

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 15, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, approved minutes from February 19, 2004, February 20, 2004 and February 23, 2004.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay approved minutes from March 1, 2004.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Thomas E. Daley – Parkersburg City District (1999, 2000, 2001, 2002 and 2003); Property Investment Trust – Parkersburg City District (2003) and Garnet L. Petty – Parkersburg City District (2003).

Judy Boston discussed that pay raises were on the agenda for the Lubeck Public Service District for their last meeting. Ms. Boston stated that they should be on an emergency spending mode; pay raises should be frozen until all debts are paid; when the public attends, their questions are not mentioned in their minutes. Also in attendance were Bill Argabrite, Don Vaughan, Terry Hofmann and Jack Hoffman.

At 10:00 A.M., the County Commission met with Candice Null to discuss the Community Corrections Grant Application and the budget for the Pre-Trial Release Program.

After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that Candice Null, Coordinator of the Wood County Pre-Trial Release Program, move forward in the search for available space to be utilized in regard to the Pre-Trial Release Program. The AGREEMENT REGARDING WOOD COUNTY PRE-TRIAL RELEASE PROGRAM by and between Candice Null, Coordinator, and the County Commission of Wood County was EXECUTED on March 4, 2004 and appearing in Order Book 66, at Page 194. An Order was prepared regarding this matter.

They also discussed the hours and hourly rate of Ms. Null. Mary Rader informed the Commission that Ginny Conley was checking in to this matter. They then discussed office space and meeting room spaces. The Volunteer Action Center may have space to use for meeting rooms until office space at the Holding Center is completed. She will also get quotes and get back with the Commissioners.

The County Commission met with Ruami Dyck and Bonnie Wix. They requested that letters of support be done. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by K.D. Merritt, did hereby ORDER that letters of support be sent on behalf of the Julia-Ann Square Historic District and the Avery Street Historic District in Parkersburg, WV. The aforementioned letters of support will be sent to the following agencies.

1217 Ann St.- Historic Residential Tax Credit Application to the State Historic Preservation Office with the West Virginia Division of Culture and History.

1228,1230,1232,1234 Juliana St- State Development Grant to the State Historic Preservation Office with the West Virginia Division of Culture and History and a State and Federal Tax Credit, also sent to the State Historic Preservation Office then forwarded to the U.S. Department of Interior, National Park Service

1610 Market St., and 300 17th St- State Development Grant to the State Historic Preservation Office with the West Virginia Division of Culture and History and a State and Federal Tax Credit, also sent to the State Historic Preservation Office then forwarded to the U.S. Department of Interior, National Park Service.

1209 Ann St- State Development Grant to the State Historic Preservation Office with the West Virginia Division of Culture and History.

Such letters of support will assist in the pursuit of grants and tax credits for the aforementioned properties. An Order was prepared regarding this matter.

At 10:45 A.M., the County Commission met with Jim Kinnett from the Area Roundtable. Mr. Kinnett gave his monthly update on the Roundtable. Mr. Kinnett stated that there may be an expansion of a company that will bring 100-150 new jobs to Wood County; they are working on the business park area with a company from Marietta; Dick Warner needs more space (15-20 more jobs initially); activity level is picking up steam; anything that the Commission could do to assist them (with funding) would be appreciated; miscellaneous discussion about different areas and how to get more jobs to Wood County.

At 11:30 A.M., the County Commission met with Toni Tiano, Grant Consultant, Annette Fantasia and Darren Tallman, Family Court Judges. Ms. Tiano explained the grant applications. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER the EXECUTION of a RESOLUTION that hereby RESOLVES that Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE a Grant Application for a Court Security Fund Grant. The said Grant funds being through the Criminal Justice Services Division of the Department of Military Affairs and Public Safety, Charleston, West Virginia. Said Grant funds would be used for the purpose of providing

security measures for the Wood County Court facilities projects at the Judge Donald F. Black Courthouse Annex and the Wood County Magistrate Court Building. The request for funding is in the amount of one hundred forty-seven thousand six hundred sixty-nine dollars and 00/100ths cents (\$147,669.00), which would be utilized for the purchase of a card access system, intrusion alarms, panic buttons, closed circuit television monitoring, ballistic grade windows and doors, metal detector and a camera monitor. Matching funds are not required. The grant period, if funded, would commence on July 1, 2004 and continue through June 30, 2005. Documentation pertaining to the said Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that a Federal Grant Application through the United State Department of Justice, Washington, D.C. be filed over the internet requesting funds from the Internet Crimes Against Children Grant. Funds may be requested up to three hundred thousand dollars and 00/100ths cents (\$300,000.00) for an eighteen (18) month period. The purpose of the grant is to develop or expand multi-agency, multi-jurisdictional regional task forces that will deal with Internet Crimes Against Children throughout the State of West Virginia. The Task Force would include representatives from law enforcement, prosecution, victim services and child protective services agencies. Matching funds are not required. West Virginia is one of only six (6) states that have not instituted the said Internet Crimes Against Children Grant program. An Order was prepared regarding this matter.

At 1:00 P.M., the County Commission met with Tim Henson to discuss Sequelle and how their services could benefit Wood County. The County Commission asked Mr. Henson to get in touch with Jim Kinnett at the Wood County Development Authority.

The 1:30 P.M. meeting with Melissa Crawford from the West Virginia Supreme Court was cancelled by Ms. Crawford.

The County Commission met with Karen Leachman from the Wood County Senior Citizens Center. Ms. Leachman asked for a match for a van to be used by the center.

At 1:30 P.M., the County Commission met with Adam Krason from ZMM, Inc. to discuss renovations of the Judge Donald F. Black Courthouse Annex.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 10 in the General County Fund budget for the fiscal year 2003/2004. Receipt of said Approval is pursuant to an Order appearing in Order Book 66, at Page 193 and bearing the date of March 4, 2004, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Division of Criminal Justice Services, Charleston, West Virginia, requesting a budget revision in the STOP Violence Against Women Grant 02-VAW-008. The aforementioned letter requests the amount of five hundred dollars and 00/100ths cents (\$500.00), allocated to the travel/training category, be utilized towards paying a portion of the cost of the Assistant Prosecuting Attorney to attend the Fourth International Conference on Domestic Violence, Sexual Assault and Stalking which is being held in San Diego, California on April 7,

8, 9, 2004. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Division of Criminal Justice Services, Charleston, West Virginia, requesting a budget revision be made to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. The said letter requests that the amount of one thousand five hundred dollars and 00/100ths cents (\$1,500.00) be transferred from the Personnel/Contractual Services category to the Other Category to be utilized for newspaper advertisements to promote the month of April as Alcohol Awareness Month. It has been most difficult to find a motivational speaker to come to Wood County without having funds to cover their travel expenses. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. Expenditures in the amount of six thousand two hundred ninety-three dollars and four cents (\$6,293.04) were incurred by Wood County during the month of February, 2004. However, the Request for Reimbursement is in the amount of five thousand seventy-two dollars and 00/100ths cents (\$5,072.00) which represents payment of contractual services provided by Rozann Wilcox,

Juvenile Justice Liaison, and Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The amount of one thousand two hundred twenty-one dollars and 04/100ths cents (\$1,221.04) represents the cash match as set forth in the aforementioned Grant. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator and the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. Expenditures in the amount of two thousand five hundred dollars and 00/100ths cents (\$2,500.00) represents payment for contractual services provided by the Counseling and Wellness Center regarding the P.E.A.C.E. (Program with Emphasis on Anger Control and Empathy) Program for the month of February, 2004. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Records of employees of the Counseling and Wellness Center; the Financial Recap; the Monthly Project Director's Report prepared by the Juvenile Probation Office of Wood County, the Monthly Project Director's Report prepared by the Counseling and Wellness Center; the Monthly Supervisor's Report; the Demographic

Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of four hundred fifty dollars and 00/100ths cents (\$450.00) were incurred by Wood County during the month of February, 2004, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Reports; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; and the Project Financial Report are being submitted to the Criminal Justice Services Office, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

William A. Gandee, Developer of River's Edge Subdivision, Phase I, requested that the County Commission of Wood County accept a Subdivision/Permit Bond issued by Contractors Bonding and Insurance Company, 1213 Valley Street, Seattle WA, in the amount of sixty-seven thousand five hundred dollars and 00/100ths cents (\$67,500.00). The said bond in the amount of sixty-seven thousand five hundred dollars and 00/100ths cents (\$67,500.00) was set by the Wood County Planning Commission to ensure that improvements are completed as stated on the plat of River's Edge Subdivision, Phase I, in regard to the road construction. The County

Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby give APPROVAL to the acceptance of a bond from Contractor's Bonding and Insurance Company, Seattle, WA. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed David DeBarr in nomination for reappointment to the Wood County Emergency Services Board. Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire on February 1, 2009. An Order was prepared regarding this matter.

Terry L. Brown, Director of the Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Lyndall L. Jones to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Lyndall L. Jones requested the road be named POND VIEW LANE. The road provides access to the aforementioned residence. The road is located 1.1 miles from route 21 on Sugar Camp Road in Slate Taxing District, Tax Map 130, Parcel Numbers G and J. The request by Lyndall L. Jones is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, non-duplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Lyndall L. Jones and the approval from the

Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby ORDER that the road be named POND VIEW LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the ORDER dated March 11, 2004, appearing in Order Book 66, at Page 200, and in regard to a new road name be RESCINDED as per the attached letter from Terry L. Brown, Director of the Wood County Emergency Services/E-9-1-1. The aforementioned New Road Name Request Form submitted by Dena Morton had a second choice for the road to be named SMACK DOWN DR. of which the County Commission of Wood County did hereby give APPROVAL. With first choice being ROCK RIDGE ROAD and the third choice being BUCK RIDGE ROAD, the County Commission of Wood County felt that this might be confusing to some since the County currently has roads that have "Buck" and/or "Ridge" in their name. An Order was prepared regarding this matter.

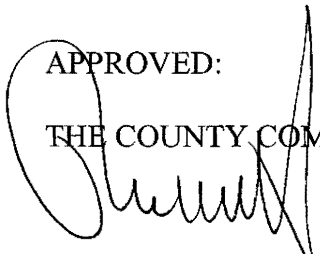
Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a letter and a New Road Name Request Form from Dena Morton to name the street providing access to residences to be known as ROCK RIDGE ROAD. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Dena Morton, along with residents Michael D Holbert, Lynda

Duncan and Brent Martin, requested the road be named ROCK RIDGE ROAD. The road to be known as ROCK RIDGE ROAD provides access to the residences and is located in Slate Taxing District, Tax Map 100, Parcel Number 000D. The request by Ms. Morton is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives, and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Dena Morton and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named ROCK RIDGE ROAD. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.


Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 2:30 P.M.


APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President


K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 15, 2004

29443	Sam's Club	577.90
29453	Winans Services	48.00
29461	CM&I Products	36.96
29465	Broadwaters Motorcar	8.73
29475	Matheny Motor	60739.00
29947	World Radio	325.00
31162	Broadwaters Motorcar	2022.19
31162a	Broadwaters Motorcar	860.62
31202	Mahone Tire	3245.84
31428	Sirchie Fingerprint Lab	63.74
31432	Mullen Motors	65.95
31454	Sam's Club	37.76
31456	Office Depot	110.16
31458	Tom Morris	75.00

To listen to this meeting, please refer to Tapes #340, #341, #342.

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3/15/04

1. Quentin Am Boston
2. Bill ARGABRITE
3. Don Vayler
4. Candice Null
5. Terry Hoffman
6. Jack Hoffman
7. Basil D. WY
8. Ruemi Dyck
9. Jim Kinnett
10. Toni Tiano
11. Jim ~~Henson~~ HENSON
12. Karen Leichman
13. Adam Krasen