

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, JULY 19, 2004

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to personal property for Siemens Financial Services, Inc. – Parkersburg City District (2004).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Allen Collins – Lubeck District (2001, 2002 & 2003); Harold A. Wilkes – Vienna District (2003); Rudolph C. Cline – Parkersburg City District (2003 & 2004) and for Frieda M. Williamson – Harris District (2004).

At 10:30 A.M., Blaine Myers, attorney for the City of Williamstown, presented a Petition for Annexation of Property by Minor Boundary Adjustment. The County Commission set a hearing date for August 12, 2004 at 11:30 A.M. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Tim Knopp, grant consultant, Tammy Hardman, Counseling and Wellness Center and Larry Johnson, Probation Officer, to discuss a contract with the Counseling and Wellness Center. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood

County, Parkersburg, West Virginia and the Counseling and Wellness Center, 936 Market Street, Parkersburg, WV. The County Commission is the recipient of grant funds from the State of West Virginia, Office of Military Affairs and Public Safety, Division of Criminal Justice Services, for the purpose of operating the P.E.A.C.E. (Program With Emphasis On Anger Control and Empathy) Program, on a contractual basis, through the Wood County Juvenile Probation Office. Such Program is aimed at anger management for youth and their parents. For the aforementioned services, the County Commission of Wood County shall compensate the said Counseling and Wellness Center at the rate of three hundred dollars and 00/100ths cents (\$300.00) per each counseling session for a maximum amount of twenty-eight thousand eight hundred dollars and 00/100ths cent (\$28,800.00). Each group shall consist of sixteen (16) counseling sessions for the youth and eight (8) counseling sessions for the parents. The term of the aforementioned AGREEMENT shall begin on July 1, 2004 and terminate on June 30, 2005. If for any reason, the conditions and provisions of said agreement are not carried out by the said Counseling and Wellness Center, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Counseling and Wellness Center, and the Division of Criminal Justice Services. Documentation pertaining to the Enforcing the Juvenile Justice and Delinquency Prevention Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission met with Clint Pifer, from EDG, and discussed litigation in regard to the Fort Boreman Park. They discussed power lines and cable lines that need located.

Mr. Pifer stated he would get a letter to Mary Rader today and he will call Ms. Utilities and get them involved in this project.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ADOPT the following parking rates for the County owned parking lot located at Third and Market Streets, Parkersburg, WV. The first hour shall be at no charge for those citizens conducting County business in County offices. Each hour following the initial hour shall be one dollar and 00/100ths cents (\$1.00) with each hour broken down in up to fifteen (15) minute increments. The breakdown in time periods to be as follows: up to fifteen (15) minutes shall be twenty-five (25) cents, sixteen (16) minutes up to thirty (30) minutes shall be fifty (50) cents, thirty-one (31) minutes up to forty-five (45) minutes shall be seventy-five (75) cents, and forty-six (46) minutes up to sixty (60) minutes shall be one dollar and 00/100ths cents (\$1.00). The said parking lot shall have a parking attendant from 8:00 o'clock A.M. to 5:00 o'clock P.M. Monday through Friday. Employment of parking attendants shall be on a part-time contractual basis and shall be through the Senior Community Service Employment Program. Citizens parking in the said parking lot shall receive a parking ticket from the parking attendant at the time of entering such parking lot. The citizen shall have the employee in the County office that the said citizen is conducting County business to validate the parking ticket with the name of the office, time and initialing such ticket. After 5:00 o'clock P.M. and on weekends, the parking lot will be open for public use; however, if a vehicle remains on the said parking lot at 8:00 o'clock A.M., the parking attendant shall place a parking ticket with the date and time upon such vehicle and the owner of such vehicle must pay upon leaving the said parking lot. The parking attendant will

record the license number of offenders and such offenders will be cited. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that a Lighting Audit be completed for County Buildings. The said Lighting Audit will be conducted through the Energy Efficiency Program of the West Virginia Development Office, Charleston, WV, and will include suggested renovations to electronic ballasts, standard ballasts and wattage of fluorescent lamps, etc. A Lighting Audit must be completed before a County could request funding through the Lighting Grant Program. The said Program provides funding, up to twenty thousand dollars and 00/100ths cents (\$20,000.00) on a fifty-fifty (50/50) match basis, to assist in the implementation of audit recommendations. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 1 in the Coal Severance Fund budget for the fiscal year 2004/2005. Receipt of said Approval is pursuant to an Order appearing in Order Book 66, at Page 323 and bearing the date of July 15, 2004, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand three hundred twenty-eight dollars and 00/100ths cents (\$5,328.00) in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 299 and bearing the date of June 24, 2004, at which time Rick Modesitt, in his

official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE the Request for Reimbursement for expenses incurred during the month of May, 2004. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a RESOLUTION in which it is resolved that the County Commission of Wood County does hereby AGREE to the terms as set forth in the Governor's Community Partnership Grant Program Application for the fiscal year 2005. The aforementioned Application is in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00) to assist in the purchase of cardio, aerobic and strength training machines to be utilized in a newly opened downtown Parkersburg YMCA branch. The Grant Application and pertinent documentation in regard to the Governor's Community Partnership Grant Program, to be utilized by the Parkersburg YMCA, is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby give APPROVAL to the Application and Certificate for Payment presented by Schneider Construction Company, Parkersburg, West Virginia, who was hired by the County Commission to complete the Market Street Parking Lot Project. The current payment due is in the amount of thirty thousand nine hundred fifty dollars and 00/100ths cents (\$30,950.00), and represents

payment of the bond, supervision, manholes and drainage, concrete work, landscaping, topsoil, PSX Support, Ticket Booth, electrical upgrade and electrical work in the construction of the aforementioned Market Street Parking Lot Project. The total cost of the construction of the Market Street Parking Lot Project was in the amount of one hundred fifty thousand eight hundred thirty-three dollars and 00/100ths cents (\$150,833.00) with change orders in the amount of thirty-eight thousand seven hundred nineteen dollars and 00/100ths cents (\$38,719.00) for a grand total of one hundred eighty-nine thousand six hundred two dollars and 00/100ths cents (\$189,602.00). Documentation pertaining to the construction of the Market Street Parking Lot Project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. Expenditures in the amount of five hundred dollars and 00/100ths cents (\$500.00) were incurred by Wood County during the month of June, 2004, which represents payment for contractual services provided by the Counseling and Wellness Center regarding the PEACE (Program with Emphasis on Anger Control) Program. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Records of employees of the Counseling and Wellness Center; the Financial Recap; the Youth Evaluation Forms; the Monthly Project Director's Report; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining

to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of eight hundred ten dollars and 00/100ths cents (\$810.00) were incurred by Wood County during the month of June, 2004, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; and the Project Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

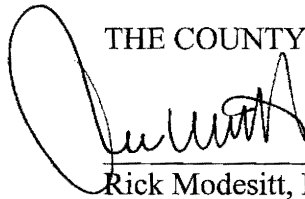
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 02-VA-050. Expenditures in the amount of three thousand three hundred forty-four dollars and eighty-five cents (\$3,344.85) were incurred by Wood County during the month of June, 2004, which represents payment of contractual services provided by Diana Williams, Victims Advocate; represents payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and further represents travel expenses for Diana Williams. In addition to the Request

for Reimbursement; the Financial Recap; the Monthly Progress Reports from both the Victims Advocate and the Victims Advocate Assistant; the Travel Expense Forms of the Victims Advocate; the Monthly Statistics Report; the Daily Time Records for the Victims Advocate and for the Victims Advocate Assistant; the Annual Performance Report; the Monthly Progress Report of the Victims Advocate and the Victims Advocate Assistant; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

APPROVED:

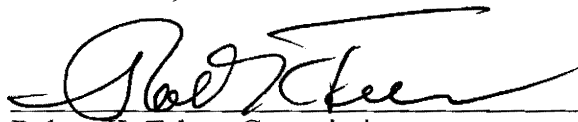
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to Tape #395.

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July 19, 2004

PLEASE PRINT

1. LARRY Johnson
2. Tammy Harman
3. Tim Knopp
4. CLINT PIER
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