

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 1, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved minutes from June 10, 2004.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Karen E. Whited – Lubeck District (2004); Kelli J. Higgins – Parkersburg City District (2003); and for Jose R. Matias – Parkersburg City District (2003).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Steven M. Sellers – Union District (2004); Robert M. & Cliff Bargeloh – Slate District (2002, 2003 & 2004); Calvin E. Snider – Parkersburg City District (2003); James K. Murphy Life Estate – Lubeck District (two for 2003); Richard B. Schaffer – Vienna District (2004); William R. Marshall – Parkersburg City District (2003 & 2004); and for Robert E. Parrish, Sr. – Parkersburg City District (2004).

At 10:00 A.M., the County Commission met with Jamie Six, County Clerk and Melody Woollard, Deputy Clerk to discuss poll workers pay. Mr. Six wants to increase the poll workers pay; since they combined some precincts, there is some extra money; currently \$20.00 for training and \$100.00 election day; they are asking that they be paid \$120.00 for election day plus

the \$20.00 for training; this might help with getting more alternates to be trained; the other option is that the law allows for extra poll workers at large precincts. This will be discussed.

At 10:30 A.M., the County Commission met with Jim Kinnett, former Director of the Area Roundtable and Merrill O'Shea, member of the State Port Authority. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby APPROVE the amount of twenty thousand dollars and 00/100ths cents (\$20,000.00) to be COMMITTED as matching funds as required by Federal Assistance Funds in regard to the development of the Port Authority for Wood County. The aforementioned economic development request for such matching funds was made by Mr. Kinnett and Ms. O'Shea. An Order was prepared regarding this matter.

At 10:45 A.M., the County Commission met with Toni Tiano, Grant Consultant; Larry Johnson, Probation Office; Michelle Buckley, Project Coordinator; Kelly Shook, Project Coordinator and Margaret Flood to discuss grant contracts. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Kelly C. Shook, 2905 Morningside Avenue, Parkersburg, West Virginia. The County Commission is the recipient of grant funds from the State of West Virginia, Office of Military Affairs and Public Safety, Division of Criminal Justice Services, Enforcing the Underage Drinking Laws Grant Program for the purpose of hiring a Project Coordinator, on a contractual basis for the S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Program through the Wood County Juvenile Probation Office. Such Project Coordinator will develop and oversee a

program designed to enforce the underage drinking laws. For the aforementioned services, the County Commission of Wood County shall compensate Kelly C. Shook at the rate of eighteen dollars and 00/100ths cents (\$18.00) an hour for up to thirty-two (32) hours per week up to fifty (50) weeks for a maximum amount of twenty-eight thousand eight hundred dollars and 00/100ths cents (\$28,800.00). The term of the aforementioned AGREEMENT shall begin on June 1, 2004 and terminate on May 31, 2005. If, for any reason, the conditions and provisions of said AGREEMENT are not carried out by Kelly C. Shook, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Kelly C. Shook, and the Division of Criminal Justice Services. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Michelle L. Buckley, 63695 St. Rt. 124, Reedsville, Ohio. The County Commission is the recipient of grant funds from the State of West Virginia, Office of Military Affairs and Public Safety, Division of Criminal Justice Services, Juvenile Accountability Block Grant for the purpose of hiring a Project Coordinator, on a contractual basis, who will perform the functions of the Youth Transition Case Manager and the R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator through the Wood County Juvenile Probation

Office. Such Project Coordinator will develop after care plans and follow-up for those youth who are returning to the Community from an out-of-home placement as well as to develop restitution projects for those youth who must perform community service hours as part of their probation sentence or a restitution project. For the aforementioned services, the County Commission of Wood County shall compensate the said Michelle L. Buckley at the rate of sixteen dollars and 00/100ths cents (\$16.00) an hour up to thirty-seven (37) hours per week up to fifty (50) weeks for a maximum amount of twenty-nine thousand seven hundred sixty dollars and 00/100ths cents (\$29,760.00). The term of the aforementioned AGREEMENT shall begin on July 1, 2004 and terminate on June 30, 2005. If, for any reason, the conditions and provisions of said AGREEMENT are not carried out by the said Michelle L. Buckley, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Michelle L. Buckley, and the Division of Criminal Justice Services. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Fred Jay Krieg, Ph.D. and Associates, PLLC, 3303 Grand Central Avenue, Vienna, WV. The County Commission is the recipient of grant funds from the State of West Virginia, Office of Military Affairs and Public Safety, Division of Criminal Justice Services, for the purpose of operating the

Q.U.I.T. (Quality, Intervention and Treatment) and Y.I.E.L.D. (Youth In Effective Legal Diversion) Programs, on a contractual basis, through the Wood County Juvenile Probation Office. Such Programs are aimed at substance abuse youth and their parents, and incorrigibility for youth and their parents and will be administered through the Wood County Juvenile Probation Office. For the aforementioned services, the County Commission of Wood County shall compensate the said Fred Jay Krieg, Ph.D. and Associates at the rate of one hundred fifteen dollars and 00/100ths cents (\$115.00) per each counseling session for a maximum amount of thirteen thousand eight hundred dollars and 00/100ths cents (\$13,800.00). The term of the aforementioned AGREEMENT shall begin on July 1, 2004 and terminate on June 30, 2005. If, for any reason, the conditions and provisions of said AGREEMENT are not carried out by the said Fred Jay Krieg, Ph.D. and Associates, PLLC, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Fred Jay Krieg, Ph.D. and Associates, PLLC, and the Division of Criminal Justice Services. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:15 A.M., the County Commission met with Kurt Simon, Little Kanawha RC&D Coordinator and Kathy Drost, Little Kanawha RC&D. Mr. Simon is the replacement for John Carr. He wanted to give them his background; he will be working on a long-range plan in the next few months; he has worked on area plans for Ohio; wants input from the Commission on issues that need addressed in the County. Commissioner Modesitt mentioned the flooding in the

Boaz area that John Carr had been working on before his retirement. They discussed the fire department projects and Route 50 (Corridor D) bridge.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby APPROVE the continuation of the County's membership in both the County Commissioners Association and the West Virginia Association of Counties. The aforementioned motion further included that letters, signed by the County Commission, be remitted to both the County Commissioners Association and the West Virginia Association of Counties. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby give APPROVAL to the written request from James M. Cox, Manager of the Lubeck Public Service District, for assistance in the installation of a fire hydrant on Meadow Drive. The aforementioned APPROVAL is pursuant to an Order entered, on this date, that stipulates that the policy of the County Commission of Wood County for assistance in the installation of fire hydrants would be one-half (1/2) of the cost of materials for a fire hydrant that would be installed on a six inch (6") water line. Therefore, the County Commission of Wood County does hereby CONTRIBUTE the amount of nine hundred sixty-eight dollars and fifty cents (\$968.50) toward the installation of a fire hydrant on Meadow Drive. Commissioner Robert K. Tebay abstained from voting on this request due to the close proximity of Westwood Subdivision being developed by the said Commissioner Tebay. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, WV, in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. Receipt of such

Grant Adjustment Notice does hereby APPROVE the extension of the grant period to August 31, 2004, and further does hereby APPROVE the amount of seven hundred dollars and 00/100ths cents (\$700.00) be transferred from the Other Category to the Personnel/Contractual Category to assist with the payment of the S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Coordinator's salary. Receipt of the said Grant Adjustment Notice is pursuant to an ORDER appearing in Order Book 66, at Page 283 and bearing the date of June 3, 2004, at which time, Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE such time and budget revisions. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand four hundred forty-four dollars and seven cents (\$5,444.07), of which the amount of four hundred fifty dollars and 00/100ths cents (\$450.00) represents reimbursement to Wood County for expenses incurred during the month of April, 2004, in regard to the Project Heavy Metal Grant Number 03-PSN-02. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 267 and bearing the date of May 20, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Project Heavy Metal Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt did hereby ORDER that

requests for monetary assistance in the placement of fire hydrants in the unincorporated areas of Wood County be set at one-half (1/2) of the cost of materials for such fire hydrant, and such fire hydrant to be hooked up to a six inch (6") existing water line. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand four hundred forty-four dollars and seven cents (\$5,444.07), of which the amount of four thousand nine hundred ninety-four dollars and seven cents (\$4,994.07) represents reimbursement to Wood County for expenses incurred during the months of February and March, 2004, in regard to the STOP Violence Against Women Grant Number 02-VAW-008. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 269 and bearing the date of May 20, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement in the amount of four thousand three hundred sixty-two dollars and seventeen cents (\$4,362.17). The State of West Virginia, in the aforementioned check, made an adjustment in the amount of six hundred thirty-one dollars and ninety cents (\$631.90) correcting an error in calculation for the month of February, 2004. Therefore, the reason the Request For Reimbursement and the amount on the check do not match. Documentation pertaining to the Project Heavy Metal Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the following Pay Schedule be accepted and adopted for the 2004/2005 Fiscal Year to pay all County Employees. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE K.D. Merritt to contract, on behalf of the County Commission, a tree trimming service to trim the tree located on Market Street, Parkersburg, WV, directly across from the Wood County Courthouse. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, WV, ADVISING the County Commission that their application for funding under the Drug and Violent Crime Control Grant Program was not selected for funding. Receipt of the aforementioned letter is pursuant to an ORDER appearing in Order Book 66, at Page 243 and bearing the date of April 19, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE an Application requesting funds from the Drug and Violent Crime Control Grant Program. The Application and other documentation pertaining to the said Drug and Violent Crime Control Grant Program are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to Chapter 7, Article 6, Section 1, of the Official Code of the State of West Virginia, and it appearing proper to do so, it is hereby ORDERED that the following be, and they are hereby designated as County Depositories for Wood County, West Virginia, for the Fiscal Year 2004/2005.

BB&T, Parkersburg, West Virginia
Community Bank, Parkersburg, West Virginia
First Federal Bank, Parkersburg, West Virginia
Huntington National Bank, Parkersburg, West Virginia
United National Bank, Parkersburg, West Virginia
Wesbanco, Parkersburg, West Virginia

This day there was presented Depository Bonds from the above named banks for the Fiscal Year 2004/2005, and it appearing to this Commission that all the bonds are continuing type bonds, and all filing updated lists of securities; upon a motion duly made, seconded and passed, the said updated lists of securities are hereby ORDERED to be recorded in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.


Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:

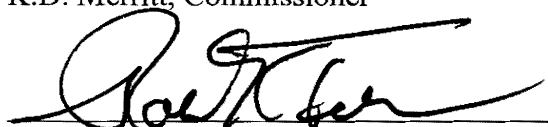
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to Tape #389 and Tape #390.

ab

July 1, 2004

1. Jim Kinkett
2. Merrill O'Shea
3. Toni Trano
4. Larry Johnson
5. Michelle Buckley
6. Kelly Stark
7. Margaret Flood
8. Kathryn Drost, RCID
9. Kurt Simon Little Kanawha ROTD Coordinator
- 10