

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 14, 2004

PRESENT: RICK MODESITT, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER

ABSENT: K.D. MERRITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Craig B. Harper – Harris District (2004).

At 9:45 A.M., the County Commission held a conference call with Adam Krason from ZMM, Inc. Mr. Krason discussed the proposed completion schedule in regard to the renovations to the Judge Donald F. Black Courthouse Annex.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby APPROVE the PROPOSED COMPLETION SCHEDULE submitted by Adam Krason of ZMM, Inc., Architects and Engineers, Charleston, West Virginia, in regard to the renovations to the Judge Donald F. Black Courthouse Annex. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby APPROVE the suggestions submitted by Ginny Conley, Prosecuting Attorney for Wood County, in regard to the Contract Conditions Review of the Renovations to the Judge Donald F. Black Courthouse Annex submitted by ZMM, Inc., Architects and Engineers, Charleston, WV. Following are the suggestions submitted by

Prosecuting Attorney Ginny Conley, (1) Supplementary Conditions, page 00800-3, section 4.4

Resolution of claims and Disputes: I suggest deleting any references to mediation or arbitration and have claims handled in Wood County Circuit Court. (2). Supplementary

Conditions, page 00800-6, section 9.11.1, Liquidated Damages: I suggest setting the liquidated damages for the contractor anywhere from \$500.00 - \$1,000.00 dollars per day. The County Commission wished to include the following to Supplementary Condition Number two "\$500.00 per day for the first fifteen (15) calendar days and \$1,000.00 per day for each day thereafter". (3) Supplementary Conditions, page 00800-8, Project Management Protective

Liability Insurance: With regard to insurance, my suggestion is to add the renovation project to your current policy, rather than obtain a separate policy. You need to consult with the carrier to discuss this option. If this is the way you decide to proceed, I recommend section 11.3 be deleted and in the current section 11.4, Property Insurance, provide that the Owner will add the renovation project to its current insurance policy. In the event of a loss, the contractor will be responsible for any deductible amounts. The deductible amount should be included. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Ron Salter from Salter & Associates to discuss the Wood County website.

At 10:30 A.M., the County Commission met with Candice Null to discuss a Community Corrections Grant. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby APPROVE, on a trial basis, the budget as presented by Candice Null in regard to a day report center for Wood County, and consequently reduce the Regional Jail and Correctional Facility Authority expenditure line item in the fiscal year 2004/2005 budget in the same amount. The total

budget proposal submitted by the said Candice Null is in the amount of one hundred twenty-three thousand four hundred sixty-six dollars and 00/100ths cents (\$123,466.00). An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Tim Knopp, grant consultant, to discuss a Homeland Security Grant. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letters addressed to the Office of Emergency Services, Charleston, WV, enclosing Budget Detail Worksheets in regard to Homeland Security Grant funding. The following Grant requests are being submitted to the Office of Emergency Services, (1) Emergency Operations Center Grant in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00), (2) Homeland Security Planner Grant in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00), (3) Citizen Corp Grant in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00), and (4) Law Enforcement Terrorism Prevention Program Grant in the amount of two hundred ninety-five thousand nine hundred forty dollars and 00/100ths cents (\$295,940.00). Letters of Intent were previously submitted to the office of Emergency Services, Charleston, WV, as reflected in an ORDER appearing in Order Book 66, at Page 283 and bearing the date of June 3, 2004. Documentation pertaining to the aforementioned Grants is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission held a conference call with K.D. Merritt in regard to the selection of an E-911 Director. Also in attendance was Jimmy Colombo, City of Parkersburg Mayor; Charlie Meyers, Chairman of the 911 Advisory Board; Bob Newell, Chief of Police, City of Parkersburg, Gary Deem, Chief of Police, City of Vienna; Ginny Conley,

Prosecuting Attorney and representatives of emergency services. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ANNOUNCE that the position of Temporary Director of the Wood County Central Telecommunications Center be filled by Robert D. Newell, Chief of Police for the City of Parkersburg. The said position of Temporary Director of the Wood County Central Telecommunications Center will be separate and apart from Mr. Newell's position as Chief of Police for the City of Parkersburg. Commissioner Merritt voted upon the aforementioned motion by teleconference. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby APPROVE, by signature, an AGREEMENT by and between Robert D. Newell, Temporary Director of the Wood County Central Telecommunications Center, and the County Commission of Wood County. Such AGREEMENT sets forth the period of employment beginning on June 15, 2004 and concluding on December 31, 2004. The compensation to be paid by the County Commission of Wood County to the said Robert D. Newell will be on a contractual basis in the amount of seventeen thousand five hundred dollars and 00/100ths cents (\$17,500.00) for the aforementioned term of employment and will be paid on a bi-monthly basis. The primary purpose of the aforementioned AGREEMENT is to implement necessary changes set forth in the recommendations of L. Robert Kimball & Associates, Architects and Engineers, Ebensburg, PA., in their Needs and Interoperability Assessment completed in August, 2003 for Wood County. The said Robert D. Newell will maintain his current position as Chief of Police for the City of Parkersburg. The position of Temporary Director of the Wood County Central

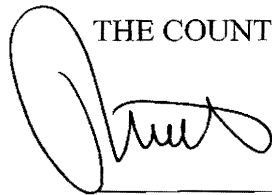
Telecommunications Center will be separate and apart from Mr. Newell's position of Chief of Police for the City of Parkersburg. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 15 in the General County Fund budget for the fiscal year 2003/2004. Receipt of said Approval is pursuant to an Order appearing in Order Book 66, at Page 290 and bearing the date of June 10, 2004, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was approved regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



Robert K. Tebay, Commissioner

To listen to this meeting, please refer to Tape #385.

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June 14, 2004

:00 1. Ron Salter, Salter & Associates
:00 Michael Anderson WCES
:30 Candice Hill
:00 Tim Knapp - Homeland Security Grants
:25 Ginny Conly
Maya Colombo
Chief Newell
Chief Deem

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