

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 18, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:15 A.M., the County Commission met with Chief Charlie Johnson and Deputy Gary Parsons to discuss vehicles for the Wood County Sheriff's Department. After discussion about the need for vehicles, County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the bid be let for the Financing of the Lease/Purchase of police vehicles and equipment for the Wood County Sheriff's Department. The Legal Notice will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on November 29, 2004 and on December 6, 2004, with bid opening to be held by the County Commission on Thursday, December 16, 2004 at 10:30 A.M. in Room 203 of the Wood County Courthouse. An Order was prepared regarding this matter.

The 10:30 A.M. hearing in regard to the Max Burnside estate was rescheduled for December 2, 2004 at 11:00 A.M.

At 11:00 A.M., the County Commission met with Candice Null from the Day Report Center. Ms. Null gave an update on how the program is working and the need for a program for domestic batterers (licensed), etc.

At 11:15 A.M., the County Commission met with Adam Krason and John Merriman from ZMM, Inc. and Steve Simonette from PSI to discuss the additional cost for drainage at the

Judge Donald F. Black Courthouse Annex. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE a CHANGE ORDER and a PROPOSAL FOR REQUEST NUMBER PR-01, not to exceed forty-five thousand two hundred seventy dollars and 00/100ths cents (\$45,270.00), in regard to the renovations to the Judge Donald F. Black Courthouse Annex. The aforementioned Change Order and the Proposal for Request Number PR-01 were presented by ZMM, Inc., Charleston, WV. The said ZMM, Inc. has been retained as the County's architect in regard to the aforementioned renovations, and Silverheels, Inc., Marietta, Ohio, has been AWARDED the bid as the General Contractor for such Project. The said Change Order is in the amount of five thousand three hundred seventy-three dollars and 00/100ths cents (\$5,373.00) and would resolve all of the fixed cost items, including the emergency repair and investigation costs, the repairs of the broken sanitary line, and the toilet change, as well as all of the credits. The said Proposal for Request Number PR-01 is in the amount of forty-two thousand eight hundred forty-eight dollars and 00/100ths cents (\$42,848.00) and will supply all material, labor and equipment to perform work as described in Option Number One (1) prepared by ZMM, Inc. The said Option Number One (1) is to shore the beam for construction purposes, remove all floor slab and underground metal duct in the previous restaurant area, remove all damaged PVC pipe, fill the trench (to sub-grade level) utilizing crushed limestone (WVDOH Class 1), drum roll to eighty percent (80%) minimum relative density (no vibration is to be utilized for compaction), re-excavate for the storm drainage line -- over excavate one foot (1' 0") and place one foot of cementitious controlled density fill (per the specifications) prior to installing new PVC storm drainage piping (in the same location as the original layout), fill the trench (to sub-grade level) utilizing crushed

limestone (WVDOH Class1), place new sub-base and floor slab per the specifications, demolish and rebuild damaged masonry wall, and termite pretreatment of the soil. Additional expenses set forth in the aforementioned Proposal for Request Number PR-01 include OH&P, Bond and B&O Taxes in the amount of five thousand nine hundred forty-nine dollars and 00/100ths cents (\$5,949.00). Documentation pertaining to the renovations to the Judge Donald F. Black Courthouse Annex is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:45 A.M., the County Commission met with 911 Director, Bob Newell to discuss cell towers. The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE repairs to Fire Bands, located on cell towers in Wood County, to help current coverage problems. To replace the antenna at the Sand Hill Tower site, the cost would be two thousand one hundred ten dollars and 00/100ths cents (\$2,110.00); to replace the transmit antenna at the Williamstown Tower site, the cost would be one thousand six hundred fifty dollars and 00/100ths cents (\$1,650.00); to replace the antenna using existing cable at the New England Ridge Tower site, the cost would be one thousand one hundred thirty dollars and 00/100ths cents (\$1,130.00); and to relocate the Montgomery Hill receiver and rebalance system (once Sand Hill Tower is in place again), the cost would be nine hundred thirty dollars and 00/100ths cents (\$930.00). The total cost to make the aforementioned repairs would be in the amount of five thousand eight hundred twenty dollars and 00/100ths cents (\$5,820.00) as outlined in the quotation presented by Miller Communications, Route 4, Box 474-A, Parkersburg, WV. As set forth in the quotation, the aforementioned repairs would put the fire

radio system back to an operational status on all receivers and transmitters. Such expenditure is to be taken from the Capital Reserve Fund.

A gentleman stopped in to talk with the Commission about residency requirements you have to do when you move into West Virginia; he can't register to vote and wants to get a license; he has a lease, but is told it is not acceptable for proof of residency; he has a Wisconsin license; he feels he is a man without a country. The County Commission made some phone calls to try to help him.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission to EXECUTE the Certification of Project Completion and the Request For Payment in regard to the Local Economic Development Assistance Grant for the Erickson All-Sports Facility. The total amount of funds being requested is in the amount of eleven thousand dollars and 00/100ths cents (\$11,000.00) and will be utilized for the on-going construction at the said Erickson All-Sports Facility. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE the amount of five thousand dollars and 00/100ths cents (\$5,000.00) be CONTRIBUTED to i Town Communications, Vienna, WV, contingent upon a letter being received from the West Virginia Development Office, Charleston, WV. The aforementioned amount represents the County's share for a Feasibility Analysis to be completed. The concept of i Town Communications is to create a viable community broadband public-use network solution for West Virginia Communities; and further proposing that Parkersburg, Vienna, Williamstown,

North Hills and Wood County become local sponsors along with the West Virginia Development Office and i Town Communications to establish a Local Community Public-Use Network (LCPN). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AUTHORIZE Keith Burdette of The Burdette Group, Vienna, WV, to make application, on behalf of the County Commission of Wood County, for funding through the Governor's Community Partnership Grant to be utilized for an electrical upgrade at Mountwood Park. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that a Bicentennial Coin and the history of Wood County set forth in a book entitled, A River To Cross, be CONTRIBUTED to the Wood County Historical Society Banquet to be utilized as door prizes. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Reports for the Wood County Homeland Security Planner Grant, the Citizens Corps Grant, the Law Enforcement Terrorism Prevention Program Grant and the Emergency Operations Center Grant. The aforementioned Grants are being funded through the Homeland Security Grant Program. The total outlays reflected on the Financial Status Report for the Citizens Corps Grant is in the amount of two thousand five hundred sixty-two dollars and sixty cents (\$2,562.60) leaving the unencumbered balance in the amount of seven thousand four

hundred thirty-seven dollars and forty cents (\$7,437.40); the total outlays reflected on the Financial Status Report for the Wood County Homeland Security Planner Grant is in the amount of twelve thousand seven hundred thirty-four dollars and thirty-seven cents (\$12,734.37) leaving the unencumbered balance in the amount of thirty-seven thousand two hundred sixty-five dollars and sixty-three cents (\$37,265.63); no expenditures have been made in regard to the Law Enforcement Terrorism Prevention Program Grant; and no expenditures have been made in regard to the Emergency Operations Center Grant Program. The period covered in regard to the aforementioned Financial Status Reports is July 1, 2004 to September 30, 2004. In addition to the Financial Status Reports, the Quarterly Narrative Reports for the aforementioned Homeland Security Grants are being submitted to the Department of Military Affairs and Public Safety, Charleston, WV. Documentation pertaining to the Homeland Security Grants is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ALLOW County employees to have Friday, November 26, 2004 as an additional day off in observance of the Thanksgiving holiday in accordance with what Governor Bob Wise has given State employees. As stated in the Governor's memorandum to State employees, this is not intended to create, and should not be construed as, creating a legal holiday within the meaning of the West Virginia Code. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the amount of two hundred dollars and 00/100ths cents (\$200.00) be CONTRIBUTED to the Wood

County 4-H Teen Leaders to offset the cost of supplies and prizes for a Basket Bingo. The aforementioned amount is to be taken from monies received by the County Commission from Video Lottery proceeds. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby ORDER that the amount of two hundred dollars and 00/100ths cents (\$200.00) be CONTRIBUTED to The Arc, Dils Center, 521 Market Street, Box 17, Parkersburg, West Virginia, to assist in the Secret Christmas Project for adults with intellectual or related developmental disabilities. Robert K. Tebay abstained from voting on the aforementioned motion. The aforementioned amount is to be taken from monies received by the County Commission from Video Lottery proceeds. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, signed the Board of Canvasser's Certificate of Votes Cast for the General Election held November 2, 2004. The election results were certified on November 15, 2004. The Clerk of the County Commission of Wood County is now directed to send an original of the results of said election to the Secretary of State, Charleston, West Virginia; to the Circuit Clerk of Wood County and the Wood County Board of Education. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 04-JJV-002. Expenditures in the amount of five thousand three hundred thirteen dollars and

eight cents (\$5,313.08) were incurred by Wood County during the month of October, 2004; however, the Request for Reimbursement is in the amount of four thousand two hundred ninety dollars and 00/100ths cents (\$4,290.00) which represents payment for contractual services provided by the Counseling and Wellness Center, Parkersburg, WV and Fred Jay Krieg, Ph.D. and Associates, PLLC, Vienna, WV, regarding the P.E.A.C.E. (Program with Emphasis on Anger Control) Program, the Q.U.I.T. (Quality Intervention and Treatment) Program and the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program. The amount of one thousand twenty-three dollars and eight cents (\$1,023.08) was provided as cash match in the way of hourly salary and benefits of Larry Johnson, Jason Hayner and Amy Sims, Juvenile Probation Office. In addition to the Request for Reimbursement; the Monthly Reports, the Daily Time Records of Fred Jay Krieg, Ph.D. and Associates, PLLC; the Monthly Report Attendance; the Daily Time Records of employees of the Counseling and Wellness Center; the Monthly Attendance Report; the Daily Time Records of employees of the Juvenile Probation Office; the Financial Recap; the Monthly Project Director's Reports prepared by the Office of the Wood County Juvenile Probation; the Monthly Project Director's Report prepared by Fred Jay Krieg, Ph.D. and Associates, PLLC in regard to the Q.U.I.T. (Quality Intervention and Treatment) Program and the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program; the Monthly Project Director's Reports prepared by the Counseling and Wellness Center, PLLC, in regard to the P.E.A.C.E. (Program with Emphasis on Anger Control) Program; the Monthly Supervisor's Reports; the Demographic Reports; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of five hundred eighty-eight dollars and 00/100ths cents (\$588.00) were incurred by Wood County during the month of October, 2004, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; and the Project Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby APPROVE the amendments to the Subdivision Regulations for Wood County, as presented, and as APPROVED by the Wood County Planning Commission following a Public Hearing held by the said Wood County Planning Commission on Wednesday, November 3, 2004. The aforementioned amendments are as follows:

Page 4. – SECTION 3. PROCEDURE – Paragraph 2

Currently Reads: 2. The Sub-divider shall prepare a plat of the proposed subdivision in accordance with requirements set forth in SECTION 4. and outlined in the Wood County Subdivision – Checklist Form, and shall file with the Commission an application in writing for the tentative approval of said plat, accompanied by two (2) copies of the plat thirty (30) days prior to Planning Commission meeting.

Amendment: The Sub-divider shall prepare a plat of the proposed subdivision in accordance with requirements set forth in SECTION 4, and outlined in the Wood County Subdivision – Checklist Form, and shall file with the Commission an application in writing for the tentative approval of said plat, accompanied by two (2) copies of the plat twenty (20) days prior to Planning Commission meeting.

Page 11. – SECTION 6. IMPROVEMENTS – Paragraph 7

Currently Reads: Poles or underground conduits for electric lights or telephone lines shall be placed in easements provided along rear or side lot lines, as agreed upon with the public utilities concerned, wherever this is practicable.

Amendment: Poles for electric service or telephone poles shall be placed in easements provided along rear or side lot lines, as agreed upon with the public utilities concerned, wherever this is practicable. Underground conduits for electric service shall be placed in easements provided along rear, or along side lot lines, or along subdivision streets, as agreed upon with the public utilities concerned, wherever this is practicable.

Page 13. – STREET REQUIREMENTS – RIGHT-OF-WAY Item e.

Currently Reads: Easements for utilities, where required, shall be at least fifteen (15) feet wide and centered on rear or side lot lines. (See Placement of Utilities Drawings on pages at back of Regulations.)

Amendment: Easements for utilities, where required, shall be at least fifteen (15) feet wide and centered on rear or side lot lines and/or along one side of subdivision streets.

An Order was prepared regarding this matter.

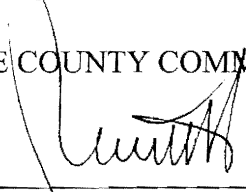
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the

AGREEMENT between the Wood County Commission, Parkersburg, West Virginia, and J.C. Bosley Construction, Inc., Mineral Wells, West Virginia, in regard to the Wood County Fort Boreman Historical Park Project. The Execution of the aforementioned Agreement is contingent upon a mutually agreed upon provision that any artifacts discovered at the site of the Wood County Fort Boreman Historical Park be the property of the County Commission of Wood County and the Wood County Fort Boreman Park Commission. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 1:00 P.M.

APPROVED:

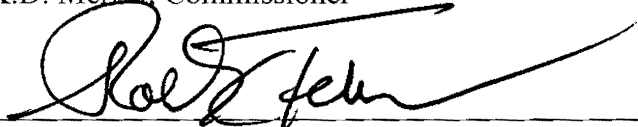
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON NOVEMBER 18, 2004

29979	Office Depot	190.86
30077	Lustre-cal	288.00
30087	Parks Hardware & Supply	4.99
30111	Parkersburg Office Supply	14.37
30113	Parks Hardware & Supply	2.10
30121	Parkersburg Office Supply	65.08
30127	Universal Lighting Products	174.48
30129	APCO	369.15
30137	Broadwaters Motorcar	17.99
30143	Sam's Club	36.51
32172	Nimco	950.00
32290	Glotfelty Enterprises	26.00
32294	Office Depot	92.67
32296	State Electric Supply	44.83
32298	Runyon Lock Service	542.78
32300	Astorg Motor	63.88
32304	Broadwaters Motorcar	29.95
32306	Glotfelty Enterprises	176.40
32308	Astorg Motor	308.00
32310	Office Depot	25.20
32318	CDW-G	3702.02
32320	Sign Language	20.00
32322	Assurance Business Forms	444.60
32326	Parkersburg Office Supply	230.47
32328	Office Depot	244.42
32344	Office Depot	99.95
32348	Astorg Motor	15.54
32352	Runyon Lock Service	3.00
32366	Grainger	7.50
32370	Matheny Motor Truck	55.19

To listen to this meeting, please refer to Tape # 436, Tape #437 and Tape #438.

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Wood County Commission Meeting

Held NOVEMBER 18, 2004

Please Print

1.	C. Johnson	WCSJ
2.	G. F. Titson	WCSJ
3.	Conductor Dull	
4.	Kara Rogert York Smith	Extension office
5.	ADAM R. KRASOW	ZMM
6.	JOHN MERRILLAN	ZMM
7.	STEVE SIMONETTE	PSI
8.	Bob Newell	911
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