

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 8, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session, sitting Ex-Officio as a Board of Canvassers. Said session is pursuant to Chapter 3, Article 7, Section 17 of the West Virginia Code of 1931, as amended, and is for the purpose of canvassing and ascertaining the results of the General Election held on November 2, 2004.

Those participating in the canvass were Rick Modesitt, K.D. Merritt and Robert K. Tebay, Commissioners; Jamie Six, Clerk of Wood County; Melody Woollard, Jay Day, Barbara Johnston, Michelle Freed, Cara Atkinson, Lisa Gill and Elizabeth Beary from the County Clerk's Office; Ronnie Bibbee, Rodney Crites and Dave Sprague, Wood County Maintenance; Tessa Miller from the Wood County Assessor's Office; Destiny McCarthy from the Wood County Sheriff's Tax Office and Angi Helmick, Wood County Commission Office; Miriam Jackson, Betty Carpenter, Darlene Thorn, Dorothy Turner, Dorothy Effingham, Barbara Swisher, Judy Barnette; and Mark Moses, Tyler Bush, Julia Raffa, Whitney Cleland, Seth Evans and Shelly Everett, from the local high schools. Those observing were Pam Brust, The Parkersburg News and Sentinel and John Coe, Wood County Schools.

Precincts 69, 17, 84 and 42 were drawn for the hand count.

At 4:25 P.M., the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt did hereby

ORDER that the Board of Canvassers do now adjourn until 9:00 A.M. on Tuesday, November 9, 2004 when they will meet in Special Session to continue said canvass.

At this time, the County Commission took care of regular business, as follows.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, November 9, 2004 at 9:00 A.M. The County Commission will meet as the Board of Canvassers in regard to the General Election held on Tuesday, November 2, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion duly made, seconded and passed, did hereby EXECUTE a PROCLAMATION in which they PROCLAIM November 11, 2004 as VETERANS DAY in Wood County, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of three thousand nine hundred dollars and thirty-eight cents (\$3,900.38) from the State of West Virginia in regard to the Wood County Commission Homeland Security Grant/Homeland Security Planner Grant Program Number 1-442-40-230-6799. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 414 and bearing the date of October 18, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of September, 2004. Documentation pertaining to the Homeland Security Planner Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of two hundred sixty-five dollars and 00/100ths cents (\$265.00) from the State of West Virginia in regard to the Wood County Commission Homeland Security Grant/Citizens Corps Grant Program Number 1-442-230-6801. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 414 and bearing the date of October 18, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of September, 2004. Documentation pertaining to the Citizens Corps Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 04-JJV-002. Expenditures in the amount of seven thousand one hundred fifty-one dollars and seventy-four cents (\$7,151.74) were incurred by Wood County during the month of August, 2004; however, the Request for Reimbursement is in the amount of six thousand one hundred seventeen dollars and eighty cents (\$6,117.80) which represents payment for contractual services provided by the Counseling and Wellness Center, Parkersburg, WV and Fred Jay Krieg, Ph.D. and Associates, PLLC, Vienna, WV, regarding the P.E.A.C.E. (Program with Emphasis on Anger Control), the Q.U.I.T. (Quality Intervention and Treatment Program) and the Y.I.E.L.D. (Youth In Effective Legal Diversion Program); and for materials and supplies as set forth in the aforementioned Grant. The amount of one thousand thirty-three dollars and ninety-four cents (\$1,033.94) was provided as a cash match in the way of hourly salary and benefits of Larry Johnson, Jason

Hayner and Amy Sims of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement; the Monthly Reports; the Daily Time Records of the Counseling and Wellness Center; the Daily Time Records of Fred Jay Krieg, Ph.D. and Associates, PLLC; the Monthly Report Attendance; the Daily Time Records of the Wood County Juvenile Probation Office; the Financial Recap; the Monthly Project Director's Reports prepared by the Office of the Wood County Juvenile Probation; the Monthly Project Director's Report prepared by Fred Jay Krieg, Ph.D. and Associates, PLLC in regard to the Q.U.I.T (Quality Intervention and Treatment) Program and the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program; the Monthly Supervisor's Reports; the Demographic Reports; the Paradigms of Interdependence; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 04-UD-131. Expenditures in the amount of two thousand three hundred seventy-six dollars and 00/100ths cents (\$2,376.00) were incurred during the month of October, 2004, which represents contractual services provided by Kelly Shook, Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Coordinator. In addition to the Request for Reimbursement; the Monthly Reports; the Project Director's Monthly Report; the Financial Recap; the Daily Time Records of the Program Director, Kelly Shook; the Monthly

Supervisor's Report; the Monthly Demographic Report; and the Project Financial Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 03-VA-034. Expenditures in the amount of four thousand seven hundred eighty-five dollars and eighty-seven cents (\$4,785.87) were incurred by Wood County during the month of September, 2004. However, the Request for Reimbursement is in the amount of three thousand six hundred seventy-five dollars and eighty-seven cents (\$3,675.87), which represents payment of contractual services provided by Diana Williams, Victims Advocate; payment of contractual services provided by Erin Lentz, Assistant Victims Advocate; and further represents payment of cell phone and pager services for Diana Williams. The amount of one thousand one hundred ten dollars and 00/100ths cents (\$1,110.00) represents the cash match as required by the aforementioned Grant and reflects the volunteer time and the rental of office space at both the Wood County Judicial Building and the Wood County Magistrate Court Building. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from the Victims Advocate; the Monthly Statistics Report; the Daily Time Records for the Assistant Victims Advocate; the Daily Time Record for the Victims Advocate; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 03-A-D-207. Expenditures in the amount of six thousand three hundred forty-four dollars and seventy-two cents (\$6,344.72) were incurred by Wood County during the month of October, 2004. However, the Request for Reimbursement is in the amount of four thousand eight hundred thirty-four dollars and 00/100ths cents (\$4,834.00) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The amount of one thousand five hundred ten dollars and seventy-two cents (\$1,510.72) represents the cash match as set forth in the aforementioned Grant and represents the additional salary and all benefits provided by Wood County to the Juvenile Justice Liaison. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator and the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on

behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 03-VA-034. Expenditures in the amount of four thousand nine hundred fifteen dollars and six cents (\$4,915.06) were incurred by Wood County during the month of August, 2004. The amount of three thousand eight hundred sixty-one dollars and six cents (\$3,861.06) represents payment of contractual services provided by Diana Williams, Victims Advocate; payment of contractual services provided by Erin Lentz, Assistant Victims Advocate; and further represents payment of cell phone and pager services for Diana Williams. The amount of one thousand fifty-four dollars and 00/100ths cents (\$1,054.00) represents the match as required by the aforementioned Grant and reflects the volunteer time and the rental of office space at both the Wood County Judicial Building and the Wood County Magistrate Court Building. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from the Victims Advocate; the Monthly Progress Reports from the Assistant Victims Advocate; the Monthly Statistics Report; the Daily Time Records for the Assistant Victims Advocate; the Daily Time Record for the Victims Advocate; the Daily Time Records of Volunteers; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Report Number Nine (9) covering the period of July, 1, 2004 through September 30, 2004 in regard to the Community Gun Violence Prosecution Grant Number 2002-GP-CX-0127. Funds in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) were requested through the Phone Activated Paperless Request System from the United States Department of Justice, Office of Justice

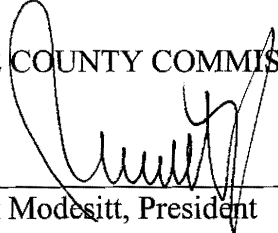
Programs, Washington, D.C., which represents the salary and most of the benefits of Patrick LeFebure, who has been hired as the Community Gun Violence Assistant Prosecuting Attorney for Wood County. The remaining benefits of Patrick LeFebure will be provided through the budget allocation of the Prosecuting Attorney for Wood County. Documentation pertaining to the Community Gun Violence Prosecution Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER the RELEASE of a bond held on Ralph Lee Estates Subdivision located in Lubeck Taxing District and being developed by Ralph Matheny. Such action of the said County Commission is pursuant to an Approval of the release of such bond by the Wood County Planning Commission and a final inspection of the aforementioned Subdivision by the County's Compliance Officer, Edward Hupp, had been done. As per the terms of such bond, a certified copy of the minutes of the Wood County Planning Commission which was held on October 6, 2004, setting forth that Ralph Matheny had complied with all requirements as set forth in the Subdivision Regulations for Wood County has been presented to Lori Scott, Assistant Branch Manager of WesBanco Bank Parkersburg, Parkersburg, West Virginia. An Order was prepared regarding this matter.

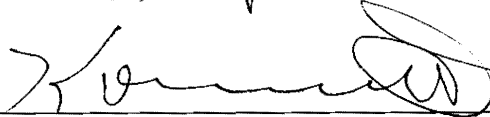
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 4:45 P.M.

APPROVED:

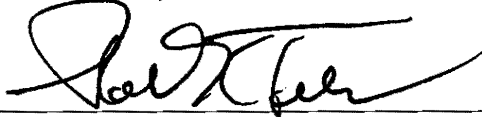
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

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