

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JULY 8, 2004

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, approved minutes from May 11, 2004 and May 14, 2004.

The County Commission talked to Gary Vaughn and Donald Heath in regard to the position of parking lot attendant.

Randy Rapp, President of the Jackson Junior High School LAIC. The National Honor Society kids from the school, along with Ginny Conley and the Prosecuting Attorney's office have put together five traffic safety commercials. Other kids from other schools also participated in the message on the commercials. They showed the commercials. Ginny Conley was present

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, reappointed Virgil Flinn to the Wood County Solid Waste Authority. Mr. Flinn's new term will expire June 30, 2008. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt did hereby give APPROVAL to the Revised Cost Proposal submitted by Salter & Associates, Parkersburg, West Virginia, in

regard to the County's website. Subsequently, the County Commission of Wood County did hereby EXECUTE the Letter of Agreement submitted by the aforementioned Salter & Associates. Part I. of the aforementioned Revised Cost Proposal is in the amount of four thousand three hundred fifty dollars and 00/100ths cents (\$4,350.00) and consists of site design changes and content updating, HTML Coding, on-going testing with hosting server/provider management, and project coordination and supervision with client input meetings. Part II. of the aforementioned Revised Cost Proposal is in the amount of four thousand six hundred twenty dollars and 00/100ths cents (\$4,620.00) and consists of monthly maintenance and e-mail management. The grand total is in the amount of eight thousand nine hundred seventy dollars and 00/100ths cents (\$8,970.00) and will be for the period ending June 30, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 02-VAW-008. Wood County incurred expenditures in the amount of four thousand six hundred sixty-seven dollars and ninety-seven cents (\$4,667.97) during the month of April, 2004. However, the Request for Reimbursement is in the amount of four thousand four hundred thirty-three dollars and sixty cents (\$4,433.60) of which the amount of nine hundred sixty dollars and seventy cents (\$960.70) represents payment of overtime compensation paid to law enforcement personnel of the City of Vienna, the City of Parkersburg and the Wood County Sheriff's Department in regard to the STOP Domestic Violence Against Women Program Grant. Funds in the amount of three thousand four hundred seventy-two dollars and ninety cents (\$3,472.90) were utilized for

payment of services provided by Angela Duranti, Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team. Matching funds, as set forth in the aforementioned Grant, have been met for the aforementioned period. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County SAFE Team and the Prosecuting Attorney; the Demographic Reports of the City of Parkersburg Law Enforcement, of the City of Vienna Law Enforcement and of the Wood County Sheriff's Department; the Monthly Progress Report; the Prosecution Tracking Forms; the Daily Time Records for the City of Vienna, the City of Parkersburg and Angela Duranti; Financial Information for the City of Vienna Law Enforcement, for the Wood County Sheriff's Department, for the Prosecuting Attorney and the City of Parkersburg Law Enforcement; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. Expenditures in the amount of five thousand four hundred forty dollars and 00/100ths cents (\$5,440.00) were incurred by Wood County during the month of June, 2004, which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison; and Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The required cash match as set forth in the said Grant has been met; therefore, no match is required this month. In addition to the Request for Reimbursement; the Financial recap; the Daily Time Records for the

Project R.E.P.A.Y./Youth Transition Coordinator and for the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Local Law Enforcement Block Grant Number 2002-GP-CX-0127. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. Expenditures in the amount of one hundred eleven thousand nine hundred seven dollars and seventy-nine cents (\$111,907.79) were incurred during the period of April 1, 2004 through June 30, 2004; however, the Federal share of outlays is in the amount of eighty thousand dollars and 00/100ths cents (\$80,000.00) with the local (County) outlay in the amount of thirty-one thousand nine hundred seven dollars and seventy-nine cents (\$31,907.79). Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission in regard to the Enforcing the Underage Drinking Laws Grant No. 04-UD-

131. Receipt of the aforementioned Grant Contract Agreement is pursuant to an ORDER appearing in Order Book 66, at Page 300 and bearing the date of June 24, 2004, at which time the said GRANT CONTRACT AGREEMENT was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission in regard to the Juvenile Accountability Incentive Block Grant No. 03-A-D-207. Receipt of the aforementioned Grant Contract Agreement is pursuant to an ORDER appearing in Order Book 66, at Page 297 and bearing the date of June 17, 2004, at which time the aforementioned GRANT CONTRACT AGREEMENT was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Local Law Enforcement Block Grant Number 2003-LB-BX-1478. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. No expenditures were incurred during the period of April 1, 2004 through June 30, 2004.

Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission in regard to the Victims of Crime Act Program Grant No. 03-VA-034. Receipt of the aforementioned fully executed GRANT CONTRACT AGREEMENT is pursuant to an ORDER appearing in Order Book 66, at Page 300 and bearing the date of June 24, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the aforementioned GRANT CONTRACT AGREEMENT. Documentation pertaining to the Victims of Crime Act Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 02-VAW-008. Wood County incurred expenditures in the amount of three thousand forty-three dollars and twenty cents (\$3,043.20) during the month of May, 2004. However, the Request for Reimbursement is in the amount of two thousand seven hundred sixty-one dollars and forty cents (\$2,761.40) of which the amount of one thousand seventy-three dollars and eighty-four cents (\$1,073.84) represents payment of overtime compensation paid to law enforcement personnel of the City of Vienna, the City of Parkersburg and the Wood County Sheriff's Department in regard to the STOP Domestic Violence Against Women Program Grant. Funds in the amount of one thousand six hundred eighty-seven dollars and eighty-four cents (\$1,687.84) were utilized for

payment of services provided by Angela Duranti, Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team. Matching funds, as set forth in the aforementioned Grant, have been met for the aforementioned time period. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County SAFE Team and the Prosecuting Attorney; the Demographic Reports of the City of Parkersburg Law Enforcement, of the City of Vienna Law Enforcement and of the Wood County Sheriff's Department; the Monthly Progress Report; the Prosecution Tracking Forms; the Daily Time Records for the City of Vienna, the City of Parkersburg and Angela Duranti; the Monthly Demographic Forms from the City of Parkersburg, the Wood County Sheriff's Department and the City of Vienna; Financial Information for the City of Vienna Law Enforcement, for the Prosecuting Attorney and the City of Parkersburg Law Enforcement; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Supreme Court of Appeals, Charleston, WV, ADVISING the County Commission of the APPROVAL of a Court Security Fund Grant in the amount of fifty-seven thousand dollars and 00/100ths cents (\$57,000.00). Receipt of the aforementioned letter is pursuant to an ORDER appearing in Order Book 66, at Page 205 and bearing the date of March 15, 2004, at which time the GRANT APPLICATION was EXECUTED by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Court Security Fund Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 04-UD-131. Expenditures in the amount of two thousand six hundred twenty-eight dollars and 00/100ths cents (\$2,628.00) were incurred by Wood County during the month of June, 2004, which represents reimbursement for contractual services provided by Kelly Shook, Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Project Director's Monthly Report; the Financial Recap; the daily Time Records of the Program Director, Kelly Shook; the Monthly Supervisor's Report; the Monthly Demographic Report; and the Project Financial Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 02-VA-050. Expenditures in the amount of three thousand four hundred nineteen dollars and thirteen cents (\$3,419.13) were incurred by Wood County during the month of May, 2004, which represents payment of contractual services provided by Diana Williams, Victims Advocate; represents payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and



further represents payment of cell phone and pager for Diana Williams. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from both the Victims Advocate and the Victims Advocate Assistant; the Monthly Statistics Report; the Daily Time Records for the Victims Advocate and for the Victims Advocate Assistant; the Annual Performance Report for the Victims Advocate and the Victims Advocate Assistant; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. No matching funds are required during the month of May, 2004, since the matching funds, as required by the said Grant, have been met. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. No expenditures were incurred by Wood County during the month of June, 2004. In addition to the Request for Reimbursement; the Monthly Report; and the Project Financial Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE the EXECUTION of a RESOLUTION in regard to the Court Security Fund Grant Number 04-CS-23. With the

EXECUTION of the aforementioned RESOLUTION, Rick Modesitt, in his official capacity as President and on behalf of the County Commission, is hereby AUTHORIZED to EXECUTE the GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services, Charleston, WV, and the Wood County Commission, Wood County, West Virginia. Documentation pertaining to the Court Security Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the State of West Virginia Emergency Response Commission, Charleston, WV, ADVISING the County Commission that the County's 2004 SERC Grant request in the amount of two thousand six hundred dollars and 00/100ths cents (\$2,600.00) had been APPROVED. The aforementioned funds, as stated in said letter, must be expended by March 31, 2005. Documentation pertaining to the 2004 SERC Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Pledged Security Release Notification from Wachovia Bank (United National Bank), Parkersburg, West Virginia, which has pledged securities as a County Depository. The Pledged Security Release Notification reflects twenty-one thousand one hundred forty-two dollars and ten cents (\$21,142.10) in Federal National Mtg Pass thru CTF Pool NBR, Cusip Number 31375SLH1, 7.00% interest with a maturity date of April 1, 2016. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the New Pledged Security Notification from Wachovia Bank (United National Bank), Parkersburg, West Virginia, which has pledged securities as a County Depository. The New Pledged Security Notification reflects one hundred thousand dollars and 00/100ths cents (\$100,000.00) in Federal Home Loan

Mortgage Corp Multiclass MTG Partn CTFS GTD Series 2747 Class HM at 3.75% interest with a maturity date of December 15, 2013. Cusip Number is 31394PLD3. An Order was prepared regarding this matter.


The County Commission of Wood County was in receipt of the Pledged Security Release Notification from Wachovia Bank (United National Bank), Parkersburg, West Virginia, which has pledged securities as a County Depository. The Pledged Security Release Notification reflects seventy-seven thousand nine hundred twenty-two dollars and seventy cents (\$77,922.70) in Federal National Mtg Assn GTD MTG Pass thru CTF Pool NBR, Cusip Number 31375WEX5, 7.00% interest with a maturity date of May 1, 2016. An Order was prepared regarding this matter.

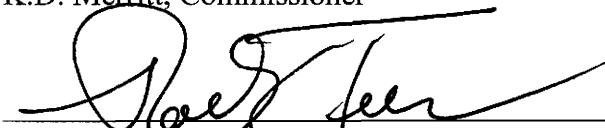
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY  


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Rick Modesitt, President

  
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K.D. Merritt, Commissioner

  
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Robert K. Tebay, Commissioner

To listen to this meeting, please refer to Tape #391.

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GARY VAUGHN

7/8/04

RANDY RAPP

DONALD HEATH

BOB NEWELL