

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 8, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Virginia M. Smith – Parkersburg City District (2003); Robert W. Keith – Slate (2003); and Jason N. Hatcher – Vienna District (2003).

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to personal property for Joseph L. Ferguson – Lubeck District (2003).

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, approved minutes from January 8, 2004; January 12, 2004, January 26, 2004, January 29, 2004, February 2, 2004, February 3, 2004 and February 4, 2004.

The County Commission, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, approved minutes from January 15, 2004.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, approved minutes from January 22, 2004.

The 9:45 A.M., meeting with Tim Meeks from the Mid-Ohio Valley Regional Council to discuss the Claywood Park Public Service District was cancelled by Mr. Meeks.

At 10:00 A.M., the County Commission met with Terry Hofmann to discuss the Lubeck Public Service District.

At 10:30 A.M., the County Commission met with Heidi Laughery, who gave an update on the Sequelle Project. Ms. Laughery discussed their website, how to submit resumes, infrastructure in the area, a new product in regard to wireless service, etc.

At 11:00 A.M., the County Commission met with Teresa Valentine to discuss having claims disallowed in the Shirley Kelley estate.

At 11:30 A.M., the County Commission met with Adam Krason from ZMM, Inc. Mr. Krason presented plans and a review of Judge Donald F. Black Courthouse Annex Project. Ginny Conley, Prosecuting Attorney was present. Mr. Krason stated he will be back next week with some changes.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the PETITION OF WOOD COUNTY ENFORCEMENT AGENCY, filed by James E Smith, Engineer for the Abandoned and Dilapidated Building Ordinance, on February 9, 2004, be mailed to Vincent and Jennifer Nedeff, owner of property located at 45 Northwood Villa, Parkersburg, WV. The filing of the aforementioned PETITION is pursuant to Article 3, Section 3.2, paragraph (d) and (e) of the aforementioned ABANDONED AND DILAPIDATED BUILDING ORDINANCE. In accordance with Article 4, Section 4.2 and Section 4.3 of the said ABANDONED AND DILAPIDATED BUILDING ORDINANCE, the said Vincent and Jennifer Nedeff have ten (10) days, from receipt of said Petition, to request a hearing before the County Commission of Wood County. If such hearing is not requested, the County Commission of Wood County may order the owner of such property to clean up or demolish such dwelling or

building within a reasonable time. Upon the failure of the property owner to perform such duties as outlined by the County Commission of Wood County, the said County Commission of Wood County shall advertise for and seek contractors to make the said ORDERED repairs or demolition, and/or initiate a civil proceeding in the Circuit Court of Wood County. The County Commission of Wood County delayed action-awaiting response from legal counsel since the aforementioned property is currently in litigation. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that vacancies exist on the Wood County Local Emergency Planning Commission. Said vacancies are due to the fact that the following members terms expired on December 31, 2003:

Blaine Auville – Community
Steve Bayer – Mid-Ohio Valley Health Department
Guy Brown – WV State Police
Arnie Green – Dupont
John Knapp – Parkersburg Fire Department
Iris McCrady – Camden-Clark Memorial Hospital
Bob Newell – Parkersburg Police Department

Said announcement is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending February 29, 2004. Documentation pertaining to the said Single Family

Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that two vacancies exist on the Enforcement Agency for the Abandoned Building Ordinance. Said vacancies are due to the fact that the term of Steven Lehew expired on July 23, 2003 and due to the death of James Smith and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Wood County Emergency Services Board. Said vacancy is due to the fact that the term of David C. DeBarr expired on February 1, 2004 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Veterans Park Advisory Committee. Said vacancy is due to the fact that the term of Paul Logsdon expired December 31, 2003 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for

Reimbursement in regard to the Combating Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of five hundred seventeen dollars and four cents (\$517.04) were incurred by Wood County during the month of February, 2004, which represents payment of materials and supplies; billboard advertisement; and "buy" money as set forth in the said Combating Underage Drinking Program Grant. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Monthly Supervisor's Report; the Monthly Project Director's Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. Expenditures in the amount of two thousand six hundred forty-four dollars and thirty cents (\$2,644.30) were incurred by Wood County during the month of February, 2004. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Report; the Project Director's Monthly Report; the Daily Time Records of the Program Director, Kelly Shook; the Overtime Records of Law Enforcement Officials with Wood County Sheriff's Department; the Monthly Supervisor's Report; the Monthly Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 02-VA-050. Expenditures in the amount of three thousand three hundred ninety-five dollars and eighteen cents (\$3,395.18) were incurred by Wood County during the month of January, 2004, which represents payment of contractual services provided by Diana Williams, Victims Advocate; represents payment of contractual services provided by Sophia Colombo, Victims Advocate Assistant; and further represents payment of cell phone and pager for Diana Williams. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from both the Victims Advocate and the Victims Advocate Assistant; the Daily Time Records for the Victims Advocate and for the Victims Advocate Assistant; the Monthly Statistics Report; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, WV, ACKNOWLEDGING receipt of Wood County's Application for funding in the amount of seventy-two thousand one hundred twenty dollars and 00/100ths cents (\$72,120.00) from the Victims of Crime Act (VOCA) Assistance Program Grant funding. Receipt of the aforementioned letter is pursuant to an ORDER appearing in Order Book 66, at Page 185 and bearing the date of February 26, 2004, at which time the aforementioned Grant Application was EXECUTED by K.D. Merritt, in his official capacity as President Pro

Tem and on behalf of the County Commission. Documentation pertaining to the Victims of Crime Act (VOCA) Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K. D. Merritt and made unanimous by Rick Modesitt, did hereby ACCEPT the REVISED PROPOSAL: ARCHAEOLOGICAL TESTING AT SITE 46Wd86, FORT BOREMAN HISTORICAL SITE, WOOD COUNTY, WEST VIRGINIA SUBMITTED by C. Michael Anslinger, RPA and William D. Updike, RPA of Cultural Resource Analysts, Inc., Hurricane, WV. The said REVISED PROPOSAL sets forth the sum of fourteen thousand nine hundred ninety-nine dollars and fifty cents (\$14,999.50) needed to complete the Proposed Level of Work for the West Virginia State Historical Preservation Office Recommended Excavations as set forth in Table 1, of the said REVISED PROPOSAL. An Order was prepared regarding this matter.

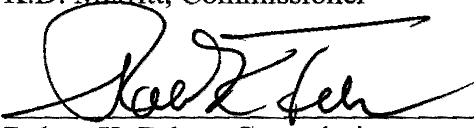
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 1:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Rick Modesitt, President


K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 8, 2004

29429	Parkersburg Office Supply	54.36
29455	EMAR Corporation	8,000.00
29435	Chapman Printing	385.55
31448	State Electric Supply	8.75
31450	Broadwaters Motorcar	45.64
29357	Stephens Auto Center	24,294.00
29457	Parkersburg Office Supply	31.52

To listen to this meeting, please refer to Tape ##335 and Tape #336.

Ab

March 8, 2004

Heidi Langherg

Adam R. Krasnow

ZMM

Jessica K. Valente

Hanna Duncan