Lowe. Commissioner Modesitt stated that incoming Gary Deem approves of Mr. Lowe. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, did hereby ORDER that Randall L. Lowe be hired as the Director of the Wood County Telecommunications Center. Mr. Lowe's salary will

be in the amount of forty-two thousand five hundred dollars and 00/100ths cents (\$42,500.00) per year. An Order was prepared regarding this matter. Mr. Lowe was present and was sworn in.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 5 in the General County Fund budget for the fiscal year 2004/2005. Receipt of said Approval is pursuant to an Order appearing in Order Book 66, at Page 478 and bearing the date of December 23, 2004 (nunc pro tunc December 20, 2004) at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Bob Wise, giving APPROVAL to a West Virginia Community Corrections General Revenue Grant in the amount of thirty-eight thousand three hundred eighteen dollars and 00/100ths cents (\$38,318.00). Such funds will be utilized to pursue the Community Corrections Program in Wood County. Documentation pertaining to the West Virginia Community Corrections General Revenue Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from Robert C. Byrd, United States Senate, Washington, D.C., ADVISING the said County Commission of Wood County that the amount of eight hundred thirty-five thousand dollars and 00/100ths cents (\$835,000.00) had been obtained from the Fiscal Year 2005 Consolidated Appropriations Act for the Ohio River Islands National Wildlife Refuge. The letter further reflects that an arbitrary

across-the-board cut of eight tenths of one percent has been imposed by the United States Congress; therefore, the aforementioned amount will be reduced by said percentage. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the West Virginia Department of Transportation, Division of Motor Vehicles, Charleston, West Virginia, giving APPROVAL to Wood County's Application for funding in the amount of seventy thousand dollars and 00/100ths cents (\$70,000.00) to continue the Mid-Ohio Valley Regional Highway Safety/Safe Community Program. Receipt of the aforementioned letter is pursuant to an ORDER appearing in Order Book 66, at Page 396 and bearing the date of September 27, 2004, at which time the County Commission of Wood County AUTHORIZED Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application requesting funds. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, did hereby AUTHORIZE the EXECUTION of a deed by and between the County Commission of Wood County, Wood County, West Virginia, Grantor and the MARMAC Corporation, Grantee, in regard to real estate referred to as Tract Number Three (3) and Tract Number Four (4). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, did hereby AUTHORIZE the EXECUTION of a deed by and between the County Commission of Wood County, Wood County, West Virginia, Grantor and the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia, Grantee in regard to a perpetual right-of-way over and

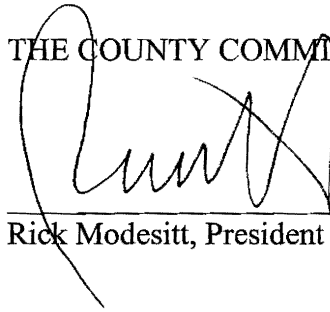
across certain real estate located in the City of Parkersburg, Wood County, West Virginia. An Order was prepared regarding this matter.

Commissioner Merritt thanked his fellow commissioners as well as the reporters, workers, etc. for helping him during his time as Commissioner.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

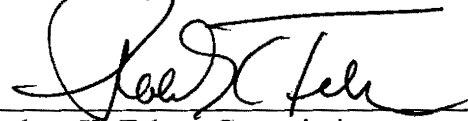
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President

K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 30, 2004

30181	Broadwaters Motorcar	2051.86
30201	Northwestern Landfill	45.29
30207	Parks Hardware & Supply	8.98
30209	Home Depot	5.34
30223	Office Depot	232.53
30227	Matheny Motor Truck	7.81
30231	Fore Timber	22.30
30235	Sam's Club	43.68
30237	Wal-Mart	3.23
30239	Fore Timber	40.00
32454	Office Depot	125.04

32458	Parkersburg Office Supply	123.00
32460	Big Mac Printing	1595.38
32464	Channing L. Bete	1899.04
32512	Valley Supply Company	128.32
32526	Ashland	288.75
32530	Advance Auto Parts	52.80
32544	Bosley Rental & Supply	29.70
32546	Broadwaters Motorcar	36.68
32548	Office Depot	176.83
32552	Parkersburg Office Supply	656.52

To listen to this meeting, please refer to Tape \$448 and Tape #449.

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Wood County Commission
December 30, 2004

Please Print

1. Scott F. Stewart
2. Bob Newell 2911
3. Randy Lowe
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