IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD MONDAY, FEBRUARY 23, 2004

PRESENT: RICK MODESITT, PRESIDENT K.D. MERRITT, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Teddy L. Smith – Parkersburg City District (2003).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Joseph O. Estill – Parkersburg City District (2003); Larry E. Brookover, Jr. – Parkersburg City District (2002) and for Jeremy A. Crites – Parkersburg City District (2003).

At 10:00 A.M., the County Commission met as the Board of Review and Equalization.

At this time, they met with Donald R. Godfrey to discuss property located in Parkersburg City

Taxing District and Lubeck Taxing District.

At 10:30 A.M., the County Commission of Wood County opened Sealed Bids for the Market Street Parking Area. Receipt of the aforementioned sealed bids is pursuant to a Legal Notice appearing in both The Parkersburg News and The Parkersburg Sentinel on January 30,2004 and on February 5, 2004; and further pursuant to an ORDER appearing in Order Book 66, at Page 98 and bearing the date of November 20, 2003, at which time the County

Commission of Wood County did hereby ORDER that the bid be let for the Market Street Parking Area project. Sealed bids were received from the following:

1. J.C. Bosley Construction, Inc.

PO Box 67

Mineral Wells, WV 26150

Base Bid-Add Alternate 1-Add Alternate 2-31,700.00 (asphalt paving) 74,700.00 (concrete paving)

Deduct Alternate 1- 15,000.00

2. Schneider Construction Company

PO Box 1685

Parkersburg, WV 26102

Base Bid-Add Alternate 1-Add Alternate 2-31,000.00 (asphalt paving) 39,468.00 (concrete paving)

Deduct Alternate 1- 15,000.00

3. Carl Kelly Paving, Inc

PO Box 366

Williamstown, WV 26187

Base Bid- \$114,505.54

Add Alternate 1- 21,194.46 (asphalt paving)

Add Alternate 2- (no bid submitted)
Deduct Alternate 1- (no bid submitted)

The County Commission of Wood County upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby accept the aforementioned bids and took such bids under advisement. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Gary Hamilton from the Mid-Ohio Valley Board of Health. Mr. Hamilton gave an update on the Health Department informing the Commission of the services and clinics of the Health Department; the new computer system from the State of West Virginia; gave an update on Earl Burgess' health. Mr. Hamilton brought an electronic key for Jack Buckley, Maintenance Superintendent for Wood County.

At 1:30 P.M., the County Commission met with Gerald Shaffer to discuss the procedure for improving an alley in Vienna (34th Street). Mary Rader, County Administrator, stated this started back in 1995 and nothing has been discussed since; he had submitted a petition. Mr. Shaffer stated that back then County Commission gave him verbal approval to go ahead and open the alley and told him how to go about it; Gail Hartshorn was helping him with that at the time; K.D. Merritt was Sheriff at the time and sent someone up to make him (Shaffer) stop because someone complained; then he filed an official petition as they requested; Holmes R. Shaver told him it was open, you can drive on it, you can use it, but as of this time, you can't improve it; he inquired why it was that way and he couldn't get an answer; Mary tried to get an answer and no one responds. Commissioner Modesitt suggested sending K.C. Linder, Compliance Officer, out to check it out and/or the Commission will go themselves. Mary Rader discussed the regulations for roads. Commissioner Modesitt suggested having Blaine Myers, counsel for the Planning Commission, look at this matter.

At 11:45 A.M., the County Commission met again as the Board of Review and Equalization to discuss personal property and property on Avery Street.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby APPROVE the Application for a Security Card submitted by Brian C. Lacy, Proprietor and Abstractor, with Brian C. Lacy Company. Such APPROVAL is pursuant to an Order appearing in Order Book 64, at Page 133 and bearing the date of February 25, 2003, at which time the County Commission ORDERED that Applications be completed by applicants other than local attorneys, surveyors and appraisers. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Russell Jones, President of the Lubeck Hills Homeowners' Association to name the roads in the Lubeck Hills Subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Russell Jones requested the roads to be named: 1) E. Lubeck Hills Drive, 2) W. Lubeck Hills Drive, 3) Twin Circle Drive, 4)Robin Point Drive, 5)High Circle Drive, 6)Williams Lane, 7)Blue Sky Drive. The roads provide access in the aforementioned Lubeck Hills Subdivision. The roads in the said Lubeck Hills Subdivision are located in Lubeck Taxing District, Tax Map 341, Parcel Number 0058. The request by Russell Jones is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Russell Jones and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, does hereby ORDER that the aforementioned names be given to the roads in the said Lubeck Hills Subdivision. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from the Wood County Office of Emergency Services, and upon the request of the West Virginia Division of Highways (not previously named), to name a short road that provides access to additional housing. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The Wood County Office of Emergency Services requested the road be named South Fork Lane. The road to be known as South Fork Lane is located off Harris Highway (Route 68) past Lee Creek on left going south in Harris Taxing District, Tax Map 270, Parcel Number 00E2. The request by The Wood County Office of Emergency Services is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by The Wood County Office of Emergency Services, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, does hereby ORDER that the aforementioned road be named South Fork Lane. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby ORDER the purchase of an additional telephone to be installed in the Copy Room located in the Wood County Magistrate Court Building, Parkersburg, WV. Such additional telephone to be included in the current World Radio Telecommunications system recently purchased by the County Commission of Wood County for the Wood County Magistrate Court Building. The County Commission of Wood County did hereby select Option 2 of the Proposal submitted by the World Radio Telecommunications, and is in the amount of three hundred twenty-five dollars and 00/100th cents (\$325.00). An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Bob Wise, ADVISING the County Commission of Wood County that the fiscal year 2004 Application submitted by them requesting funding through the Local Economic Development Assistance Program had been APPROVED in the amount of twenty thousand dollars and 00/100ths cents (\$20,000.00). The aforementioned amount to be utilized for the purchase of large screen presentation monitors for computer-assisted instruction in Wood County Schools by the Wood County Education and Business Foundation. Receipt of the aforementioned letter of approval is pursuant to an ORDER appearing in Order Book 66, at Page 56 and bearing the date of October 9,2003, at which time a RESOLUTION was EXECUTED by the County Commission of Wood County in regard to the application requesting funding from the said Local Economic Development Assistance Program. Documentation pertaining to the Local Economic Development Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. Expenditures in the amount of two thousand dollars and 00/100ths cents (\$2,000.00) represent payment for contractual services provided by the Counseling and Wellness Center, Parkersburg, WV, regarding the PEACE Program for the month of January 2004. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Records of employees of the Counseling and Wellness Center; the Financial Recap; the Monthly Project Director's Report; the Monthly Supervisor's Report; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of seven hundred twenty dollars and 00/100ths cents (\$720.00) were incurred by Wood County during the month of January 2004, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; and the Project

Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. Expenditures in the amount of six thousand four hundred ninety-three dollars and four cents (\$6,493.04) were incurred by Wood County during the month of January 2004. However, the Request for Reimbursement is in the amount of five thousand two hundred seventy-two dollars and 00/100ths cents (\$5,272.00) which represents payment of the contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The amount of one thousand two hundred twenty-one dollars and 04/100ths cents (\$1,221.04) represents the cash match as set forth in the aforementioned Grant. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator; the Daily Time Records for the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block

Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to the, County Commission adjourned at approximately 12:15 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Rick Modesitt, President

K.D. Merritt, Commissioner

2/23/04 SNYDER J.C. Bosta, Const. Tug.

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT 23, 20 0/
City To the Assessor ofCounty or theCounty Board of Equalization and Review:
Your complaint represents that the following described real estate is valued and assessed out of proporttion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective
Property assessed in the name of GOD FREY DONALD K in CUY District Address of property 4450 20 FM STREET AVENUE.
LOT NO. BLOCK NO. ACRES MAP NO. PARCEL NO. DESCRIPTION 131 WG-1-6000 Pt + 6 PKSB IND COS LIHLE FMS ADN Being . 6613-A
Assessed Value - Land \$ 14,160 Improvements \$ 96,600 Total \$ 110,760
CONSTRUCTION BY COMPLAINANT Cost of Land
Approved for recording by the County Commission. President REASON AND BASIS FOR COMPLAINT BELIEVES HOUSE SHOULD NOT BE VALUED AS NISH DVE
TO SURPOUNDING HOMES BEING SUBSTANTIALLY LESS IN VALUE
I do hereby certify tht the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the
property have been answered. Decrease Adjusted Assessed Allowed Valuation Land N/C 14160 Building A202

APPLICATION OF THE PROPERTY OF		IEW OF PROPERTY ASSES	SMENT	F 23, 20 04	
	est Virginia			F 05 , 20 07	
To the Assessor ofCod	unty or the	County Board of E	iqualization a	nd Review:	
Your complaint represents that the follow current tax roll and request a review of the assessed Property assessed in the name of		estate is valued and assessed out of prothe next period of liability is effective	portion to its	s true and actual value on the	
		DESCRIPTION Lot 10556 Sq ft 201 th St	111.11 × 10) × 1074, 79 × 119, 73 ×	92,45
Assessed Value - Land \$ 12,300	Improvements \$	34,080	Total &	46,380	
CONSTRUCTION BY COMPLAINANT Cost of Land	\$	PURCHASE BY COMPLAINANT Total purchase price	Total φ	\$	•
Cost of Construction or contract price	\$	Date Purchase			
Date of Construction Cost of added improvements	\$ \$	Cost of added improvements Face amount of fire insurance carried		\$	
Face amount of fire insurance carried	\$	Offered for sale for		\$	
Offered for sale for Date of Offer	\$	Date of Offer Monthly rental received, if rented	y	•	
Monthly rental received, if rented	\$	Present value in your opinion		\$	
Present value in your opinion	\$				
Approved for recording by the County C	Commission	REASON AND BASIS FOR COM			
					
I do hereby certify tht the above statem knowledge and ability and that all questions on this property have been answered. Signature of Complainant:			Land	Decrease Adjusted Assesse Allowed Valuation N/C 12300	d ,
4460 20x	1. 11: -	Darks	<u>Build</u> ina	1 M/r 1 84 nan	

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT, West Virginia West Virginia
City To the Assessor of County or the County Board of Equalization and Review:
Your complaint represents that the following described real estate is valued and assessed out of proporttion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective
Property assessed in the name of Gadfrey, Donald R in Lubeck District Address of property Lakewood Circles.
LOTNO. BLOCK NO. ACRES MAPNO. PARCEL NO. DESCRIPTION 60A OU20-0000 +116 Somervilla ADN Rev Blewn. Manor ADN
Assessed Value - Land \$ 1.206 Improvements \$ Total \$ 1,200
CONSTRUCTION BY COMPLAINANT PURCHASE BY COMPLAINANT
Cost of Land
Cost of Construction or contract price \$ Date Purchase
Cost of added improvements \$ Face amount of fire insurance carried \$
Face amount of fire insurance carried \$Offered for sale for
Offered for sale for\$Date of Offer
Date of Offer
Present value in your opinion\$
Approved for recording by the County Commission. President REASON AND BASIS FOR COMPLAINT
NO DISPUTE
I do hereby certify tht the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the
property have been answered. Decrease Adjusted Assessed
Allowed Valuation
Signature of Complainant: N/C 1200
Building

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT, West Virginia Ful-23, 20 64
City Date
To the Assessor ofCounty or theCounty Board of Equalization and Review:
Your complaint represents that the following described real estate is valued and assessed out of proporttion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective Property assessed in the name of
LOT NO. BLOCK NO. ACRES MAP NO. PARCEL NO. DESCRIPTION
130 0034-0000 Lot #6 Evans Dale Terrace
Assessed Value - Land \$ 12.360 Improvements \$ 38,220 Total \$ 50,580
CONSTRUCTION BY COMPLAINANT PURCHASE BY COMPLAINANT
Cost of Land
Date of Construction\$ Cost of added improvements\$
Cost of added improvements\$ Face amount of fire insurance carried \$
Face amount of fire insurance carried \$ Offered for sale for \$ Date of Offer
Offered for sale for
Monthly rental received, if rented \$ Present value in your opinion \$
Present value in your opinion\$
Approved for recording by the County Commission President
REASON AND BASIS FOR COMPLAINT
I do hereby certify tht the above statements are true to the best of my
knowledge and ability and that all questions on this petition pertaining to the
property have been answered \(\) Decrease Adjusted Assessed
Allowed Valuation
Signature of Complainant: Variety M. Dudfulf
Building !

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT West Virginia APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT West Virginia APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT West Virginia	
City To the Assessor of	
Your complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective Property assessed in the name of	6.
LOT NO. BLOCK NO. ACRES MAP NO. PARCEL NO. DESCRIPTION 13/ 10614-000/ Strip Wagara St: 20th Ave 1×100	
Assessed Value - Land \$	
Approved for recording by the County CommissionPresident REASON AND BASIS FOR COMPLAINT President	
I do hereby certify tht the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered. Decrease Adjusted Assessed Allowed Valuation	
Signature of Complainant: Done by 10 2 add usy Land N/C GO Building	

	EVIEW OF PROPERTY ASSESSMENT
City , West Virginia	<u>Pw</u> <u>av</u> , 20 <u>0</u>
To the Assessor of County or the	
Your complaint represents that the following described recurrent tax roll and request a review of the assessed valuation before	real estate is valued and assessed out of proporttion to its true and actual value on the ore the next period of liability is effective
Property assessed in the name of TOAFILY JOL Address of property 2010 Neagra 5±	Jald K in City District
LOT NO. BLOCK NO. ACRES MAP NO. PARCEL NO.	DESCRIPTION
	2 Lot 8949 Sq ft 20th St 104.25 × 92.45 × 83.49 × 100
Assessed Value - Land \$ //, /60 Improvements \$	2010
CONSTRUCTION BY COMPLAINANT	PURCHASE BY COMPLAINANT
Cost of Land\$	Total purchase price\$
Cost of Construction or contract price \$	Date Purchase
Cost of added improvements	Face amount of fire insurance carried
Face amount of fire insurance carried \$	Offered for sale for\$
Offered for sale for\$	Date of Offer
Date of Offer	Monthly rental received, if rented \$
Monthly rental received, if rented \$	Present value in your opinion
Present value in your opinion\$	
Approved for recording by the County Commission.	President
	REASON AND BASIS FOR COMPLAINT
OWNER BELTIVES HE O	NEC-PRIO ON THE HOUSE
	TO HISH BASED ON
NEIGHBONNS HOMS	57.
I do hereby certify tht the above statements are true to t	·
knowledge and ability and that all questions on this petition pertain	ning to the
property have been answered.	Decrease Adjusted Assessed
$\{\}$ $\{\}$ $\{\}$ $\{\}$ $\{\}$	Allowed Valuation
Signature of Complainant:	Land N/C 1/1/00

APPLICATION FOR REVIEW, West Virginia	V OF PROPERTY ASSESSMENT
City To the Assessor of Leave County or the Local	Date County Board of Equalization and Review:
Your complaint represents that the following described real estar current tax roll and request a review of the assessed valuation before the new property assessed in the name of	te is valued and assessed out of proporttion to its true and actual value on the ext period of liability is effective Lety District
	12060 Sq ft Niagana St W/Exhibit
CONSTRUCTION BY COMPLAINANT Cost of Land	PURCHASE BY COMPLAINANT purchase price
Approved for recording by the County Commission.	President President
NU DISPL	ASON AND BASIS FOR COMPLAINT
I do hereby certify the above statements are true to the best knowledge and ability and that all questions on this petition pertaining to the property have been answered Signature of Complainant: Address of Complainant: 11460 2014	

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT For 23, 20 Of
City To the Assessor of
Your complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective Property assessed in the name of 604 Frey Donald R in Ctty District Address of property 4458 30 Fn Auc
LOT NO. BLOCK NO. ACRES MAP NO. PARCEL NO. DESCRIPTION 13/ 10061-0004 Lot 2 Being 3504-A RKSBG IND COS L Farm ADN
Assessed Value - Land \$ 13,680 Improvements \$ 44,580 Total \$ 58,360 CONSTRUCTION BY COMPLAINANT PURCHASE BY COMPLAINANT Total purchase price
Approved for recording by the County Commission. REASON AND BASIS FOR COMPLAINT BELLEVET HOUSE IS OVEN VALUED BASED SUMOUNDING NUMBER BEING VALUED LEFT
I do hereby certify tht the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered. Decrease Adjusted Assessed Allowed Valuation
Addess of Complainant: U450 20 Th AVE PArkershurg Land N/C 13680 Total 8400 14860

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