

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, FEBRUARY 9, 2004

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Paul Stewart was sworn in to the Northwestern Area Agency on Aging.

The County Commission met with K.C. Linder, Compliance Officer and James Smith, Wood County Engineer, to discuss property located in Northwood Villa Subdivision. Mr. Smith presented to the County Commission of Wood County a PETITION OF WOOD COUNTY ENFORCEMENT AGENCY in regard to the property located in Northwood Villa Subdivision, Union Taxing District, Wood County, West Virginia, and owned by Vincent and Jennifer Nedeff. The aforementioned Petition requests the County Commission of Wood County, in accordance with the ABANDONED AND DILAPIDATED BUILDING ORDINANCE, directing the property owners to demolish the structures located upon the property described above, remove all refuse and debris created by the demolition to licensed salvage yards or landfills, fill in the excavation created by demolition of the basement, smooth the surface of the lot, and plant grass within a reasonable time consistent with safety and health hazards. Following discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the County go out to bid for the demolition of structures as stated above, contingent upon consultation with C. Blaine Myers, Legal Counsel for the said

Abandoned and Dilapidated Building Ordinance for Wood County. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met as the Board of Review and Equalization. At this time, they met with Dorsey Chevront to discuss his property located in Parkersburg City District.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that advertisements be placed in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, in regard to the West Nile Virus. The aforementioned advertisements would be in the amount of one thousand three hundred twenty-eight dollars and ninety-six cents (\$1,328.96) reflected on weekdays in the aforementioned local newspapers. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that advertisements be placed in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, in regard to The Problem Gamblers Health Network. The cost for such advertisement to be reflected in the Sunday Parkersburg News would be in the amount of four hundred eighty-four dollars and forty-seven cents (\$484.47). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to NEGOTIATE a rate with

the local newspapers, The Parkersburg News and the Parkersburg Sentinel. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ANNOUNCE to all those present, that they will be meeting in Special Session on February 17, 2003, at 10:00 o'clock A.M. for the purpose of holding a Pre-Bid Meeting as set forth in a Legal Notice seeking sealed bids for the Market Street Parking Lot project. The aforementioned meeting is mandatory for those contractors wishing to bid on the aforementioned project, and is further necessary to answer any questions that such contractors may have and to tour the site. Documentation pertaining to the Market Street Parking Lot project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. Expenditures in the amount of two thousand three hundred four dollars and 00/100ths cents (\$2,304.00) were incurred during the month of January, 2004. In addition to the Request for Reimbursement; the Monthly Report; the Project Director's Monthly Report; the Financial Recap; the Daily Time Records of the Program Director, Kelly Shook; the Monthly Supervisor's Report; the Monthly Demographic Report; and the Project financial Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws

Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 02-VA-050. Expenditures in the amount of three thousand nine hundred seventy-nine dollars and twenty-four cents (\$3,979.24) were incurred by Wood County during the month of December, 2003. However, the Request for Reimbursement is in the amount of three thousand three hundred fourteen dollars and fifty-nine cents (\$3,314.59) which represents payment of contractual services provided by Diana Williams, Victims Advocate; represents payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and further represents payment of cell phone and pager for Diana Williams. The amount of six hundred sixty-four dollars and sixty-five cents (\$664.65) represents the cash match as set forth in the aforementioned Grant and includes benefits, insurance and partial salary of Diana Williams, Victims Advocate, employed in the Office of the Wood County Prosecuting Attorney. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from both the Victims Advocate and the Victims Advocate Assistant; the Monthly Statistics Report; the Daily Time Records for the Victims Advocate and for the Victims Advocate Assistant; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of one hundred sixty dollars and four cents (\$160.04) were incurred by Wood County during the month of January, 2004, which represents payment of materials and supplies as set forth in the said Combating Underage Drinking Program Grant. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Monthly Supervisor's Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-one thousand five hundred fifty-two dollars and eighty cents (\$41,552.80) which represents reimbursement to Wood County for expenses incurred during the time period of October 1, 2003 through December 31, 2003, in regard to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant Number F03HS-11. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 149 and bearing the date of January 26, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. The aforementioned ORDER reflects the amount of forty-one thousand five hundred seventy-two dollars and eighty cents (\$41,572.80); however, an error in calculations was made and the correct amount of reimbursement is forty-

one thousand five hundred fifty-two dollars and eighty cents (\$41,552.80). Documentation pertaining to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ADOPT the CAPITAL ASSETS OF LOCAL GOVERNMENTS, SUGGESTED USEFUL LIVES AND THE CAPITAL ASSETS OF LOCAL GOVERNMENTS, CAPITAL ASSETS AND DEPRECIATION GUIDANCE. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that a new and separate fund be created to be known as an ENHANCED 911 EQUIPMENT FUND NUMBER 037 in accordance with Chapter 24, Article 6, Section 6b, paragraph (q) of the Code of West Virginia, 1931, as amended. The aforementioned new fund is in regard to the three percent (3%) of the quarterly wireless enhanced 911 fee received by counties to be utilized for the purchase of equipment. An Order was prepared regarding this matter.

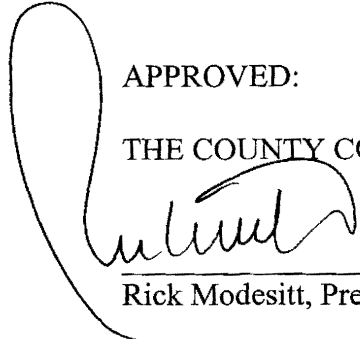
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the Administrative Notices received from the State of West Virginia, Department of Tax and Revenue, Charleston, West Virginia, be hereby FILED in regard to the County Commission of Wood County sitting as the Board of Review and Equalization for the year 2004. The aforementioned Administrative Notices are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending January 31, 2004. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

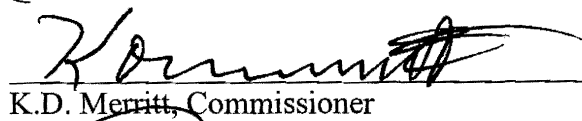
At 1:30 P.M., the County Commission went to the Comfort Suites to attend a meeting in regard to the Community Enhancement District Program. They adjourned after this meeting.

APPROVED:

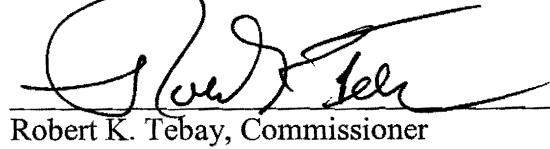
THE COUNTY COMMISSION OF WOOD COUNTY



\_\_\_\_\_  
Rick Modesitt, President



\_\_\_\_\_  
K.D. Merritt, Commissioner



\_\_\_\_\_  
Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 9, 2004

31330	Parks Hardware	63.20
31316	Hicks Outdoor Advertising	500.00
31296	Charleston Police Department	120.00
31240	Tactical & Survival Specialties	645.32
31276	Parks Hardware	9.72
31302	Wal-Mart	24.19
31268	Broadwaters Motorcar	50.45
31286	Runyon Lock Service	756.00
31280	Runyon Lock Service	27.00

To listen to this meeting, please refer to Tape #322.  
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FEB 9, 2004

1. James E. Smith Wood Co. ENGINEER
2. Dorsey Chevront
3. Jim Smith WBUFD
4. K.C. LINDER WBUFD
5. J. Ellen Blair

**APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT**

City Fairbairn, West Virginia

Date Feb 9, 2004

To the Assessor of Wood County or the Wood County Board of Equalization and Review:

Your complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective

Property assessed in the name of Chevront, Dorsey G in City District  
 Address of property 2301 Beverly St

LOT NO.	BLOCK NO.	ACRES	MAP NO.	PARCEL NO.	DESCRIPTION
			<u>115</u>	<u>0174-0000</u>	<u>#15 of RID of lots 1-17 thru 34 Green Acre S/D</u>

Assessed Value - Land \$ 10,320      Improvements \$ 20,160      Total \$ 30,480

CONSTRUCTION BY COMPLAINANT		PURCHASE BY COMPLAINANT	
Cost of Land.....	\$ _____	Total purchase price.....	\$ _____
Cost of Construction or contract price..	\$ _____	Date Purchase.....	_____
Date of Construction.....	\$ _____	Cost of added improvements.....	\$ _____
Cost of added improvements.....	\$ _____	Face amount of fire insurance carried..	\$ _____
Face amount of fire insurance carried...	\$ _____	Offered for sale for.....	\$ _____
Offered for sale for.....	\$ _____	Date of Offer.....	_____
Date of Offer.....	\$ _____	Monthly rental received, if rented.....	\$ _____
Monthly rental received, if rented.....	\$ _____	Present value in your opinion.....	\$ _____
Present value in your opinion.....	\$ _____		

Approved for recording by the County Commission. \_\_\_\_\_ President

**REASON AND BASIS FOR COMPLAINT**

THERE HAS NOT BEEN ANY IMPROVEMENTS; THERE IS SIMILIAN SIZE  
BETWEEN HIS HOUSE AND HOUSE IN QUESTION, YET THE RENTAL IS THE ONLY  
ONE INCREASED. MR CHEVRONT OBJECTS TO THE 10% INCREASE IN ONE  
YEAR, AS HIS TAXES INCREASED EVERY YEAR.

I do hereby certify tht the abgve statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: Dorsey Chevront

Address of Complainant: Why 10% INC w/out any charge

	Decrease Allowed	Adjusted Assessed Valuation
Land	_____	_____
Building	_____	_____
Total	_____	_____