

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 5, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Robert G. Shock, Sr. – Lubeck District (2002); Debbie Burdette – Union District (2002) and Jeremy L. Hathaway – Parkersburg City District (2002).

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Nancy Levavasseur – Parkersburg City District (2002).

Lynn Fuller was sworn in to the Wood County Planning Commission.

Benjamin E. Ward was sworn in as a Holding Center Officer.

At 9:30 A.M., the County Commission met with Ginny Conley, Prosecuting Attorney. At 9:45 A.M., the County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, went into Executive Session at the request of Ms. Conley. The County Commission went into Executive Session upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4 (Attorney-Client Privileges). Mary Rader, County Administrator, was also present for this session. They adjourned said Executive Session at 10:28 A.M.

Stephanie McAlpine from General Ambulance was present and discussed, with the Commission, the use of "emergency" phone numbers on their advertisements

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that complaints received by the County Commission in regard to General Ambulance Service be referred to the appropriate State agency. General Ambulance Service has been given back-up status by this County Commission. Most of said complaints are in regard to the telephone numbers being advertised by General Ambulance Services for emergency situations. An Order was prepared regarding this matter.

The County Commission discussed the video lottery issues. Tom Zimmerman, Attorney; Belinda Knight (John P. Kiger Accounting) and others who didn't sign in were present.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that a MORATORIUM be placed on video lottery permits and building permits for the purpose of video lottery effective today, February 5, 2004, in Wood County pending State legislation and limited zoning by the County. Said MORATORIUM would include establishments not currently under construction at this time. Such motion made with a lot of concern with the new Corridor "D" proceeding through Parkersburg and Wood County. An Order was prepared regarding this matter.

At 10:00 A.M., the Assessor's Office met with John and Patricia Schultz to discuss property located in Harris District. They took care of this Board of Review and Equalization hearing while they were waiting to see the Commissioners.

At 10:30 A.M., the County Commission meeting with Jim Kinnett from the Area Roundtable will be rescheduled.

At 11:15 A.M., the County Commission met with Chief Charlie Johnson, Sheriff's Department and Mike St.Clair, Coroner, to discuss vehicles. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the request to assign two (2) 1997 GMC Jimmy four-wheel drive vehicles to the Wood County Coroner and the Wood County Compliance/Enforcement Officer, be taken under advisement. The aforementioned request being made by Mike St.Clair, County Coroner. By letter, Chief Deputy, Charlie Johnson, Advised the County Commission that the aforementioned two (2) 1997 GMC Jimmy four-wheel drive vehicles should be replaced. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER the EXECUTION of a Lease Agreement by and between the County Commission of Wood County herein after referred to as "Lessor", and Camden-Clark Ambulance Services, Inc., herein referred to as "Lessee". The aforementioned Lease Agreement sets forth that real property owned by the County Commission of Wood County, and located in the City of Williamstown, be leased to the Camden-Clark Ambulance Service, Inc. for the purpose of providing Emergency Ambulance Service to the City of Williamstown and surrounding areas. The term of the aforementioned lease is for a period of ten (10) years beginning February 5, 2004 and terminating on February 4, 2014, and the annual rent is in the amount of one dollar and 00/100ths cents (\$1.00). The "Lessee" shall maintain liability insurance with at least a

one million dollars and 00/100ths cents (\$1,000,000.00) per occurrence for personal injury, death or property damage that may occur on the said leased property. The "Lessee" shall pay all real estate taxes, assessments, or other governmental charges and utilities. The said lease is terminable at the option of "Lessor" or "Lessee" upon one hundred eighty (180) days prior written notice to the other party. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from the Powell Apartment Complex c/o Dr. Daniel Doak, to name one (1) of the streets providing access to the Powell Apartment Complex to be known as POWELL DRIVE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Mr. Doak requested the road be named POWELL DRIVE. The road to be known as POWELL DRIVE provides access to the Powell Apartment Complex located in Parkersburg Taxing District, Tax Map 150, Parcel Number 00F7. The request by Mr. Doak is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Daniel Doak, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named POWELL DRIVE. The County Commission does further ORDER that a copy of the ORDER, along

with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from the Powell Apartment Complex c/o Dr. Daniel Doak, to name one (1) of the streets providing access to the Powell Apartment Complex to be known as BRANAM STREET. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Mr. Doak requested the road be named BRANAM STREET. The road to be known as BRANAM STREET provides access to the Powell Apartment Complex located in Parkersburg Taxing District, Tax Map 150, Parcel Number 00F7. The request by Mr. Doak is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Daniel Doak, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named BRANAM STREET. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission

for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Erroneous Assessment Application No. 1547 be DENIED. Said Erroneous Assessment Application is in the name of David W. Jeffrey and is for real property located in Tygart Taxing District. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the County Commission of Wood County allow the Rayon School property to be on the County's liability insurance through June 30, 2004. The property is owned by the Task Force of Wood County, who will pay the premium in the amount of approximately six hundred dollars and 00/100ths cents (\$600.00) per year. An Order was prepared regarding this matter.

Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission of Wood County a plat of the River's Edge Subdivision, Phase I. The said River's Edge Phase I Subdivision is located in Clay Taxing District, consists of nine (9) lots and is being developed by Gandee Construction. Water and sewer facilities for the said River's Edge, Phase I Subdivision will be provided by Claywood Park Public Service District; all other utilities will be provided by the respective utility companies; a soils report has been completed; an erosion and sediment control plan has been completed; fire hydrant(s) and watch valve(s) are to be installed; storm sewers are addressed; a Floodplain development permit application has been completed; and a homeowners' association has been prepared. The Planning Commission of Wood County set a bond in the amount of sixty-seven thousand five hundred dollars and 00/100ths cents (\$67,500.00) to insure that the street known as

Shenandoah Drive and a portion of Cranberry Street are constructed in accordance with the Subdivision Regulations for Wood County. Gandee Construction will post a bond in the aforementioned amount at a later date. The Planning Commission has given approval to the said River's Edge, Phase I Subdivision at their regular monthly meeting held on February 4, 2004. The County Commission of Wood County, following consideration and review, did hereby give APPROVAL to the plat of River's Edge, Phase I Subdivision for recordation upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Ohio Valley College c/o Dr. Daniel Doak, to name one (1) of the roads providing access to the Ohio Valley College. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Mr. Doak requested the road be named S. CAMPUS VIEW DRIVE. The road to be known as S. CAMPUS VIEW DRIVE provides access to the Ohio Valley College located in Parkersburg Taxing District, Tax Map 150, Parcel Number 00E1. The request by Mr. Doak is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Daniel Doak, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D.

Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named S. CAMPUS VIEW DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

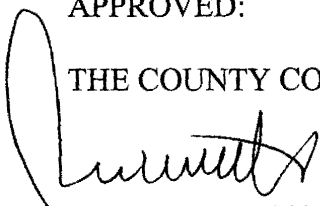
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the GRANT CONTRACT AGREEMENT between the West Virginia Department of Transportation, Division of Motor Vehicles and Wood County Commission in regard to the Mid-Ohio Valley Highway Safety/Safe Community Program Grant Number F04-HS-10. The aforementioned AGREEMENT commences on January 1, 2004 and will continue until December 31, 2004. Documentation pertaining to the Mid-Ohio Valley Highway Safety/Safe Community Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, appointed Jon McDowell to the Mid-Ohio Valley EMS Board. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. Mr. McDowell will be filling an unexpired term that will expire December 31, 2004. An Order was prepared regarding this matter.

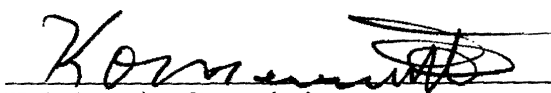
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:

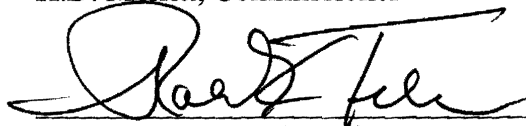
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 5, 2004.

29391	Wal-Mart	17.64
23393	Linde Gas	69.67
29379	Bob Barker Company	155.57
29381	Dartek	1052.21
29387	Northwestern Landfill	16.69
31092	Mahone Tire	24.00
31158	Casto & Harris	3462.90
31190	Easton Printing	59.00
31204	Northwestern Landfill	120.00
31206	Mountain State Firearms	1169.85
31210	Broadwaters Motorcar	690.21
31218	Assurance Business Forms	122.38
31222	Parkersburg Office Supply	184.94
31232	Matheny Motor Truck	167.35
31234	BFS Petroleum	610.80
31236	Sign Language	90.00

31242	Parks Hardware	8.10
31244	Parkersburg Office Supply	12.52
31250	Sir Speedy Printing	148.35
31252	Poynter's Best Products	178.00
31254	NOE Office Equipment	16.95
31256	Broadwaters Motorcar	135.55
31258	Stout's Drug Store	33.96
31260	Office Depot	15.98
31262	Poynter's Best Products	138.64
31264	Sam's Club	46.82
31266	Office Depot	44.78
31270	Parkersburg Office Supply	251.50
31272	Winans Services	7.30
31274	Lowe's	33.45
31278	Broadwaters Motorcar	72.00
31282	Wal-Mart	39.13
31284	Chapman Printing	65.96
31288	Office Depot	44.55
31304	Broadwaters Motorcar	44.00
31310	Broadwaters Motorcar	46.97
31312	Parkersburg Office Supply	29.95
31314	Parks Hardware	4.58
31320	Woodford Oil	11156.36
31362	US Postal Service/Pitney Bowes	30000.00

To listen to this meeting, please refer to Tape #320 and Tape #321.

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FEBRUARY 5, 2004

PLEASE PRINT

1. Lori Dammann - Clarkham News
2. Belinda Knight - John P. Kiger accounting
3. Stephanie McAlpine - GENERAL Ambulance
4. Ginny Conley
5. (J. Johnson WCSI)
6. Mike St. Clair (Corbuen)
- 7.
- 8.
- 9.
- 10.

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT

City Parkersburg, West Virginia 2-5, 2004
 To the Assessor of Wheel County or the Wood County Board of Equalization and Review:

5636751

Your complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective

Property assessed in the name of Schultz John & Patricia in Harris District
 Address of property OFF Pine Run Rd Box 39 117

LOT NO.	BLOCK NO.	ACRES	MAP NO.	PARCEL NO.	DESCRIPTION
			200	00A1-0000	S. Lee Creek 2.1A

Assessed Value - Land \$ 8,280 Improvements \$ 63,720 Total \$ 72,000

CONSTRUCTION BY COMPLAINANT		PURCHASE BY COMPLAINANT	
Cost of Land.....	\$ _____	Total purchase price.....	\$ _____
Cost of Construction or contract price..	\$ _____	Date Purchase.....	_____
Date of Construction.....	\$ _____	Cost of added improvements.....	\$ _____
Cost of added improvements.....	\$ _____	Face amount of fire insurance carried..	\$ _____
Face amount of fire insurance carried...	\$ _____	Offered for sale for.....	\$ _____
Offered for sale for.....	\$ _____	Date of Offer.....	_____
Date of Offer.....	_____	Monthly rental received, if rented.....	\$ _____
Monthly rental received, if rented.....	\$ _____	Present value in your opinion.....	\$ _____
Present value in your opinion.....	\$ _____		

Approved for recording by the County Commission. _____ President

REASON AND BASIS FOR COMPLAINT

Assessor took care of while waiting to meet with the Commission

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Decrease Adjusted Assessed
 Allowed Valuation

Signature of Complainant: _____