

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, FEBRUARY 2, 2004

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for John Barnett – Tygart District (2000) and for Rebecca Leeson Civitillo – Lubeck District (2002).

The County Commission met with Steve Grimm, Dean Cottrell, Richard Shaffer and Steve Sheppard. Mr. Shaffer presented the Commission, sitting as the Board of Review and Equalization, the Department of Tax and Revenue Administrative Notices, Qualifications of the appraisers, West Virginia Legislative guidelines, the three year plan for the Wood County appraisal effort, Tax Commissioner decisions and Court decisions relating to property appraisal, cost studies, sales ratio studies, land studies, land tables, Senate Bill 8 and House Bill 4127. Other items that can be used as evidence at the Board of Review and Equalization will be located in the Assessor's Appraisal Office are the Wood County Tax Maps, the County appraisals and worksheets and the Computer Assisted Mass Appraisal system.

Ginny Conley, Prosecuting Attorney, met with the Commissioners. Kids First Program was discussed. Ms. Conley thinks it is invaluable. Mr. Modesitt thinks other agencies should be involved in the funding. She agreed.

They then discussed the lease with Williamstown Ambulance Service. There are changes that need to be made in regard to how long the lease is for.

Ms. Conley will schedule a meeting with the Sheriff, Police Chief, etc. in regard to Rayon School being put on the County's insurance. The building will be used to the Task Force.

At 10:30 A.M., the County Commission met with Toni Tiano, Grant Consultants, to discuss a Domestic Violence Grant. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby EXECUTE a RESOLUTION that AUTHORIZES Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for the STOP Violence Against Women Program Grant from the State of West Virginia's Division of Criminal Justice Services, Charleston, West Virginia. The aforementioned Grant Application requests funding in the amount of forty-four thousand six hundred twenty-five dollars and 00/100ths cents (\$44,625.00) for the purpose of continuing the comprehensive domestic violence program which involves the Wood County Prosecuting Attorney's Office, the Family Crisis Intervention Center, local law enforcement agencies, and the S.A.F.E. (Silence Affects Families Everywhere) Team. Matching funds in the amount of sixteen thousand five hundred sixteen dollars and 00/100ths cents (\$16,516.00) will be provided through the Wood County Prosecuting Attorney's Office. If funded, the term of the grant would commence on July 1, 2004 and continue until June 30, 2005. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

At 11:00 A.M., the County Commission met with members of the Ohio Valley College Sife Program. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE the SIFE (Students In Free Enterprise) Group from the Ohio Valley College to prepare a Business Plan for the Wood County Parks and Recreation Commission (Mountwood Park). The aforementioned motion was made following a presentation by Phillip Yoho, an Assistant Professor of Business at Ohio Valley College and advisor for the SIFE Group, and Dan Casto, student at Ohio Valley College. An Order was prepared regarding this matter. Craig Pyles, Director of Mountwood Park was present for this meeting.

The 1:00 P.M.. hearing with Andy Swearingen to discuss his property was cancelled by Mr. Swearingen.

The 2:00 P.M. appointment with Patrick Hannan to discuss his property was cancelled by Mr. Hannan due to an illness.

Charles Cross was sworn in to the Wood County Parks and Recreation Commission.

Art Oliver was sworn in to the Wood County Building Commission.

Roberta Cox was sworn in to the Wood County Local Emergency Planning Commission.

Gene Cumpston was sworn in to the Wood County Planning Commission.

Robert Tebay was sworn in to the Wood-Wirt-Washington Planning Commission.

Rick Modesitt was sworn in to the Mid-Ohio Valley Regional Council.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission, to EXECUTE the Requisition for Renewal of Leased Premises in regard to Lease Number VET-006-604 by and between the County Commission of Wood County and the State of West Virginia, by the Secretary of the Department of Administration, for and on behalf of the Division of Veterans Affairs. Said Requisition for Renewal of Leased Premises hereby renews the lease for two (2) rooms containing approximately five hundred twenty-nine (529) square feet, more or less, on the fourth floor of the Wood County Courthouse, No. 1 Court Square, in the City of Parkersburg, County of Wood, West Virginia, to be used by Veterans Affairs. Monthly rent is two hundred fifty dollars and 00/100ths cents (\$250.00) and the term of the lease will be for a twelve (12) month period beginning on July 1, 2004 and ending at midnight on June 30, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, appointed Gene Cumpston and W. Lynn Fuller, IV to the Wood County Planning Commission. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Their terms will expire December 31, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, appointed Sharon Kesselring to the Local Emergency Planning Commission. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Ms.

Kesselring's term will expire December 31, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, appointed Richard Bentley to the Fort Boreman Historic Parks Commission. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Bentley will be filling the unexpired term of Mr. Swick, which will expire December 31, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Intent to Accept Funds from the Juvenile Accountability Incentive Block Grant funding through the Division of Criminal Justice Services, Charleston, West Virginia. EXECUTION of the aforementioned Intent to Accept Funds is pursuant to an ORDER appearing in Order Book 66, at Page 151 and bearing the date of January 26, 2004, at which time the County Commission of Wood County was ADVISED of the availability of additional funding in the amount of seven thousand three hundred sixty-eight dollars and 00/100ths cents (\$7,368.00) for Wood County. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Monitoring Visit Number Two (2) from Angela White Negley, Community Development Specialist, with the West

Virginia Development Office, Charleston, West Virginia, in regard to the Fiscal Year 2000 Small Cities Block Grant Project Number 00SCBG0019X, Claywood Park Public Service District Water Extension. Receipt of the aforementioned letter is pursuant to an ORDER appearing in Order Book 66, at Page 39 and bearing the date of September 18, 2003, and states that the County Commission of Wood County has addressed the remaining concern of the mandatory ten-day wage check that verifies that employee payroll deductions taken by J.C. Bosley Construction Company, Inc. were employee authorized. Documentation pertaining to the Fiscal Year 2000 Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER a Contribution be made to American Legion, Parkersburg Post 15, P.O. Box 4297, Parkersburg, West Virginia, in the amount of one thousand dollars and 00/100ths cents (\$1,000.00). The aforementioned Contribution would be utilized to assist the American Legion Post 15 baseball program, and would be taken from monies received by the County from video lottery proceeds. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 8 in the General County Fund budget for the fiscal year 2003/2004. Receipt of said Approval is pursuant to an Order appearing in Order Book 66, at Page 148 and bearing the date of January 26, 2004, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

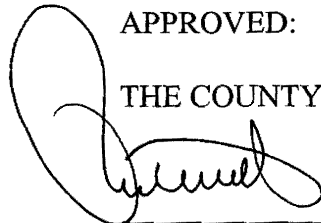
The County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Friday, February 20, 2004 at 10:00 A.M. for the purpose of reviewing complaints received while sitting as the Board of Review and Equalization. An Order was prepared regarding this matter.

The County Commission was in receipt of a petition for Annexation of Property by Minor Boundary Adjustment of property located in Tygart District. The County Commission set a hearing date of March 1, 2004 at 10:30 A.M. An Order was prepared regarding this matter.

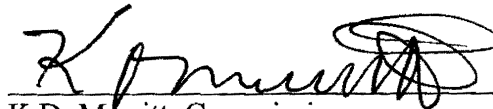
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

APPROVED:

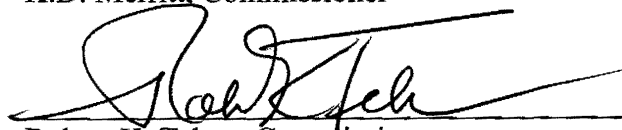
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to Tape #318 and Tape #319.  
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J-2-04

PLEASE PRINT

1. Toni Triano
2. Dan Casto
3. Philip Yotto
4. Craig Kyle S
5. David B. Wamsley
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